

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

PO: Engineering College, Burla
Dist.: Sambalpur, PIN-768018
Odisha. www.vssut.ac.in



Phone: +91-663-2430211
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No. VSSUT/OOR/ 73 /2022

Dated 25/02 /2022

Notice Inviting Tender

	VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur Odisha- 768018, India E-mail: registrar@vssut.ac.in , Ph:(0663)2430573,Fax-2430592
Advt.No.VSSUT/OOR/ <u>73</u> /2022	Date: <u>25.02.2022</u>
<u>TENDER CALL NOTICE</u>	
<p>Sealed tenders (Two Part Bid) are invited from proprietor, firm, company, partnership firm for providing manpower of different categories to this University. The last date of submission of tender is 17/03/2022, 4.00 PM. The Technical bid shall be opened on 21/03/2022 at 4.00 PM. The date of price bid opening will be notified later. For details visit University website www.vssut.ac.in.</p>	
<p><i>Leal</i> <u>25.02.2022</u> Registrar</p>	

Leal
25.02.2022
REGISTRAR

No. VSSUT/OOR/ 74 /2022

Dated 25/02 /2022

Copy to:

1. The Director, Department of I & PR, Govt. of Odisha, Bhubaneswar with request to publish the above advertisement in one issue of the all Odisha daily edition of "THE SAMAJ" (All Edition) and English daily "INDIAN EXPRESS (All India Edition)" at the I&PR approved/ lowest rate. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
2. University Notice Board of VSSUT, Burla.
3. Comptroller of Finance for information and necessary action.
4. PA to Vice Chancellor for information of the Hon'ble Vice Chancellor.
5. The Dean F&P with a request to display the advertisement in University website for wide publicity.

Leal
25.02.2022
REGISTRAR

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

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No. VSSUT/OOR/ 73 /2022

Dated 25 / 02 /2022

Notice Inviting Tender

Sub: Tender (two bid system) for providing manpower of different categories in Veer Surendra Sai University of Technology, P.O.- Engineering College, Burla, Dist.- Sambalpur, Odisha, 768018.

Bid System	Two Part Bid system- Technical Bid and Financial Bid
Mode of submission of Bid	By Speed Post/ Registered Post only
Place of Receipt and opening of Tender	The Registrar Veer Surendra Sai University of Technology, Burla P.O.- Engineering College, Burla Dist-Sambalpur-768018, Tel. No-0663-2430211, Email- registrar@vssut.ac.in
Portal for Tender Document	www.vssut.ac.in
Date of commencement of downloading bid document	25/2/2022
Last Date of Bid Submission	17/3/2022, 4.00PM
Time and date of opening of Tender & Technical Bid	21/3/2022, 4.00P.M
Tender Paper Cost (TPC)	Rs. 1000/- (Rupees one thousand only), which can be paid in the form of a demand draft drawn in favour of 'Veer Surendra Sai University of Technology, Burla' from any nationalized bank, Payable at Burla plus GST as applicable.
Earnest Money Deposit (EMD)	Rs. 50000/- (Rupees fifty thousand only), which can be paid in the form of a demand draft drawn in favour of 'Veer Surendra Sai University of Technology, Burla' from any nationalized bank, Payable at Burla.

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25.02.2022
REGISTRAR

DETAILED PARTICULARS AND INSTRUCTIONS ON TENDER FOR REGISTERED FIRMS FOR PROVIDING MANPOWER OF DIFFERENT CATEGORIES IN VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY (VSSUT), BURLA

A. GENERAL INFORMATION

- (1) The Tender documents can be downloaded from our website: **www.vssut.ac.in** and the tenderer has to submit a separate draft of Rs.1000/- (Non-refundable) drawn in favour of "Veer Surendra Sai University of Technology, Burla" payable at "Burla" in any Nationalized Bank along with tender documents (Technical Bid), otherwise the offer submitted by the tenderer will be rejected.
- (2) "University" means "Veer Surendra Sai University of Technology" located at Burla, P.O.- Engineering College, Burla Dist.- Sambalpur, Odisha, 768018.
- (3) Service Provider means Contractor/Agency whose tender has been accepted and work order issued.

