

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

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No. VSSUT/IIC/1626/2020

Dated:10/06/2020

**Tender Call Notice for Supply of Tools and Equipment for
Innovation cum Incubation Centre, VSSUT Burla, Sambalpur, Odisha**

The Registrar, "Veer Surendra Sai University of Technology (VSSUT), Burla" invites sealed tenders from intending reputed and experienced Company/Firm/Agency for **Supply of Tools and Equipment for Innovation cum Incubation Centre, VSSUT Burla, Sambalpur, Odisha**. Tender papers with all specifications, terms and conditions will be available in the official website of the University (www.vssut.ac.in) which can be downloaded and submitted after filling it up completely. The cost of the Tender paper is Rs. 500/- (Rupees five hundred only), which can be paid in the form of a demand draft drawn in favour of 'Veer Surendra Sai University of Technology, Burla' from any nationalized bank, Payable at Burla. This quotation documents must reach to "The Registrar, Veer Surendra Sai University of Technology, Burla, Sambalpur-768018 (Odisha)" by **12:00 Hours of Date 27th June 2020** under a sealed cover by **Registered Post/Speed Post** only. The tenders received after the due date and time is liable to be rejected. Quotation by FAX/ e-mail will not be entertained. Opening of Tender papers will be at **11.00 AM on 29th June 2020**.

Sd/-
Registrar

Memo No. VSSUT/IIC/ 1627 /2020

Dated: 10.06.2020

Copy to:

1. M/s Display Lines, 219, Saheed Nagar, Bhubaneswar-751007 with request to publish the above advertisement in one issue of the all Odisha daily edition of "THE SAMAJ" (All Edition) and English daily "TIMES OF INDIA (All India Edition)" at the I&PR approved /lowest rate. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
2. University Notice Board of VSSUT, Burla.
3. Head, Innovation cum Incubation Centre, VSSUT, Burla for information.
4. Comptroller of Finance for information and necessary action.
5. PA to Vice Chancellor for information of the Hon'ble Vice Chancellor.
6. PA to Registrar for information and necessary action.
7. The Dean F&P with a request to display the advertisement in University website for wide publicity.

Sd/-
Registrar

Section I: Invitation for Bids

Sealed Bids (properly stitched separately) in two separate covers (**Technical Bid and Price Bid**) are invited by the “**The Registrar, Veer Surendra Sai University of Technology, Odisha**” from the manufacturers/authorized distributors/dealers for Supply of Tools and Equipment for Innovation cum Incubation Centre, VSSUT, Burla, Sambalpur, Odisha

All bidders are required to submit EMD not less than 2% of the quoted amount in the shape of Demand draft drawn in favour of “Veer Surendra Sai University of Technology, Burla” payable at Burla only. The EMD shall be in Indian Rupees. Non-submission of EMD or submission of EMD of lesser amount than required shall result in rejection of bid. The EMD deposited against other bids cannot be adjusted or considered for this Bid. No interest is payable on EMD.

The Bidders may download the **Tender Document** directly from the website available at **<http://vssut.ac.in>**.

Time Schedule

- a) Date of commencement of downloading bidding document **10.06.2020, 10.00 AM**
- b) Last date and time for Receipt of bids **27.06.2020 up to 12.00 PM**
- c) Time and date of opening of Tender & Technical Bid **29.06.2020 at 11.00 AM**

Place of Receipt and Opening of Tender

The Registrar
Veer Surendra Sai University of Technology, Odisha
P.O.- Burla Engineering College, Dist-Sambalpur-768018,
Tel. No-0663-2430211 Fax No-0663-2430204

Delivery as well as Billing Address

The Registrar
Veer Surendra Sai University of Technology, Odisha
Burla, Dist.- Sambalpur, Odisha, 768018

Sd/-
Registrar

Section II: Terms and Conditions

1. The cost of Tender documents is Rs.500.00 (Rupees five hundred only) (Non-refundable). The Tender documents can be downloaded from the University website www.vssut.ac.in. A demand draft towards the cost of Tender documents drawn in favor of “Veer Surendra Sai University of Technology, Burla”, payable at Burla must be submitted along with Tender.
2. The Tender documents must be filled up completely and signed by the authorized signatory of the bidder on all the pages as acceptance of all the guidelines, terms and conditions laid in this Tender document.

