

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Proceedings of the 11th meeting of the Board of Management of VSSUT, Burla held on 1st November, 2013 at 12.00 Noon in the Office of the Commissioner-cum-Secretary to Government, Employment and Technical Education & Training Department, Odisha Secretariat, Bhubaneswar.

The following members were present:

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| 1. Prof. B.K. Nanda
Vice Chancellor, VSSUT, Burla | : Chairman |
| 2. Dr. C.S. Kumar, I.A.S,
Commissioner-cum-Secretary to Government
Employment and Technical Education & Training
Department, Bhubaneswar | : Member |
| 3. Dr. Arvinda Agrawal, I.A.S,
Director, Technical Education & Training,
Odisha, Cuttack. | : Member |
| 4. Shri P.K. Biswal, OFS(SAG), Addl. Secretary to Govt.,
& Director, Local Fund Audit, Finance Department,
Bhubaneswar | : Member |
| 5. Prof. R. P. Dahiya
(Former Director, MNIT, Jaipur)
Centre of Energy Studies, IIT Delhi – 110 016 | : Member |
| 6. Prof. Biswajit Satpathy, Professor & Head,
MBA Department, Sambalpur University, Jyoti Vihar, Burla | : Member |
| 7. Er. Sudhakar Patri, Ex-Cheif Engineer,
Upper Mahanadi Basin, Burla. | : Member |
| 8. Prof. C.R.Tripathy,
Professor in Computer Sc. &Engg,VSSUT, Burla | : Member |
| 9. Prof. R.P. Panda
Profesoorin Electronics & Telecommunication Engg.,VSSUT, Burla | : Member |
| 10. Prof. A.N. Nayak
Professor in Civil Engineering, VSSUT, Burla | : Member |
| 11. Prof. Jaydev Rana
Professor in Mechanical Engineering,VSSUT, Burla | : Member |
| 12. Dr.Jamini Ranjan Mohanty, Reader in Chemistry
Registrar-I/C, VSSUT, Burla | :Member-Convenor |



The following members could not attend the meeting due to other important engagements.

1. Prof. J.K. Satapathy,
Vice Chancellor, BPUT, Rourkela.
2. Prof. T.K. Chandrasekhar,
Director, NISER, Bhubaneswar
3. Sri Padmanav Behera,
M.L.A., Odisha
4. Sri Puspendra Singhdeo,
M.L.A., Odisha
5. Er. Bijan Kumar Behera,
Chief Engineer, Roads,
Nirman Soudha, Bhubaneswar

Shri Ratnakar Rout, OAS (SAG), Additional Secretary to Government, Employment & Technical Education and Training Department attended the meeting as special invitee.

The Agenda Items were discussed and taken up one by one for consideration.

BoM: 11-01 **Agenda :** To confirm the proceedings of the 10th BOM meeting held on 30.05.2013.

Resolution : Confirmed. (Annexure-A: page-12).

BoM: 11-02 **Agenda:** To report action taken on the decisions 10th meeting of the Board of Management held on 30.05.2013.

Resolution : Noted the action taken: (Annexure-A: page-12).

BoM: 11-03 **Agenda :** To consider and approve the recommendations of the 7th Meeting of Finance Committee to be held on 01.11.2013 at 11.00 AM (to be placed on the table).

Resolution : Resolution of the 7th meeting of the Finance Committee held on 01.11.2013 at 11.00 AM is approved. (Annexure – B: pages- 13 to 17)

BoM: 11-04 **Agenda:** To consider and approve the minutes of the 10th (Special) Academic Council meeting held on 05.10.13.

Resolution : Approved (Annexure – C: pages-18 to 22) with the following revisions:

The total number of Ph.D candidates to be supervised by the faculty members shall be as per UGC guidelines.

BoM: 11-05 **Agenda :** To ratify the appointment of Registrar and remuneration to the Registrar in lieu of transportation when a faculty member (Professor/Reader) of the University is appointed to this post.

Dr. JaminiRanjanMohanty, Reader in Chemistry has been assigned to act as Registrar In-charge of this University in addition to his normal duty in place of Sri DinabandhuMinz, Comptroller of Finance w.e.f. 23.09.2013(AN). This is for favour of ratification of the Board.