B. TENDER/BID PARTICULARS

- (1) Sealed tenders (Two Part Bid) are invited from proprietor, firm, company, partnership firm for providing manpower of different categories to this University.
- (2) The tenders should be submitted under Two Part Bid System i.e. "Technical Bid" and "Financial Bid" clearly superscribing the same on two separate sealed envelopes. The "Financial Bid" must contain for the rate for providing manpower of different categories as listed in this document.
- (3) Tenderers/Bidders are advised to go through the tender documents carefully before submitting the tender forms. It will be presumed that the tender/bidder has considered and accepted all the terms and conditions of this tender. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the tender. Bid must be unconditional.
- (4) The tender form is non-transferable.
- (5) This tender documents must be filled in completely and signed by the authorized signatory of the bidder on all the pages as acceptance of all the guidelines, terms and conditions laid in this tender document. (This document should be printed on both side of the A4 size paper sheets).
- (6) The envelope containing the tender must be super scribed as "TENDER FOR PROVIDING MANPOWER TO VSSUT, BURLA" with due date & time of submission.

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- (7) The following documents should be placed with the envelope containing Technical Bid:
- i) Self-attested copy of PAN card.
 - ii) Self-attested copy of Service Tax Registration Certificate.
 - iii) Self-attested copy of Registration Certificate of the Agency for doing the business from Government and other agency as applicable.
 - iv) Self-attested copy of Labour License for doing similar work.
 - v) Earnest Money Deposit of Rs. 50,000/- in shape of Demand Draft and Tender cost of Rs.1000/- in shape of Demand Draft drawn in favour of **“Veer Surendra Sai University of Technology, Burla”** payable at **“Burla”** (separately) in any nationalized bank.
 - vi) Proof to the effect that the tenderer has the experience of dealing with manpower during last three years.
 - vii) The tender document with the terms & conditions duly signed by the authorized person of the agency with seal and date in each page.
 - viii) Authorization certificate in favor of tender.
 - ix) Undertaking to the effect that the agency has not been blacklisted by the Government or any other organization.
 - x) Valid PF and ESI Registration/License.
 - xi) Copies of Income Tax return and for the preceding 3 years.

C. PROCEDURE FOR SUBMISSION OF BIDS

- (1) As this is two part bid the Technical Bid along with requisite documents should be packed in one packet of sealed envelope which will be superscribed as **“Technical Bid”**. The Financial Bid should be in another sealed envelope superscribed as **“Financial Bid”**. These two separate sealed envelopes should be kept in a third single sealed envelope superscribed as **“Tender for providing manpower to VSSUT, Burla.”**
- (2) The tender should be submitted by Registered post/Speed post only addressing to **“Registrar, VSSUT, Burla, P.O.- Engineering College, Burla, Dist.- Samblapur, Odisha, PIN-768018”** which should reach within the scheduled date and time. Tenders received beyond the scheduled date and time will be summarily rejected. The tenderer should mention his exact postal address on all the envelopes in order to facilitate return of the bids, if necessary. Bids once submitted cannot be withdrawn.
- (3) The bid shall remain as valid for 120 days from the date of opening of financial bid.

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D. ELIGIBILITY OF TENDERER AND GENERAL INSTRUCTIONS

Those who fulfill the following criteria are eligible to participate in the tender:

- (1) The Firm/Agency should have the experience of similar works during last three years in any of the Government Department/ Autonomous Body/ Companies/ Local bodies, PSU or educational institute etc. (proof to this effect is to be attached with the Technical Bid).
- (2) The Agency should have provided minimum 100 nos. of Manpower of different categories of Highly-Skilled, Skilled, Semi-Skilled & Un-Skilled in a Single contract in any of Govt. Sector, PSU or Educational Institute during last five years.
- (3) The Agency should have minimum average Annual turnover of Rs.2.00 Crores in last three years.
- (4) The Firm/ Agency should have Labour license with payment confirmation slip for last six months. The agency should have not been black listed by any Government or other organization.
- (5) The firm/agency must have Provident Fund Account No. in their name.
- (6) The firm/agency must have ESI code or no. in their name.
- (7) The firm/agency should have an office address in Odisha and a local office at Burla or Sambalpur.

