



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY

P.O.- ENGINEERING COLLEGE, 768 018, BURLA, DIST.-SAMBALPUR

<b>Please fill up either PART-I or PART-II as applicable and send to The Dean, Academic Affairs so as to reach by 21/10/2017</b>	<b>Paste your recent stamp size photograph attested by Head of the concerned Department or a competent authority</b>
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**PART-I**

**OPTION FOR ATTENDING CONVOCATION IN PERSON**

**I shall be present at the Convocation and receive the Degree Certificate in person.** I shall report to the University on Date: 23/10/2017. I have also paid the prescribed fee of  **500/- (Rupees Five Hundred Only)** vide enclosed **Bank Draft in favour of VSSUT, Burla** payable at Burla/Cash Receipt from University Cash Counter.

1. Name in full (in block letters) :
2. University Registration No. :
3. Mother's Name :
4. Father's Name :
5. Period of Study at the University :
6. Branch of Study :
7. Degree obtained :
8. Year of Passing the final examination :
9. Permanent Address with PIN Code :
10. Complete Present Postal Address (in block letters) with PIN Code. :
11. Mobile Phone No. & Email ID :
12. Details of payment of fee of Rs.500/- (Enclosed cash receipt/bank draft) :

Date:

Signature of the applicant

**PART – II**

**OPTION FOR ISSUE OF DEGREE IN ABSENTIA**

***I desire to receive the Degree certificate in absentia.***

1. I desire to receive it by **Registered Post**, for which the prescribed fee of  **1500/- (Rupees One Thousand Five Hundred Only)** is being enclosed in the shape of Bank Draft on..... (mention name of the bank) payable at Burla (Branch Code No.....) bearing Draft No.....dated.....drawn in favour of **VSSUT, Burla.**

1. Name in full (in Block Letters) :
2. University Registration No. :
3. Mother's Name :
4. Father's Name :
5. Period of Study at the University :
6. Branch of Study :
7. Degree obtained :
8. Year of Passing the final examination :
9. Permanent Address with PIN Code :
10. Complete Present Postal Address where the degree certificate is to be sent (in block letters) with PIN Code. :
11. Mobile Phone no. & Email ID :

Date:

Signature of the applicant

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**ADDRESS SLIP**

Name: \_\_\_\_\_

C/O: \_\_\_\_\_ Mobile NO. \_\_\_\_\_

Address: \_\_\_\_\_

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