

FORM: VSSUT/SRIC/06A-5
SRIC: STANDARD OPERATING MANUAL-2019



No. VSSUT/ / /20

Date:

APPROVAL FOR CASUAL APPOINTMENT

1. "Head of Account" Recurring (Sub Head: Man Power)

2. Name of Funding Agency:

3. Scheme of Project Grant:

4. Project Title:

5. Sanction Order No. and Date:

6. Name of Principal Investigator (PI):

7. Department:

8. Total Amount of Approved Grant: ₹

9. Total Approved Amount for Man Power: ₹

10. Total Released Amount for Man Power: ₹

11. Duration of Man Power (months):

12. Details of the casual appointment and Justification:
for the work

13.	Details of Payment to Casual Appointment	A	Salary/Wages	₹
		B	TA/DA	₹
		C	Any other allowance	₹
		D	Total Payment	₹

14. Total Financial Liability for casual appointment: ₹

Recommended and Submitted for kind approval for casual appointment as mentioned above.

Principal Investigator

Co-Investigator

Head of the Department

(Highlight the sanction order in the file and Provide the Details of the Student)

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Remarks: Verified the details mentioned above and found satisfactory. Submitted for kind approval for casual appointment as mentioned above.

Dealing Assistant

Associate to Dean (SRIC)