3. The completed document must reach to “The Registrar, Veer Surendra Sai University of Technology, Burla, PO. Burla, Dist. Sambalpur-768018 (Odisha)” by the last date of submission i.e. **27th June 2020 by 12.00 PM** in a sealed cover by **Registered/Speed Post**. The tenders received after the due date and time is liable to be rejected. Tender by FAX/ e-mail or any other media will not be entertained. The University is not responsible for delay, loss or non-receipt of Tender documents sent by post.
4. The tender comprises two parts i.e. 1. **Technical bid** and 2. **Financial Bid**. The first part is technical bid where the vendor is required to give the details of the firm and the confirmation on technical specification. If there is noncompliance in respect of any item, all details thereof must be provided. The second part is financial bid where the vendor is required to quote the rates only. No other information/condition is to be mentioned in the financial bid. Conditions, if any, are to be given in the technical bid only. The technical and financial bids are to be submitted in separate envelopes.
5. The envelope containing the Tender/Quotations must be super-scribed as “**Supply of Tools and Equipment for Innovation cum Incubation Centre, VSSUT Burla, Sambalpur, Odisha**”.
6. The Tender should contain the following documents.
 - a) Tender application as per Annexure-I.
 - b) This Tender document must be signed on each page by the authorized signatory of the bidder.
 - c) Detail Name & address with Phone No. /FAX No, e-mail ID of the contact person.
 - d) Demand Draft (Non-refundable) towards the cost of Tender documents.
 - e) Self-attested copy of PAN, GST registration, GST clearance and service tax and incorporation etc., issued by appropriate government authority for the required services with seal of the quotation.
 - f) List of user Clients and documents related to experience of the bidder along with address and contact no.
 - g) Detailed specification of product along with the service support.
 - h) A technical capability document describing the relevant facilities and services available with them.
 - i) Any other documents in support of the eligibility of the Vendor.
7. The quoted price must be inclusive of freight, packing, forwarding, transit insurance etc. for delivery at VSSUT, Burla. The installation, commissioning and demonstration shall be at the cost of the supplier.
8. The bidder may bid for all the items or part of the schedule of requirements mentioned herewith.
9. The Tender and the quoted prices shall be valid for 90 days from the date of submission of the Tender.
10. The University will evaluate the technical & financial aspects of the Tenders. The University shall consider placement of orders for commercial supplies only on those eligible bidders whose offers are found to be technically, commercially and financially acceptable and who have accepted the terms and conditions as stipulated in this Tender document.

11. Tender should be filled with neat legible and correct entries. Indistinct figures should be avoided. Any erasures and alterations made while filling the tender or figure/figures are not permitted. Failure to comply with either of these conditions will render the tender void. No advice of any change in rate or conditions after opening of the will be entertained.
12. On all the matters relating to this Tender call document, the decision of the University shall be final and binding and the same cannot be referred to the court of law. The University reserves the right to reject any or all of the Tenders without assigning any reason what so ever.
13. For proprietary items, the certificate of proprietary item must be submitted along with the bid. If any item is supplied by an authorized firm, the manufacturer's authorization certificate must be submitted along with the bid.
14. Any deviation in technical specifications shall not be entertained ordinarily. The University reserves the right to modify the specifications during the execution stage of the purchase process. Wherever the technical specifications of items are changed either at the University request or at Bidder's request, revised price will be fixed, if necessary, by negotiations and as agreed upon by both parties.
15. The University reserves the right to order all or part or none of the items and/or services given in this document.
16. The quantities in the schedule may be increased or decreased to any extent depending upon the actual requirement.
17. Unless otherwise specified in the order, the order price shall remain firm and will not be subject to escalation of any description during the pendency of the order, notwithstanding the change in the cost of materials, labour and/or variations in the taxes, duties and other levies on raw materials and components may take place while the order is under execution even if the execution of the order is delayed beyond the completion date specified in the order for any reason whatsoever.
18. The University may reject the bid even if it is accepted but the successful bidder fails to execute any of the guidelines, terms and conditions mentioned in this Tender document.
19. All the items are to be door-delivered to the University within three weeks of the issue of the purchase order. In case the supplier fails to deliver the goods within the due period, the University reserves the right to cancel the purchase order and to place orders with other firms without assigning any reason thereof.
20. The supplier must supply all ordered items at a time. Part supplies are not acceptable and will not be entertained on any account. Any loss or damage during transit will be replaced at the cost of supplier.
21. All bidders are required to submit EMD not less than 2% of the quoted amount in shape of Demand draft drawn in favour of "Veer Surendra Sai University of Technology, Burla" payable at Burla only. The EMD shall be in Indian Rupees. Non-submission of EMD or submission of less EMD than the desired one shall result in rejection of Bid. The EMD deposited against other Bids cannot be adjusted or considered for this Bid. No interest is payable on EMD.