Further, it is to be pointed out here that since Dr. Mohanty is discharging the Registrar In-charge responsibility as an additional duty the Board may kindly consider and approve for a remuneration of Rs.5,000/- in lieu of transportation(hired vehicle).

Resolution : Ratified the assignment of Dr. JaminiRanjanMohanty, Reader in Chemistry as Registrar In-Charge w.e.f 23.09.2013(AN).

The proposal for giving remuneration of Rs.5000/- to the Registrar In-charge in lieu of transportation is refused by the Board. The BOM advises to hire a vehicle for the purpose which was recommended by Finance Committee and approved by Board earlier in its 4th & 5th meetings respectively(FC:4-7 & BoM:5-3). The vehicle hired for Registrar/COF can also be used for the official works of the University as and when required.

BoM: 11-06(A) **Agenda :** To consider approve (i) the draft advertisement for recruitment of faculty members, (ii) clearance from the advocate for newly created posts (iii) designation of newly created posts in Readers cadre as Assistant Professor.

157 Nos. of teaching posts in position of Professor, Reader/Assistant Professor and Lecturer excluding the posts which are under subjudice are lying vacant at present. Detailed qualifications, experience & eligibility criteria etc. placed in the **Annexure-IV (pages from 107 to 112)** for approval of the Board so as to enable the University to go for advertisement to fill up the posts at the earliest. Further, the Board may kindly be approved one vacant post of DSW and one post of COE for advertisement.

Out of above 157 posts 96 (88-UG and 8-PG) posts have newly sanctioned by the Government in Employment & Technical Education and Training (ETET) Department, Govt. of Odisha on 23rd September, 2013 on account of enhancement of intake capacity in 05 core Engineering disciplines, introduction of new U.G. Programme and introduction of 5 P.G. programmes. This is for favour of information of the Board.

Resolution : Approved with the following observations:

It was resolved that the vacant teaching and officers posts will be filled up expeditiously along with the posts created by the Govt. vide sanction letter No.V-FE-24/2013 5640/ETET, Bhubaneswar,

Dated 23rd September, 2013 . The faculty members in position and to be recruited in future shall be fitted as per the new norms i.e, 3-Tier system in consideration to their suitability and availability of sanctioned posts. (**Annexure-D: pages- 23 to 33 – Approved Advt. Copy**).

BoM: 11-06(B) Agenda : To consider approve the draft advertisement for recruitment of faculty positions in Architecture Branch immediately after getting the approval of the posts from the Government.

Resolution : The recent AICTE guidelines for qualification, eligibility and experience shall be followed for the advertisement. (**Annexure-E: pages- 34 & 35**). The posts shall be immediately advertised after receipt of sanction order from Government.

BoM: 11-07(A) Agenda : To consider and approve for advertisement for recruitment of technical (non-teaching) posts on Contractual basis.

The Government Vide order NO.V.FE-24/2013/5640/ETET, dated 23rd September 2013 have sanctioned 12 posts of Junior Instructors and 05 posts of Mechanic Grade-III in different trades to fill up on Contractual basis following the relevant recruitment rules and provision of ORV Act. The Board may kindly approve for advertisement to fill up the above posts on Contractual basis.

Resolution: The Contractual posts for U.G. Programme as detailed below are approved to be filled up by following appropriate recruitment rules and ORV rules.

Sl.No.	Name of the Deptt.	Name of the posts	
		Junior Instructor	Mechanic
1	Civil Engineering	2	1
2	Electrical Engineering	2	1
3	Mechanical Engineering	2	1
4	Electronics & Telecommunication Engg.	2	1
5	Information Technology	2	0
6	Metallurgy & Material Engineering	2	1
TOTAL		12	5

BoM: 11-07(B) Agenda : To consider & approve for recruitment of technical non-teaching posts in Architecture Branch immediately after getting the approval of the posts from the Government.

Resolution: Approved. After receipt of the sanction order from the Govt. the posts be filled up by following appropriate recruitment rules and ORV rules.