E. TERMS AND CONDITIONS

- (1) The service provider shall not assign, transfer or sub-contract without the prior written consent of VSSUT.
- (2) The period of contract will initially be for a period of three years from the date of award of contract subject to review of performance every six months and may be renewed at the discretion of the University after expiry of contract.
- (3) The successful bidder should furnish a Security Deposit Rs. 3,00,000/- (Rupees Three Lakh only) in form of DD/ Bank Guarantee in favour of "VSSUT, Burla" immediately after the award of the contract. It may be invoked against dues of VSSUT at the end of the contract.
- (4) The Agency should make adequate enquiries about the character and antecedents of the persons, whom they are deploying. The character and antecedents of each personnel of the service provider will be verified by the service provider before their deployment. The service provider will also ensure that the personnel deployed are medically fit and will keep in record a certificate of their medical fitness. The Service Provider shall replace or

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withdraw such employees who are not found suitable by the University for any reasons on receipt of such intimation.

- (5) The service provider has to provide the Photo Identity Cards of the persons deployed by him/her for carrying out the work. These cards are to be constantly displayed.
- (6) The service provider's personnel should be polite, cordial, positive and efficient, while handling the assigned work and their actions shall promote goodwill to enhance the image of the University. The service provider shall be responsible for any act of indiscipline on the part of persons deployed.
- (7) The service provider shall replace immediately any of its personnel, if they are unacceptable because of security risk, incompetence, conflict of interest and breach of confidentiality or improper conduct upon receiving written notice from Registrar VSSUT.
- (8) VSSUT shall not be liable for any loss, damage, theft, burglary or robbery of any personal belongings, equipment or vehicles of the personnel of the service providers.
- (9) The service provider's personnel shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements and administrative / organizational matters.
- (10) That the persons deployed shall not be below the age of 18 years and above 55 years and they shall not interfere with the duties of the employees of the University. Medical fitness Certificate of the deployed staff to be submitted by the Service Provider.
- (11) The person deployed by service provider shall not claim any benefit/compensation/ absorption/regularization of services in the University. In case of any agitation by the personnel deployed in the University, No Work No Pay rule shall have followed. He/She shall remain under contract period of contract.
- (12) The service provider shall ensure proper conduct of his person in University premises, and enforce prohibition of consumption of alcoholic drinks, psychotropic substances, smoking, loitering without work.
- (13) Nonperforming or inadequately trained or improperly behaving personnel deployed by the service provider must be replaced within 15 days from the date of intimation from Registrar.
- (14) The service provider shall engage person as required by VSSUT from time to time. The said person engaged by the service provider shall be employee of the service provider and it shall be the duty of the service provider to pay their wages every month in time. The employees of Service Provider shall work under the administrative control of the Registrar, VSSUT, Burla.

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- (15) The agency shall comply with: -
 - a) All labour laws as applicable to his establishment.
 - b) Must pay minimum wages as provided by government.
 - c) Must comply the provision of EPF, ESI.
- (16) The service provider will submit the bill in triplicate along with wages payment sheet, compliance of ESI in the 1st week of following month to "Comptroller of Finance, VSSUT, Burla" for payment. The payment will be made on pro-rata basis whatever the amount comes to after necessary deduction.
- (17) The service provider will provide the required personnel or additional manpower for a shorter period in case of any exigencies as per the requirement of VSSUT.
- (18) The service provider shall provide a substitute well in advance if there is any probability of the person leaving the job due to his/her own personal reasons.
- (19) Payments to the service provider would be strictly on certification by the office with whom he is attached that his services are satisfactory and attendance.
- (20) The service provider shall be contactable at all times and message(s) sent by E-mail/Fax/Special Messenger/Phone from the University to the service provider shall be acknowledged immediately on receipt on the same day. The contractor will ensure every day that the minimum manpower has been complied with.
- (21) On the expiry of the contract, the agency will withdraw all its personnel and clear their accounts by paying them all their legal dues. In case of any dispute on account of the termination of employment or non-employment by the personnel of the agency, it shall be the entire responsibility of the agency to settle the same.
- (22) The University may increase or decrease the number of persons to be engaged in the University. The University may also ask to provide additional manpower as and when required.
- (23) The University rules shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Vice-Chancellor of the University is the sole conciliator to decide the same and his decision is final and binding on both the parties. If differences persist even after conciliation it shall be referred to Arbitration as per Arbitration and Conciliation Act 1996.
- (24) The validity of the contract shall be for a period of 3 years from the date of work order and may be extended for another year subject to satisfactory performance unless terminated otherwise.

