

FORM: VSSUT/SRIC/06B-3  
SRIC: STANDARD OPERATING MANUAL-2019



No. VSSUT/ / /20

Date:

**OFFICE ORDER FOR FORMATION OF SCRUTINY COMMITTEE  
FOR RECRUITMENT OF THE PROJECT STAFF**

The scrutiny committee is hereby by framed for scrutinizing the application received for recruitment to the post of project staff as mentioned herein. The scrutiny committee shall submit its recommendation to the SRIC office for further action. The PI shall coordinate with all the members.

1. "Head of Account" Recurring (Sub Head: Man Power)
2. Name of Funding Agency:
3. Scheme of Project Grant:
4. Project Title:
5. Sanction Order No. and Date:
6. Name of Principal Investigator (PI):
7. Department:
8. Details of Fellow to be Recruited: Project Assistant(PA)/Junior Research Fellow  
(Strike out, which is not applicable ) (JRF)/Senior Research Fellow(SRF)/Others(mention)
9. Members for the Scrutiny Committee as per guidelines of the funding agency/As per guidelines of the University (in case if the funding agency does not mention any.)

	Name & Designation	Department
a.	Head of Department	Chairperson
b.		
c.		
d.		

Dean (SRIC)

No. VSSUT/ / /20

Date:

Copy to Head of Department (Concerned) and Person Concerned

Dean (SRIC)