BoM: 11-08 Agenda : To consider and recommend (i) for extension of the approved list of subject experts of various Selection Committees for recruitment of faculty and Officer positions and (ii) for approval of the list of subject experts for recruitment of faculty positions of the newly created Departments of (a) Metallurgical and Materials Engineering and (b) Architecture by the Hon'ble Chancellor.

As per recommendation of the Board of management in its 8th meeting held on 3rd May 2013[BoM:8-7(C)], the Hon'ble Chancellor was pleased to approve the list of experts for recruitment of faculty and Officer positions in the University(Vide letter No.UXI-6/2013/487/SG(HE) dated 29.05.2013 of Additional Secretary to the Governor, Odisha). Though five months have passed, the recruitment could not be held awaiting creation of faculty positions for the increase intake of 260 in various Departments and 60 each in the newly created Departments of (i) Metallurgical and Materials Engineering and (ii) Architecture. In the meantime the Government has sanctioned additional 96 faculty positions for various departments including the Department of Metallurgical and Materials Engineering. Creation of faculty positions for the newly created Department of Architecture is expected soon.

The Board may kindly consider and recommend: (i) for extension of the approved list of subject experts of various Selection Committees for recruitment of faculty and Officer positions and ii) for approval of the list of subject experts for recruitment of faculty positions of the newly created Departments of (a) Metallurgical and Materials Engineering and (b) Architecture by the Hon'ble Chancellor.

The list of experts will be placed on the table.

The recommendations shall be placed before Hon'ble Chancellor for his kind approval.

The Govt. and the office of the Hon'ble Chancellor shall be moved to recommend the Government nominee and Chancellor's nominee respectively to the above Selection Boards.

Resolution : Recommended for extension of the approved list of the Subject Experts of various Selection Committees for recruitment of faculty and officer positions and for approval of the list of subject experts for recruitment of faculty positions of newly created Departments of (a) Metallurgy & Materials Engg. and (b) Architecture by the Hon'ble Chancellor. However, the Board is of the opinion that the subject experts who participated in the interviews conducted by VSSUT in the last year may not be invited as subject experts for the coming interview.

Further, the Board recommends that the Hon'ble Chancellor be requested to kindly approve the validity of Expert list for one year instead of six months.

BoM: 11-09

Agenda: To consider and approve the recommendation of the Departmental Promotion Committee (DPC).

(i) Promotion to PA to Vice-Chancellor

A Departmental Promotion Committee constituted Vide Office order No.VSSUT/Estt/3529, dated 17.09.2013 has examined and recommended the name of Sri Laxmidhar Pal, Senior Stenographer for promotion to the vacant post of Personal Assistant according to the merit and seniority. The Board may kindly be approved.

(ii) Promotion to Jamadar

A Departmental Promotion Committee constituted Vide Office Order No.VSSUT/Estt/1079, dated 23.05.2013 has examined the details for recommendation for promotion to the post of Jamadar from among the existing sweepers. But the committee found that no existing sweepers have possessed the qualification of M.E. as per the criteria mentioned in G.A. Department Resolution No.2196/Gen, dated 29.01.1997. Hence, the Committee did not recommend any body for promotion to the vacant post of Jamadar. It may please be noted.

Resolution: (i) Approved the resolution of DPC dtd. 20.09.13 for promotion of Mr Laxmidhar Pal, Sr. Stenographer to the vacant post of P.A.

(ii) Approved.

BoM: 11-10

Agenda: To consider and approve the candidatures for appointment under Rehabilitation Scheme.

