

FORM: VSSUT/SRIC/07C
SRIC: STANDARD OPERATING MANUAL-2019



No. VSSUT/ / /20

Date.

RECOMMENDATION FOR PAYMENT OF AUDIT FEE

1. "Head of Account" (Tick the sub-head as applicable) Consumables/Travels/Contingency/Book/
Others (mention):
2. Name of Funding Agency:
3. Scheme of Project Grant:
4. Project Title:
5. Office order no. and date of auditor appointment:
6. Name of Principal Investigator (PI):
7. Department:
8. Total Approved Amount under Recurring: ₹
9. Max. Audit fee @0.75% of total approved fund:
10. Amount paid so far for audit fee: ₹
11. Amount To be paid as per the Vouchers Attached: ₹
herewith for Audit fee #page-2
12. Balance Amount for audit fee: ₹
13. Name & address of the Auditor

a. Details of Bank Account of the Auditor	
b. Account No.	
c. Name of Bank	
d. IFSC Code	

This is certified that the appointed auditor has completed the audit of the project account and submitted the audit report as per the format of the funding agency. The audit fee as claimed by the auditor is within the recurring budget provision. Submitted and recommended for pass and payment from the Project grant.

Principal Investigator

Head of the Department

(NB: Please enclose the bills in triplicate)

FOR SRIC OFFICE USE ONLY

Remarks: Verified the details mentioned above and found satisfactory. Recorded in the project file no.

Dealing Assistant

Associate to Dean (SRIC)

Submitted for pass and payment of the amount:

Under ₹	Passed for payment of ₹	(Rupees	
only) and Paid vide Cheque No.	Date:	Voucher no.	Entered in cash book page No.
RTGS/NEFT UTIR No.	Date:	of Bank Name:	

Dealing Assistant

Comptroller of Finance