

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA
(A UGC recognized State Government University of Odisha)
Web site: www.vssut.ac.in, email-vcvssut@gmail.com, dean_academicaffairs@rediffmail.com
Phone-0663-2431621, 2430211, FAX-2430204

NOTICE FOR FRESHERS

The students eligible to take admission into 3rd Semester B.Tech (Lateral Entry) in VSSUT, Burla through OJEE 2014 are required to report the University (Sir Visveswaraya Auditorium) as per the following schedule. All the candidates are required to submit Undertakings in the separate Proforma given below and court affidavit in the prescribed format (Annexure- I,& II) at the time of document verification and fees collection.

Date & Time	Programme	Branch	Remarks
30.07.2014 (9.00 AM to 1.00 PM) & 3.00 PM to 5.00 PM)	B.Tech (Lateral Entry) Regular & Self Financing	All branches	Reporting to the respective Hall of Residence 31.07.2014

ACCOMMODATION :

Accommodation for the following category of students are available in the Halls of Residence of the University

- i) **Regular Boarders (RB). B.Tech Branches** : Electrical Engineering, Electrical and Electronics Engineering (Non-Self Financing), Electronics and Telecommunication Engineering, Mechanical Engineering, Computer Science & Engineering(Non-self Financing), Civil Engineering (Non-Self Financing), Production Engineering (Non-Self Financing)
- ii) **Self Financing Boardes (SFB)** : All students admitted in Information Technology and MCA, girls students of B.Tech in Computer Science and Engineering (Self – Financing), Civil Engineering (Self- Financing), Electrical and Electronics Engg. (Self – Financing) and Production Engineering (Self-Financing)
- iii) **Self Financing Day Scholar (SFDS)** : All Boys students of the following branches are treated as Self Financing Day Scholar (SFDS)
 - a) Civil Engineering (Self Financing)(b) Production Engineering (Self Financing)
 - c) Computer Science & Engineering (Self Financing) (d) Electrical & Electronics Engineering (Self Financing)

No University accommodation is available for them. They are required to arrange their own accommodation outside the campus.

However, other students of B.Tech stream in (i) and (ii) who will take permission to stay outside shall be treated as Regular Day Scholars (RDS)

The University Fees is to be paid in form of crossed bank draft payable at SBI, Burla in favour of “VSSUT, BURLA”. Regarding hostel allotment and payment of hostel fees, candidates are required to contact the Dean, Students Welfare, VSSUT, Burla.

**NET FEE PAYABLE AT THE ADMISSION FOR THE SESSION 2014-15
(EXCLUDING Rs.5000/- PAID AT OJEE COUNSELLING CENTRE)
(THIRD & FOURTH SEMESTER)**

B.TECH (LATERAL ENTRY)

Fees	Regular Boarder (RB)	Regular Day Scholar (RDS)	Self-Financing Boarder (SFB)	Self-Financing Day Scholar (SFDS)
Total University Fees	45610	41010	89710	85110
Fees paid at OJEE Counselling Centre	5000	5000	5000	5000
Balance to be paid at the time of admission	40610	36010	84710	80110
Hostel Fees	24000	-	24000	-

List of documents to be submitted at the time of admission for verification :

The candidates are required to submit one set Xerox copy of each of the following documents and produce the originals at the time of verification. Except CLC, Conduct Certificate and Migration Certificate (if applicable), other originals documents shall be returned.

Sl. No.	Documents required for verification
1	High School Certificate Examination or equivalent Examination Certificate showing date of birth
2	Memorandum of Marks of High School Certificate Examination
3	Pass Certificate of the qualifying Examinations (+2 Science/Diploma)
4	Pass Certificates of any other Higher Examinations
5	Memorandum of Marks in the qualifying Examinations (+2 Science/Diploma)
6	Marks of any other Higher Examinations
7	Certificate in support of SC/ST/Diploma/Green Card/Physically Handicapped/Defense/Women Category/GOI etc. (Strike out whichever is not necessary)
8	College Leaving Certificate in original issued by the institution last attended
9	Conduct Certificate in original from institution last attended
10	Evidence in support of JEE Admission/Counselling from JEE Chairman
11	Two recent passport size & two recent stamp size colour photographs duly self signed by the candidate in the back side of the photograph
12	Migration Certificate (if applicable)
13	Medical Certificate from a registered doctor of any Government Hospitals stating medically fit to pursue the programme of study
14	Original Money Receipt of the amount deposited at JEE Counselling Centre

ATTENTION FOR STUDENTS WHO ARE INTERESTED FOR BANK LOANS

PERSONAL BANKING ADVANCES SBI SCHOLAR LOAN SCHEME :

We have pleasure to inform you that VSS University & Technology, Burla has been included in the list of other 109 elite Institutions for providing SBI Scholar Loan to the students.

The SBI, Burla has assured the VSSUT, Burla to sanction study loans in shortest possible time. The students who are interested for Study Loan from SBI, Burla, they are required to bring the relevant documents listed in Annexure-IV.