- i. In pursuance of the Recommendation of the District Magistrate and Collector, Sambalpur Vide Letter No.436/Estt/, dated 12.03.2013, the Government of Odisha ETET Department, Bhubaneswar Vide Letter No.IV/FE/II-47/2013/4360/ETET, dated 26.07.2013 has approved for appointment of **Sri Sagar Ranjan Samal S/o Late Trinath Samal, Ex-Sr. Assistant** as per provision of OCS (R.A.) Rules-1990. The minimum qualification for the post of Jr.Instructor is 1st class or higher second class in Diploma in Engineering in respective trade and minimum of 02 years of experience in the trade. Sri Sagar Ranjan Samal has possessed higher 2nd class Diploma in Electrical Engineering, but he has no experience in the trade. Hence, it is proposed to appoint him as Mechanic Grade-III against the regular vacant post instead of Junior Instructor under Rehabilitation Assistance Scheme. The Board may kindly be approved.
- ii. In pursuance of the Recommendation of the District Magistrate and Collector, Sambalpur Vide Letter No.2076/Estt/, dated 25.09.2010, the Government of Odisha ETET Department, Bhubaneswar Vide Letter No.IV/FE/II-27/2011/4359/ETET, dated 26.07.2013 has approved for appointment of **Vejasmita Bag D/o Late Hiralal Bag, Ex-Section Officer** as per provision of OCS (R.A.) Rules-1990. The minimum qualification for the post of Laboratory Attendant is H.S.C. Accordingly, she has possessed the required qualification for the post of Laboratory Attendant. Hence, it is proposed to appoint her as Laboratory Attendant against the regular vacant post under Rehabilitation Assistance Scheme. The Board may kindly be approved.

Resolution:

- (i) Sri Sagar Ranjan Samal (S/o Late Trinath Samal, Ex-Sr. Assistant) be appointed in the vacant post of Laboratory Attendant subject to provision of OCS (RA) Rules -1990 of the Govt. of Odisha.
- (ii) Approved. **Miss Vejasmita Bag** (D/o Late Hiralal Bag, Ex-Section Officer) be appointed in the vacant post of Laboratory Attendant subject to provision of OCS (RA) Rules -1990 of the Govt. of Odisha.

BoM: 11-11 Agenda : To ratify and approve the confirmation of teachers.

The following teachers joined during 2011 & 2012 have successfully completed their probation period and they have been confirmed to their posts. This is for kind information and post facto approval of the Board.

(a)

Sl. No.	Name	Post held	Date of joining	Date of confirmation
1	Dr.M.R.Pradhan	Reader , EI & TCE	03.08.2011	03.08.2012
2	Prof.P.K.Das	Professor, Civil Engg.	03.08.2011	03.08.2012
3	Dr.Sukalyan Das	Reader, Chemistry	02.08.2011	02.08.2012
4	Mrs.DiptimayeeNayak	Lecturer, Hum. (Eco.)	11.06.2012	14.06.2013

- (b) Prof.Sarat Ku. Swain was appointed as Professor in the Department of Chemistry in the recruitment process held during 2011 and he joined the post on 16.09.2011 on lien for a period of two years w.e.f. from 15.09.2011 AN sanctioned by the Syndicate vide resolution item No.38 on 19.08.2011 by the North Orissa University, Baripada. The lien period of two years has been completed on 15.09.2013 AN. Now, he has requested to confirm his services in the present post of Professor at VSSUT, Burla. Confirmation of his services as Professor is due w.e.f. 16.09.2013 i.e. after completion of his probation period of one year.

Resolution:

- (a) Ratified and approved in post-facto.
- (b) Ratified and approved in post-facto with effect from 16.09.2012.

BoM: 11-12

Agenda : To report the Status of joining of Teachers in the recruitment process held during 2011 after decision of the Hon'ble High Court .

The Selection was made in the month of June 2011 for filling up of 129 post of teachers. But due to interim order of the Hon'ble High Court the result of the selection of 55 posts could not be published. After disposed of the interim order by the Hon'ble High Court and approval of the BOM in its 10th meeting held on 30.05.2013 order of appointment was issued to 16 selected candidates, but only 09 candidates have submitted their joining reports. This is for kind information of the Board.

Resolution : The joining of the following candidates in different departments in regular faculty posts is noted.

<u>Department</u>	<u>Name</u>	<u>Post</u>	<u>Total</u>
Computer Sc. & Engg.	Dr. M.R. Kabat	Reader	09
	Dr. Suvasini Panigrahi	Reader	(Reader-6 + Lecturer 3)
Production Engg.	Dr. Sumanta Panda	Reader	
	Dr. Kamal Pal	Reader	
Physics	Dr. A.K. Pattnaik	Reader	
Mechanical Engg.	Dr. Padmanav Dash	Reader	
	Miss Sunita Singh Naik	Lecturer	
	Mr. Debasish Tripathy	Lecturer	
	Mr. Prabira Ku. Jena	Lecturer	

BoM: 11-13 **Agenda :** To approve the imposition of Punishment against Sri Sanjay Das, lecturer in Electrical Engineering.