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F. EARNEST MONEY DEPOSIT (EMD)

- (1) The tenderer has to submit a **Demand Draft for Rs.50,000/- (Rupees Fifty thousand)** drawn in favour of “**Veer Surendra Sai University of Technology, Burla**” payable at “**Burla**” of any Nationalized Bank towards EMD. Without EMD, the tender will be summarily rejected. No interest is payable to the tenderer towards EMD money.
- (2) In no case, the EMD money in Cash or other forms will be accepted at the time of opening of the bid. EMD will be returned to unsuccessful Tender within 120 days of finalization of Tender.
- (3) No request for adjustment, if any, will be accepted.
- (4) EMD is liable of forfeiture if bid is withdrawn before it is finalized or tenderer withdrawn from participation.

G. PRICE

Price should be quoted for category-wise; however, order will be placed as a single lot for each type of category or for all the items together, as the case may be.

The above terms & conditions shall form part of the Contract. Bidder to sign on each page this tender document and return it along with the offer enclosing this part together with the Technical Bid. The University shall also not be bound to accept the lowest tender. The authority has all rights to accept/reject any or all tender without assigning any reasons thereof.

H. BID EVALUATION

- a) There shall be a tender committee constituted by Vice Chancellor for Tender/Bid evaluation.
- b) The tender committee shall first evaluate the technical bid keeping in view the eligibility condition and other qualifying criteria.
- c) A list of contractor whose technical bid is found in order shall be prepared by the committee and disqualified technical bid shall be deemed as rejected. EMD/BG etc of those disqualified bidder shall be returned within 120 days of issues of work order to successful tender.
- d) Price bid of technically qualified tenders are to be opened by the committee in presence of representative of bidder may attend for the purpose.

- e) Lowest price should be determined in order of merit/quotation and a list is prepared.
- f) No negotiation is permissible except with lowest bidder if necessary.
- g) Successful bidder will be selected on the basis of lowest quotation.
- h) Work order will be issued to the successful bidder/Tenderer.
- i) Work order may be issued to more than one party if they match with lowest price in the proportion of 60:40 ratio.

I. EVALUATION PROCEDURE AND SELECTION

- Bidders will be technically qualified based on information/documents provided by the Bidder.
- Decision of VSSUT will be final for the evaluation of Technical Bids.

Procedure for Evaluation of Responsive Technical Bids and awarding Technical Score.

- Bidders will be technically qualified based on Information/documents provided and Technical presentation done by the Bidder.
- Only those technical bids that are found compliant/suitable after technical evaluation done by VSSUT will be called for Technical Presentation.

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Sd/-
Registrar, VSSUT, Burla

ANNEXURE-1

BID/TENDER SUBMISSION

To,
The Registrar
Veer Surendra Sai University of Technology, Burla
Dist.- Sambalpur, Odisha, 768018

Sub: Submission of bid for providing manpower of different categories in Veer Surendra Sai University of Technology, Burla.

Dear Madam,

In response to the NIT No: - dated: - for providing manpower of different categories in Veer Surendra Sai University of Technology, Burla. we would like to submit our Tender as enclosed. We attach herewith the relevant documents as per the tender document.

Sincerely Yours,

Place:

Name of the Tenderer

Date:

Name of the Signatory

Signature with seal

Mobile No: -

Encl: As above.

Note: This is to be furnished on the letterhead of the Tenderer.

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ANNEXURE-2

DETAIL OF MANPOWER REQUIREMENT

1. Library Professional Assistant (Number-01)

Essential Educational Qualification: Bachelor in Library Science or above

Job Description: The candidate will be involved in a variety of duties, including acquisition of books and periodicals, data entry of bibliographic details of books in the database, circulation related duties (issue and return of books through library software), generating statistical reports for print periodicals, etc.

Desirable: Post Graduate Diploma in Library Automation & Networking, 1-2 years relevant experience in a reputed computerized library and knowledge of library software, e-resources and databases is desirable.

2. Library Technical Assistant (Number-06)

Essential Educational Qualification: BCA/Graduation with PGDCA/MCA

Job Description: The candidate will be involved in:

- a. Maintenance of system
- b. Preventive measure of hardware, software, PC & Peripherals including networks.
- c. To diagnose, troubleshoot and recommend solutions, determine the root cause of chronic issues, configuring and trouble shooting.
- d. Digitization of patents and rare documents of university.
- e. Maintenance of e-resources

Desirable: 2 years experience in system administration of windows based servers; Experience in administration of large size databases and applications; Working knowledge of computer networks and web hosting.

