

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

No.VSSUT/F&P/

287

/2019

Dated, 24.01.2019

From : The Dean, Faculty & Planning.

To

All Deans/HODs/Professor,T&P/Professor Incharges/Workshop
Supdt/Coordinator,MCA/Registrar/COF/COE/Medical Officer/
Section Officers.

Sub:- *Online registration of Faculty & Staff through the link in our University website
for the printing of I-Card for faculty members and staff.*

Sir,

The University I-Card for faculty and staff members will be printed soon. All the faculty and staff members of the University are requested to register themselves online through the link in our University website : <http://employees.vssut.ac.in>. The faculty and staff members are also requested to take a print out of the online submitted form and submit the same through the Head of your Department / Section to the office of Dean, Faculty & Planning at the earliest.

Further, the information relating to the preparation of Visiting Card for all faculty members will be taken from the registered information of the faculty members.

In this matter, Dr. Sanjaya Ku. Panda, Asst. Professor, IT and Dr. Santosh Ku. Majhi, Asst. Professor, CSE may be contacted for further clarification, if needed.

Expecting your kind cooperation.

By order of Vice-Chancellor


24/1/2019
DEAN, FACULTY & PLANNING

Memo.No.VSSUT/F&P/

/2019

Dated, 24.01.2019

Copy to:-

- 1) Registrar, VSSUT, Burla with a request to provide employees code of all faculty members and staff to upload the same in the website.
- 2) COF for information
- 3) P.A.to VC for kind information of the Hon'ble Vice-Chancellor.


DEAN, FACULTY & PLANNING