The Departmental Proceeding (**Annexure- VII: pages from 117 to 123**) bearing memorandum No.VSSUT/Estt/6781/10, dated. 04.09.2010 was drawn up against Sri Sanjay Das, Lecturer in Electrical Engineering Department for his prolonged un-authorised absent from duty under Rule-15 of the O.C.S.(C.C.A) Rules-1962, After following the due procedure as per rule, it has been decided to impose the following punishment for his lapses.

- (i) Realisation of leave salary etc. paid to Sri Sanjay Das along with 6% of interest there on during his study leave as per undertaking in the Bond executed by him on 5th January 1998 before the Principal, UCE, Burla.
- (ii) Dismissal from Service and making ineligible for service in future in VSSUT, Burla.

This is for favour of information and approval of the Board.

Resolution : Approved.

BoM: 11-14 **Agenda :** To approve the imposition of Punishment against Mrs. Flora Nanda, Lecturer in Computer Sc. & Engineering.

The Departmental Proceeding (**Annexure - VIII: pages from 124 to 130**) bearing memorandum No.VSSUT/Estt/7130/10, dated. 17.09.2010 was drawn up against Mrs. Flora Nanda, Lecturer in Computer Sc & Engineering Department for her prolonged un-authorised absent from duty under Rule-15 of the O.C.S.(C.C.A) Rules-1962, After following the due procedure as per rule, it has been decided to impose the following punishment for her lapses.

- (i) Dismissal from Service and making ineligible for service in future in VSSUT, Burla.

This is for favour of information and approval of the Board.

Resolution : Approved .

BoM: 11-15

Agenda : To report the status of joining of Non-Teaching staffs in the recruitment process held during 2011.

Interview was held to fill up the 19 nos. of vacant Non-teaching posts in the year 2011. Due to interim order of the Honourable High Court result was not published. On receipt of the clarification of the Honourable High Court Vide Misc. case No.11283 & 11285 of 2012 and approval of the BOM in its 07th meeting the result was published and issued appointment order to the selected candidates. Appointment order was issued to 11 candidates, out of 11 candidates 09 candidates have submitted their joining report in different category of post.

Sl.No.	Name	Deptt./Office	Post	Total
1	Miss Arpita Nanda	Central Library	Librarian	01
2	Sri Malaya Routray	Mech.Engg.	Junior Instructor	02
3	Sri Amir Kumar Tarai			
4	Sri Chitta Ranjan Biswal	Exam.Sec.	Junior Assistant	06
5	Miss Bandana Deoria	Accts.Sec.		
6	Miss Rinki Bhoi	Acad.Sec.		
7	Sri Laxman Meher	Civil Works		
8	Sri Harendra Prasad Padhi	SW Sec.		
9	Sri Chandan Kumar Seth	Estt.Sec.		

Resolution : Noted.

BoM: 11-16

Agenda : To ratify and approve the confirmation of non-teaching employees.

The following non-teaching employees have successfully completed their probation period of two years with effect from their date of joining and they have been confirmed to their posts. This is for favour of information and post- facto approval of the Board.

Sl.No.	Name the person	Post Held	Date of Joining	Date of Confirmation
01	Sri Sukanta Prusty	Watchman	25.03.2011	25.03.2013
02	Sri Sudhansu Sekhar Biswal	Library Gate Keeper	25.03.2011	25.03.2013
03	Sri Bhaskar Nayak	Mali	21.09.2011	21.09.2013

Resolution : Ratified & approved in post-facto.

BoM: 11-17

Agenda : Recommendation of the Committee for the Best Alumnus Award.

As per proceedings of Board of Judges to decide the distinguished alumni award held on 23.10.2013 the best alumni award be postponed to next year as quantum of nominations is only 03(three). For wide circulation the Board of Judges recommends for budgetary provision of Rs.1.00 lakh and also recommended for modifications to the rules and nominations forms for the award which may kindly be approved by the Board (**Annexure – IX: page 131**)

Resolution : Approved.

