

FORM: VSSUT/SRIC/06H  
SRIC: STANDARD OPERATING MANUAL-2019



No. VSSUT/ / /20

Date:

**PAYMENT OF HONORARIUM TO THE EXPERT**

1. "Head of Account" Recurring (Sub Head: Man Power)
2. Name of Funding Agency:
3. Scheme of Project Grant:
4. Project Title:
5. Sanction Order No. and Date:
6. Name of Principal Investigator (PI):
7. Department:
8. Total Amount of Approved Grant: ₹
9. Total Approved Amount for Man Power: ₹
10. Total Released Amount for Man Power: ₹
11. Details of Expert

a. Name of Expert	
b. Designation	
c. Address	
d. Amount of Honorarium to be paid	₹
e. Account No. of the Expert	
f. Name of Bank	
g. IFSC Code	
h. Account No. of the Fellow	
i. Name of Bank	
j. IFSC Code	

12. Total Amount Paid out of approved grant till date ₹
13. Total Amount Balance out of approved grant ₹

This is certified that the Expert/University Staff has been has been invited/engaged for the project work. Recommended for pass and payment of Honorarium to him/her as mentioned above from the Project grant.

Principal Investigator

Co-Investigator

Head of the Department

**FOR SRIC OFFICE USE ONLY**

Remarks: Verified the details mentioned above and found satisfactory. Recorded in the project file no.

Dealing Assistant

Associate to Dean (SRIC)

Approved by Vice-chancellor on Date:

Submitted for pass and payment of the amount:

Under ₹	Passed for payment of ₹	(Rupees	
only) and Paid vide Cheque No.	Date:	Voucher no.	Entered in cash book page No.
RTGS/NEFT UTIR No.	Date:	of Bank Name:	

Dealing Assistant

Comptroller of Finance