

FORM: VSSUT/SRIC/07F
SRIC: STANDARD OPERATING MANUAL-2019



No. VSSUT/ / /20

Date:

ANNUAL/QUARTERLY PROGRESS REPORT FOR THE FINANCIAL YEAR 20 -

Period of the Report:

From: dd/mm/yyyy to dd/mm/yyyy

1. Name of Funding Agency:
2. Scheme of Project Grant:
3. Project Title:
4. Original Sanction Order No. and Date:
5. Name of Principal Investigator (PI):
6. Department:

8. Details of Grant Transaction till this Date	Non-Recurring	Recurring
Total Approved Amount (a1)	₹	₹
Total Released Amount (a2)	₹	₹
Total Interest Earned (a3)	₹	₹
Total Expenditure Amount (a4)	₹	₹
Total Balance Amount (a2+a3-a4)	₹	₹

9. Utilization Certificate (Enclose the Certificate):
10. Equipment/Material Purchase:
11. Manpower engagement :
12. Publications or Patent Registration:
13. Audit completed & Objection complied:
(Enclose the Report)
14. Status of the Project Objective:
15. Remarks by PMC (please mention):
16. Any other Information/Documents PI like to submit
17. Briefly Mention on the Progress of the Project (optional)

This is certified that all the documents such as audit report, utilization certificate, progress report and other documents mentioned above etc. have been prepared as per the guidelines of the University or funding agency. This is placed for kind signature of COF and Dean (SRIC). These documents may be forwarded to the funding agency.

Principal Investigator

Co-Investigator

Head of the Department

FOR SRIC OFFICE USE ONLY

Remarks by the SRIC office: Verified the details mentioned above and found satisfactory. The audit report, utilization certificate, progress report and other documents mentioned above may be signed. These documents shall be forwarded to the funding agency.

Dealing Assistant

Associate to Dean (SRIC)