



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ଟେକ୍ନୋଲୋଜି ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)

P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

www.vssut.ac.in, e-mail: deansw@vssut.ac.in

No. VSSUT/ DSW / 908 / 2025

Dated: 19/09/2025

NOTICE

Applications are invited from Ph.D. students (male) of VSSUT, residing in Hall of Residence, for the position of Residential Assistant Warden for Pulaha – AB Hall of Residence for the current academic year.

Eligibility Criteria:

- Must be a registered Ph.D. scholar of VSSUT, Burla.
- Must be residing in a University hostel.
- Should possess good conduct, leadership qualities, and willingness to assist in hostel administration.

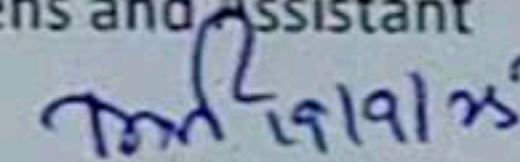
Role & Responsibilities (details per Cl. 5.3 of Hall of Residences Manual):

- Shall reside in the Hall and assist the Warden/Assistant Warden in all matters relating to the Boarding and Lodging facilities.
- Shall update the Hall room inventory from time to time and report the same to the Assistant Warden.
- Shall help for registration of boarders to obtain biometric attendance and supervise the issuing of "Mess Card" to residents if any.
- Shall supervise the security arrangement of the Hall, maintenance of the dining hall (mess running Halls), Hall corridors and the surroundings.
- Shall monitor the attendance of staff in the Hall office and mess, maintain leave register.
- Shall check any unauthorized person from entering/ staying in the Hall overnight and check unauthorized use of electricity appliances, indiscipline behaviours of students, violation of code of conduct by student.

How to Apply:

Interested candidates may submit their application through their guide and Head of Department (with name, registration number, department, contact number, and room and Hostel details etc) to the **Office of the Dean Student's Welfare** on or before **22-09-2025** during office hours.

Selection will be made based on interaction with the Dean Student's Welfare, Wardens and Assistant Wardens.

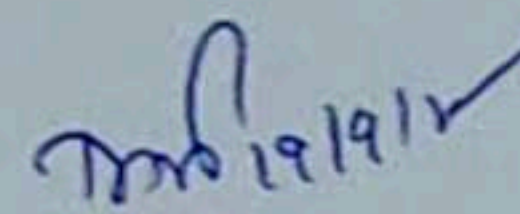

Dean, Students' Welfare

Memo No.: No. VSSUT/ DSW / 909(10) / 2025

Dated: 19/09/2025

Copy to:

1. All the members concerned for information and necessary action.
2. PA to Registrar for information.
3. PA to VC for kind information of Hon'ble Vice-Chancellor.


Dean, Students' Welfare