22. The EMD amount of the successful bidder will be kept as retention money and will be released only after supply and installation of the equipment in place. However, the EMD amount of other bidders will be returned back after the tendering process is completed.
23. The supplier shall be liable to complete all installation and demonstration of the instruments at the site within 15 days from the date of receipt. All packing must be opened at the site and be handed over to the consignee, at the supplier's cost.
24. The equipment supplied will be under warranty for a period of 1(one) year from the date of installation and demonstration. Free replacement of faulty parts including free technical support shall be provided during the warranty period. Warranty Certificate shall be submitted at the time of delivery.
25. The supplier is required to take care of change in technology and supply the higher version of the equipment available at the time of delivery at the same total cost as per the order. The operating manuals in original must be supplied at the time of delivery of the equipment.
26. Training of the Purchaser's personnel at the Supplier's plant and/or on site, in assembly, start up, operation, maintenance and/or repair of the supplied goods is mandatory.
27. The supplier shall submit all bills in triplicate on printed forms to the University.
28. The University will make payments through account payee cheque in Indian Rupees. No interest on any deferred claim arising out of this purchase shall be payable in any case whatsoever. No payment will be made for instruments rejected at site during demonstration.
29. 100% payment of the billed amount will be made only after receipt of equipment in good conditions and successful demonstration as per the specifications.
30. The University reserves the right to cancel the purchase order if the equipment supplied fail to meet the specification mentioned within the terms and conditions of this Tender call document. The University shall not be held responsible for any loss or damage suffered by the bidder as a result of the cancellation of the purchase order.
31. Any dispute arising out of the deal shall be subjected to the jurisdiction of the court at Sambalpur within the State of Odisha.

Section III: Annexure and Forms

Annexure I: Tender Application

To,
The Registrar
VSSUT, Burla

**Sub: Supply of Tools and Equipment for Innovation cum Incubation Centre, VSSUT
Burla, Sambalpur, Odisha.**

Dear Sir/Madam,

I/We the undersigned have carefully gone through and clearly understood the specifications, quantities with terms and conditions mentioned in the tender document for the above mentioned supply do hereby tender to execute and complete the supply in accordance with the priced bill of quantified and/or as per given specifications.

It is understood that the lowest or any tender will not necessarily be accepted and that you are not bound to assign any reason thereof for the same.

I/We agree to keep our offer open for 90 days from the date of opening of tender.

Having examined the schedule of requirements relating to the proposed tender for supply of equipment and having acquired the tenders invited by you, we the undersigned hereby offer to execute, complete and maintain the proposed work in strict accordance with the conditions and specifications described in the tender document at the item rates quoted by us in the tender.

We undertake to complete and deliver the total work within the stipulated time period from the date of issue of work order by the competent authority.

Place:

Signature & Stamp of vendor

Date:

Name and address of the vendor

Annexure II: Technical Bid

To be filled and signed by the authorized signatory of the firm & this is to be put in separate sealed cover superscribed with “Technical bid Supply of Tools and Equipment for Innovation cum Incubation Centre, VSSUT Burla, Sambalpur, Odisha”.

