

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY:



BURLA

P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur
Odisha- 768018, India

Ref: VSSUT/PHY/065/2026

Date: 19/02/2026

TENDER CALL NOTICE

The Physics & Electronic Engineering Department of Veer Surendra Sai University of Technology, Burla, invites Sealed quotations in two separate covers (**Technical Bid and Price Bid**) from the intending reputed wholesaler/Direct Importers /Registered Authorized Dealers with GST Registration certificate, copy of PAN card for the supply of four number of Air conditioners, one no. of UPS for Computational laboratory of **Physics & Electronic Engineering Department, VSSUT, Burla**. The Quotations shall reach the office of the undersigned through **Speed/Registered** post only **on or before 09.03.2026 up to 5.00PM**. Detailed information and the tender documents are available in the University website www.vssut.ac.in.

REGISTRAR

1. University Notice Board of VSSUT, Burla.
2. Dean F & P, with a request to hoist the tender call notice in the university website for wide publicity.
3. PA to Registrar for information & record.
4. PA to Vice – Chancellor for kind information to Hon'ble Vice – Chancellor.

REGISTRAR

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA

(formerly University College of Engg., Burla-Established by Govt. of Odisha in 1956 &

Upgraded in 2009 to A State Govt. University covered under Section 2(f) & 12(B) of UGC Act.)

P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur

Odisha- 768018, India



Ref: VSSUT/PHY/065/2026

Date: 19/02/2026

TENDER CALL NOTICE

Sealed Bids (properly stitched separately) in two separate covers (**Technical Bid and Price Bid**) are invited by the “**The Registrar, Veer Surendra Sai University of Technology, Odisha**” from the manufacturers/authorized distributors/ dealers for supply of four number of Air conditioners, one no. of UPS, for Computational laboratory of Physics & Electronic Engineering Department, VSSUT Burla, Odisha. The list of equipments and their technical specifications are mentioned in the different annexures.

Sl No.	Item required	Qty	Specifications
1.	One online UPS 10KVA	1	switching technology IGBT-PWM, input voltage: AC 3 phase 300-450V Sine wave 50 Hz output voltage AC single Phase 230V +/-1% with Warranty for UPS (Min. 2 years) Battery/Backup Bank provided with warranty of 2 years or more , Backup time minimum 90 minutes with standard installation
2.	2-Ton 5 Star AC	4	(ISEER Value from ≥ 5.0 to ≤ 5.5) Inverter AC-Variable Speed wall mounted split AC with copper evaporator & condenser , with comprehensive warranty of 1 year, compressor warranty 10 years, PCB warranty (optional) 5 years

The Bidders may download the **Tender Documents** directly from the website available at <http://www.vssut.ac.in> and the Tender cost fee of Rs.1000/- (Non-refundable) by way of separate Demand Draft drawn in favour of “**The Registrar, Veer Surendra Sai University of Technology, Burla**” payable at **SBI, Burla** should be enclosed along with the Bid. The Tender cost fee and the EMD amount should be submitted separately in separate demand drafts. In case of any bid clarification, responsibility lies with the bidders to collect the same from the website and the purchaser shall have no responsibility for any delay/ omission on part of the bidder.

TIME SCHEDULE:

- a) Price of bidding document: Rs.1000/- (Non-refundable)
- b) Date of commencement of downloading bidding document 21.02.2026
- c) Last date and time for Receipt of bids 09.03.2026 up to 5.00PM
- d) Time and date of opening of Tender & technical bid 12.03.2026 at 11.30 AM
- e) Place of Opening of Tender "**Department of Physics**"
- f) ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS

THE REGISTRAR

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

At- Burla, Po-Burla Engineering College, Dist-Sambalpur-768018,

Tel. No-0663-2430211 Fax No-0663-2430204


REGISTRAR
VSSUT-Burla

General Terms and Conditions

GENERAL TERMS & CONDITIONS OF CONTRACT FOR SUPPLY, INSTALLATION AND DEMONSTRATION OF THE INSTRUMENTS & EQUIPMENT REQUIRED FOR PHYSICS & ELECTRONIC ENGINEERING DEPARTMENT, VSSUT, BURLA, ODISHA.

1. Document Establishing Bidder's Eligibility & Qualification

The Bidders shall furnish as part of the Bid the following Documents establishing Bidder's eligibility and qualification to the Purchaser's satisfaction.

1.1 Manufacturer / Authorized Distributor / Dealer having valid license / certificates for the quoted item and the direct Importers holding valid Import License Manufacturer / Authorized Distributor / Dealer of the product are eligible to participate in the Bid.

1.2 Bidders should have **ISI or equivalent** certification for quoted instruments and equipment. However, the Purchaser shall have the right to consider the items where ISI or equivalent certification is not applicable.

1.3 The Bidder whether manufacturer/ distributor/ dealer must have experience of supply and installation of the quoted items in reputed Government Institutions / Public Undertakings / reputed Private Institutions within India during last preceding 3(Three) years reckoned from the date of bid opening and the details must be submitted along with documentary proof.

1.4 The Bidders shall have to produce document in support of their service associates **nearest to Bhubaneswar/ Sambalpur**, Odisha.

1.5 The Bidder shall quote items of reputed Brand/model with all accessories in complete to perform functionality of Equipment/Machinery.