Check-List for Scholar Loan

- 1 Application Form
- 2 Identity Proof (Applicant & Co-borrower) PAN (mandatory)
- 3 Address Proof /Present (Co-borrower)
- 4 Address Proof/Permanent (Co-borrower)
- 5 Passport size photograph (Applicant & Co-borrower) 2 copies each
- 6 Account statement for last six months (Co-borrower)
- 7 10th & 12th pass mark sheets (Applicant)
- 8 10th & 12th pass certificates (Applicant)
- 9 Undertaking in case of any gap (Applicant & Co-borrower)
- 10 Proof of admission (after admission)
- 11 Schedule of Expenses. (after admission)
- 12 Latest salary slip (in case of salaried people) (Co-borrower)
- 13 Copies of IT return for the last two years (Co-borrower)
- 14 Affidavit from the applicant mentioning "No loan has been taken from any financial institutions for the same purpose. (Applicant & Co-borrower) (after admission)

UNDER TAKING (ANNEXURE-I) **(By students and Parents)**

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA

Registration No.....

Branch.....

As per the directions of the Hon'ble Supreme Court of India and the UGC, ragging in any form, in the University premises including halls is strictly prohibited. Any students found indulging in any such activities and against whom there is prima facie evidence thereto will be expelled from the University immediately or handed over to Police. Each of the students of VSSUT is here by required to submit an under taking in the prescribed format which is mandatory, to abstain from ragging in any form and other antisocial activities. Violation of this will attract expulsion of the guilty from the University, lodging a FIR with police and handed over to the law enforcing authorities (Refer to the UGC website <http://www.ugc.ac.in/notices/> and Hon'ble Supreme Court Order, Dated:08.05.09).

All the students and their parents should submit an affidavit in the following format at the time of admission.

AFFIDAVIT FORMAT FOR UNDERTAKING BY THE CANDIDATE/STUDENT

1. IS/o,D/o of Mr./Mrs./Ms..... have carefully read and fully understood the law prohibiting ragging and the directions the Supreme Court and the Central/State Govt. in this regard.
2. I have received a copy of the UGC regulations on curbing the menace of ragging in higher educational Institutions-2009 and have carefully gone through it.
3. I hereby undertake that
 - I will not indulge in any behavior or act that may come under the definition of ragging.
 - I will not participate in or abet or propagate ragging in any form.
 - I will not hurt anyone physically or psychological or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging. I may be punished as per the provisions of the UGC Regulations and/or as per the law in force.
5. I hereby affirm that I have not been expelled or debarred form admission by any institutions.

Signed this.....day of.....month of.....year.

Witness(with detailed address)

Signature(Full)

1.

Name :

2.

Address :

AFFIDAVIT FORMAT UNDERTAKING BY PARENT/GUARDIAN

1. I,.....F/o,M/O.G/O..... have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Govt. in this regard as well as the UGC Regulations on curbing the menace of ragging in Higher Educational Institutions-2009.
2. I assure you that my son/daughter/ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations and/or as per the law in force.

Signed this.....day of.....month of.....year.

Witness (with detailed address)

Signature(Full)

1.

Name:

2.

Address:

UNDER TAKING (ANNEXURE-II)

**FORMAT OF UNDERTAKING (FOR DAYSCHOLARS ONLY
ADMITTED UNDER SELF FINANCING SCHEME)**

I, Sri.....son/ward of
Sri/Smt.....P.O..... PS.....
Dist..... a candidate for admission to B.Tech. Self-financing courses(except IT &
MCA) of VSS University of Technology, Burla, Dist.- Sambalpur do hereby undertake as follows:

1. That, I am well aware of the non-availability of Hall accommodation for the B.Tech Self-financing courses (except IT & MCA) in the VSS University of Technology, Burla (VSSUT).
2. That, I shall not apply for/claim any Hall accommodation from VSS University of Technology, Burla and shall make my own arrangement for boarding and lodging in order to pursue and complete my course of study at VSS University of Technology, Burla.

Full Signature of the Candidate with date

I, Sri/Smt.....Father/Mother/Guardian of
Sri..... have gone through the undertaking given above. I am well aware of the
non-availability of Hall facility for the said course in the VSS University of Technology (VSSUT),
Burla. I shall make my own arrangement for the lodging and boarding of my son/ward and intimate
about his local address in writing to the Dean, Academic Affairs, VSSUT, Burla before the
commencement of the First Semester Classes.

Full Signature of the Parent/Guardian
Witnesses

<u>Sl.No.</u>	<u>Name and Address</u>	<u>Full Signature of witnesses</u>
1.		
2.		

A WARM WELCOME TO ALL THE FRESHERS TO VSSUT

Memo No.VSSUT/ACD/764(25)

Copy to:

1. University Notice Board
2. All the Deans/HODs/COF/COE for information and necessary action.
3. Dean, Faculty & Planning with a request to display the notice in univ.website
4. Registrar for information and necessary action.
5. All Wardens/All Professors in-charge for information and necessary action.
6. The Branch Manager, SBI, Burla/Syndicate Bank,VSSUT Centre for information and necessary action. They are requested to depute their officials to be present during admission for collection of admission fees from the freshers.
7. The PA to V.C for kind information of Vice-Chancellor

Sd/-
Dean, Academic Affairs
Dated : 23.07.2014

Sd/-
Dean, Academic Affairs