BoM: 11-18 **Agenda :** To consider on representation of Prof. Sudhanshu Sekhar Das, Professor in Civil Engg. & subsequent decision of the Department of Civil Engg. (at page 132)

In this connection the proceedings of the Departmental Faculty Meeting (Civil Engg. Department) held on 18.07.13 placed at pages 132 & 133 for kind information and consideration of the Board.

Resolution : Approved for induction of the following faculty members to the existing STA team.

- 1) Dr. S.S. Dash, Professor
- 2) Dr. C.R. Mohanty, Reader
- 3) Dr. A.K. Nayak, Reader
- 4) Dr. R.R. Dash, Reader

BoM: 11-19 **Agenda :** To consider and approve to Write-Off of Obsolete Instruments/Equipments/Furnitures & Fixtures etc.

Departmentwise/Sectionwise Technical Committees are to be formed for processing to write-off the obsolete Instruments/Equipments/Furnitures & Fixtures etc. Necessary approval of the Board may please be accorded for formation of technical Committees with the following structure for follow up action.

- i) Chairman - in the rank of Professor (nominated by VC)
- ii) Professor In-charge, Central Store & Purchase - Ex-officio Member
- iii) Registrar - Ex-officio Member
- iv) Comptroller of Finance - Ex-officio Member
- v) Concerned HOD/HOO/PIC etc. - Ex-officio Member

Resolution : Approved with the following revision.

- i) A Professor (nominated by VC) - Chairman
- ii) Professor In-charge (Central Store & Purchase) - Member (Ex-officio)
- iii) Comptroller of Finance - Member (Ex-officio)
- iv) Concerned HOD/HOO/PIC etc. - Member-Convenor (Ex-officio)

The Vice-Chancellor needs to take necessary action on the recommendations of the Write-off Committees. The action taken in this regard be ratified in the next Board meeting.

BoM: 11-20: **Agenda :** To Report Land matters as per Proceedings of the RDC(ND), Sambalpur and letter of Tahasildar, Sambalpur thereof.

Resolution : The Board directed the University to refer to the decisions of the high-level Committee earlier constituted at the Govt. level and to identify the land and take immediate steps to acquire around 300 Acres of land including the land already in possession of the University. The land use plan shall be extended for the entire 300 Acres as per availability. The following Committee is constituted to co-ordinate with IDCO in preparing the land use plan taking into account the entire available land after the land and plots are identified.

1. Er. Sudhakar Patri, Ex-Chief Engr., Upper Mahanadi Basin, Burla - Chairman
2. Prof. C.R. Tripathy, Professor in Comp. Sc. & Engg. - Member
3. Prof. S.S. Das, Professor In-Charge, Civil Works - Member
4. Dr. Jamini Ranjan Mohanty, Registrar In-charge - Member-Convenor

The Committee is required to submit its report to the Govt. within 15 days.

BoM: 11-21: Any other item with the permission of the Chair.

(a) Ph.D. Programme under Q.I.P

Arising out of discussion it is discussed and approved that the faculty members without Ph.D shall pursue the Ph.D. programmes in this University as this University is a QIP Centre.


(b) Creation of new Non-Teaching Posts


Arising out of discussion and in pursuance of the VSSUT statutes it is decided to move to the Government for creation of the following new posts in VSSUT.

- 1) Secretary to Vice-Chancellor
- 2) Assistant Registrar (Establishment)
- 3) Assistant Registrar (Finance)
- 4) Assistant Registrar (Academic)
- 5) Assistant Registrar (Stores & Purchase)
- 6) System Manager
- 7) Personal Assistant to Registrar

(c) Centre of Excellence

The proposal of the Department of Electrical Engineering of VSSUT, Burla for Centre of Excellence is approved.


(J.R. Mohanty) 07/11/13
Registrar-I/C&
Convenor-cum-Secretary
Board of Management, VSSUT, Burla


(B.K. Nanda) 07.11.2013
Vice Chancellor & Chairman
Board of Management,
VSSUT, Burla