2. Document Establishing Goods Eligibility

The instruments and equipment offered against the schedule of requirement of instruments and equipment should be in accordance with the stipulated specifications and of one reputed brand/model (**N.B: Variation in specification is allowed up to $\pm 5\%$ in case of Machineries / Equipments**)

2.1 The documentary evidence establishing the brand and the model may be in the form of literature, pamphlets, manuals, drawing, circuit diagram etc.



2.2 Detailed description of instruments and equipment with essential technical and performance characteristics may also be furnished.

2.3 The Bidders should clearly mention in their bid regarding the compatibility of the various equipment or the individual units.

2.4 The quantity shown in the bid can be increased or decreased to any extent depending upon the actual requirement.

2.5 The instruments and equipment should have testing certificate for its satisfactory functioning.

3. Technical Bid (COVER - A)

The following document should be submitted in cover-A.

3.1 Earnest Money Deposit

3.2 Technical details of the equipment and machineries as per Annexure-V

3.3 Copy of the manufacturing license/ import license/ Authorized Distributor/ Dealer certificates

3.4 Copy of the authorization from the Manufacturing Company in case of Authorized Distributor /Dealer.in **Annexure-III** along with Manufacturer Industry Registration and Tax Registration Certificate.

3.5 VAT/ST clearance certificate up to **date** where applicable.

3.6 Performance/ Market standing certificate establishing that the Bidders have executed supply of similar items as mentioned in Schedule of Requirement of instruments and equipment to different Govt. Organizations/ Government PSUs / reputed Private Institutions.(proof of documents)

3.7 Copy of the IT PAN Card.

3.8 Detail name, address, telephone no. fax, e-mail of the firm and of the Director/ Managing Director/ Proprietor of the firm (As per **Annexure IV**)

3.9 Address, Telephone No., e-mail, Fax of the Branch Office/ Contact Person/ Liaisoning Office in Odisha. (As per **Annexure IV**)

3.10 Power of Attorney/ Authorization to a person for liaisoning and monitoring the business on behalf of the manufacturer / bidder but not entitled to raise the bills.



3.11 Document if any to establish the recognition of the manufacturing unit in respect of ISO or equivalent.

3.12 **The original bid document signed & sealed by authorized person in each page as a token of acceptance of all terms and conditions of the tender with original receipt.**

3.13 Documentary evidence establishing that the instruments & equipment and ancillary services to be supplied by the Bidders shall confirm to the Bidding Document

3.14 Any deviation in the specification of the item including standard accessories / optional accessories in complete for functionality of Machine should be marked in **bold letters.**(**N.B: Variation in specification is allowed upto±5% in case of Machineries/Equipments**)

3.15 Details of foundation drawing for instruments and equipment, if any, should be provided.

3.16 The details of the service station / service associates nearest to Bhubaneswar/Sambalpur shall have to be submitted to qualify in the technical bid.

3.17 Willingness to provide operational Training for Machineries to one Official of each consignee at Suppliers Plant or Consignee site **at least for 7 days whichever is suitable to Purchaser**

4. **Price Bid (COVER – B)**

4.1 The hard copy of price bid giving the rates for various instruments & equipment and other items should be submitted along with sealed soft copy of **price bid in Excel format through CD/Pen drive** both in separate sealed cover here in after called **Cover B (Price Bid)**. **Price Bid (Cover - B)** of the bidders who qualify in **Technical Bid (Cover – A)** will only be opened and will be communicated through **E-mail/Fax**.

4.2 The price of the each item shall be quoted as per the prescribed Price Schedule Format at **Annexure-I** along with price break up of custom duty, Excise Duty, CST, Packing, Forwarding and Handling charges, Insurance charges, ET, Freight up to destination including unloading, VAT, commissioning including testing and training with total price per item at **FOR** destination. The bidders are required to submit the individual price of each instrument(s) and equipment(s) as indicated in the schedule of requirements.

4.3 Each quoted item and all accessories should cover the warranty / guarantee for **2(two)** year from the date of commissioning (**Annexure-II**).



4.4 The **Cover B** of the technically qualifying bidders shall be only opened at the Office of the “**The Registrar, Veer Surendra Sai University of Technology, Burla**” on the date and time to be communicated to them after technical evaluation of **Cover A** by **E-mail/Fax..**

4.5 The cost of standard accessories shall be included in basic price and optional accessories shall have to be quoted separately.

4.6 The bidders are required to submit the list of the spare parts required for the machine as well as the list of the dealers/ Distributors of the spare parts nearest to Bhubaneswar, Odisha for its availability.

3 EMD

All bidders are required to submit EMD **not less than 2% of the quoted amount** in shape of **Demand draft** drawn in favour of “**The Registrar, Veer Surendra Sai University of Technology, Burla**” payable at **SBI, Burla** only. The EMD shall be in Indian Rupees.

NOTE: Non-submission of EMD or submission of less EMD than the desired one shall result in rejection of Bid. The EMD deposited against other Bids cannot be adjusted or considered for this Bid. No interest is payable on EMD.

5 SUBMISSION OF BIDS

Sealing and Marking of Bids

Bid should be submitted in two Bid system containing two parts as detailed below.

Sealed Cover-A: Technical Bid.

Sealed Cover-B: Price Bid (hardcopy & sealed soft copy in CD/pen drive)

The cover of the bid should be following indication:

- i) Name of Dept.: _____
- ii) Reference No of Bid _____
- iii) Bid regarding _____
- iv) Due date & time for submission of the Bid _____
- v) Due date & time for opening of the Bid _____
- vi) Name of the Firm _____

