

NOTICE

The prescribed format of application for issue of various certificates (other than Pass Certificate, Migration Certificate, CLC, TC, Degree Certificate etc.) is given below. The applicants need to download the prescribed format from the University website and submit the same with the required enclosures failing which the applications shall not be processed.

Sd/-Dean
Academic Affairs

Memo No.VSSUT/ACD/

Date :

Copy to :

1. University Notice Board/ Notice Board of all Hostels/Canteen No.2
2. All Wardens/Accounts Section/Collection Asst.
3. Prof. In-charge, University website with a request for display the notice in the University website at the earliest.

Dean, Academic Affairs

APPLICATION FORMAT

FOR ISSUE OF BONAFIDE /EXPENDITURE CERTIFICATE ETC.
(Other than TC/CLC/ MIGRATION/PASS and DEGREE Certificates)

1. Name of the student (in full block letters)_____
2. Regn. No._____Semester_____Branch_____
3. Father's Name with address & Phone No._____
4. Whether Boarder or Day Scholar_____
5. Whether paid recent semester dues : Amount_____M.R.No._____Date_____
6. Date of First Admission to the Institution_____
 - a) Lateral Entry/ Direct Entry in 1st Semester_____
 - b) Regular/Self Financing_____

Date.....

Full Signature of the Applicant

NO DUES CLEARANCE FROM THE ACCOUNTS SECTION

Certified that the applicant has paid all dues and there is no dues outstanding against him/her till date

Date.....

Collection AssistantSection Officer (Accounts)NO DUES CLEARANCE FROM THE HOSTEL

Certified that the applicant is a boarder and residing in the_____Hostel. He/she has cleared all dues and there is nothing outstanding against him/her.

Date.....

Hostel Assistant

Warden
(Signature with Seal)

Enclosures : The following documents must accompany the application failing which the certificate shall not be issued.

- a) Original Money Receipt of Rs.30/- deposited in Accounts Section
- b) Xerox copy of University Registration Card
- c) Xerox copy of Hostel Clearance in case of boarder
- d) Xerox copy of receipts of Recent Semester Fees paid by the student