1	Name of the firm	
2	Address	
3	Contact No.	
4	Year of Establishment	
5	PAN No. (Attach a copy)	
6	GST Registration No (Attach a copy)	
7	Whether previous experience in the field (Attach user list)	
8	Warranty information.	Please attach list of items along with relevant warranty, if applicable
9	Product brochure/literature for each item	Attach copies of product brochure/literature for each item
10	Particulars of EMD attached	DD No _____ Date _____ Amount <u>Rs.</u> _____ Issuing Bank Name _____

Signature of the Vendor with seal

Annexure III: Price Bid

Name of the OEM/Business Partner of OEM:

S/N	Name of the Equipment: Make: Model:	
1	Base Price/Unit (C1)	
2	GST @ _____(C2)	
3	Freight Charge (if any) (C3)	
4	Any Other (If any) (C4) (Pl. mention Details)	
5	Total Price C1+C2+C3+C4=	
6	Total price in Words	

Note: (i) Price Bid Proforma should be provided individually for each equipment.

(ii) Taxes like GST, Freight and or other taxes/ Charges, if any applicable must be explicitly mentioned in this price schedule. Any type of correction/ addition in price schedule shall not be permissible.

Annexure IV: Schedule of Requirements and Technical Specifications

S/N	Item	Technical Specifications	Quantity
1.	Table Top Lathe	X-axis Travel: 100 mm (min); Z-axis Travel: 180 mm (min); Distance between Centres: 400-450 mm; Swing Over Bed: 90-100 mm; Swing Over Carriage: 40-50mm; Resolution: 0.003 mm; Spindle Nose Thread: 3/4"-16 T.P.I; Spindle Speed Range: 70-2800 rpm; Hole Through Spindle: 10 mm; Overall Width: 800-850 mm; Overall Depth: 200-250 mm; Overall Height: 200-220 mm; Feed Rate (mm/min): 1100(XYZ) max.	1
2.	Vinyl Cutter	Cutting Method: Media Moving Method; Loadable Material Width: 50 to 700 mm; Maximum Cutting Area: Width-580-900 mm, Length-25000-27000mm; Maximum Cutting Speed: 500mm/sec; Blade Force: 30-350 kgf; Power supply: Dedicated AC Adapter; Input: AC 100 to 240 V \pm 10 % 50/60 Hz 1.7 A; Output: DC 24 V, 2.8 A; Dimensions: 800-860 (W) x 300-320 (D) x 230-250 (H) mm. Preferable Make: Skycut/US Cutter.	1
3.	Table Saw	Height: 800-1000 mm; Length: 1800-2000 mm; Power Source Type: Corded; Size: Standard; Voltage: 120-150V; Wattage: 1500-1700 Watt; No Load Speed: 3500-3800 RPM. Preferable Make: Bosch/Makita/DeWalt.	1
4.	Bench Grinder	Pattern: Chop Saw Machine; Wattage: 2000-2200; Grinding wheel diameter: 150-180 mm; No-load speed: 3000 rpm; Grinding wheel widths: 20 mm; Grit 24, 60; Wheel bore: 20-30 mm. Preferable Make: Bosch/JMTC.	1
5.	Soldering Station	Inclusions: Solder Wire; Power Requirements: 60-70 W Corded Temperature Controlled, Pointed Tip; Tin; Temperature: 450-500 ^o C. Preferable Make: Estovir/Weller/Tenma.	3
6.	Hand Grinder	Type: Plastic and Metal; Size: Standard; Wattage: 650-670 Watts; Disc Diameter: 100-120 mm; No load speed:11000-12000 rpm; Spindle thread: M10; Overall length: 330-370 mm. Preferable Make: Bosch/DeWalt/Foster/Black and Decker.	2
7.	Drilling Machine	Type: Rotary Hammer Drill; Maximum Power Output: 800 W; No-Load Speed: 0-1000 RPM; Voltage: 220-240V; Work Material: Wood, Concrete, Steel; Chuck Size: 25-27 mm; BPM: 0-24000; Reverse Rotation, Variable Speed Trigger and Vibration Control. Preferable Make: Bosch/DeWalt/Foster/Black and Decker.	2