3. Junior Engg (Electrical). (Number-01)

Essential Educational Qualification: Diploma in Electrical Engg. Or above

Job Description: Knowledge in preparation of Estimate, bill and experience in supervision of electrical works:

Desirable: Experience of having worked in an organization for atleast 1 year.

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4. Office Assistant/ Junior Assistant (Junior-37)

Qualification: Graduate from a recognized University in any discipline with adequate knowledge of computer

Job Description: The Junior Office Assistant are entrusted with the routine and mechanical nature such as maintenance of diary, File register, recording of files, typing, comparing & dispatch work. He/She will responsible to deal all cases work assigned to him/her by head of office or head of section.

Desirable: Experience of having worked in same type of work for atleast 2 years.

5. Junior Engineer (Civil) (Number-01)

Qualification: Diploma in Civil Engineering or above.

Job Description: Knowledge in preparation of Estimate, Drawing (CAD/CAM), bill and experience in supervision of Civil works.

Desirable: Experience of having worked in same type of work for atleast 2 years.

6. Junior Instructor (Mech-01, ETC-02, PE-01, MME-02, CHEM-01, EEE-03, Workshop-01)

Qualification: First Class Diploma or above in respective branch of engineering.

Job Description: To help the students analyze evaluate & create themselves through experiments.

Desirable: Experience of having worked in same type of work for atleast 2 years.

7. Lab Attendant/ Helper/Peon/Attendant (Number-57)

Qualification: Must have passed 10th standard and experience desirable

Job Description: Peon will responsible to carry and deliver the dak with & outside the office. He will also responsible to perform miscellaneous and other jobs assigned by the authority.

8. Demonstrator (Phy-02, Chem-03)

Qualification: B.Sc./ M.Sc. in Physics / Chemistry with 55% marks or above from a recognized University with experience is desirable.

Job Description: To demonstrate use of practical equipment, experiment, exercises, techniques, and or processes that may form an element of an under graduate course of study in line with specific learning objectives, set by others.

Desirable: Experience of having worked in same type of work for at least 2 years.

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9. Mechanic (Production Dept.) (Number-01)

Qualification: HSC pass with ITI in respective trade.

Job Description: He shall be responsible to assist superior in carrying mirror repairs, opening and assembly of mechanical plans and to workshop sand shall also the responsible for the quality and workmanship of work/job done.

Desirable: Experience of having worked in same type of work for at least 2 years.

10. Plumber (Number-01)

Qualification: HSC pass with ITI in respective trade with 5 to 7 years' experience in the specific works.

Job Description: Plumber Job include reading drawing and specifications to determine layout of water supply, waste, venting systems. He is also supposed to perform the work of installing, repairing, and maintaining of pipe connections. He is also responsibilities for testing pipes for leaks using air and water pressure gauges thereby ensuring safety standards and build regulations.

11. Carpenter (Number-01)

Qualification: HSC pass with ITI in respective trade with 5 to 7 years' experience in the specific works.

Job Description: To construct and put into position doors, windows, frame stairs, trusses etc. and to attend all type of furniture repairs. To prepare and repair of wood in fixtures. Can prepare and assembly timer and trusses and join timber pieces in treason and compressing numbers thereof. He should be capable of preparing estimate of materials for different jobs. Any other duty assigned by the Junior Engineer.

12. Driver (Number-01)

Qualification: Matriculation or above qualification with Light Motor Vehicle (LMV) License.

Job Description: To provide secure and timely driving services.

13. PTI(Number-01)

Qualification: Graduation with B.P.Ed from recognized college/University. Experience desirable

Job Description: To facilitate sports events for students

14. Electrician(Number-04)

Qualification: Must have passed ITI in relevant trade/ having valid Wireman MV/Lineman MV permit from ELBO Odisha.

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Job Description: Electrical installation and maintenance of outdoor & indoor electrical equipment of the University such as wiring, DG set operation, street light repair etc.

15. Junior Architect(Number-01)

Qualification: Diploma in Architecture or above.

Job Description: Skill in AutoCAD drafting and supervision of building construction works.

16. Network Engineer(Number-01)

Qualification: B.Tech (Computer Science & Engg/ Electronics & Telecommunication/ Information Technology) / MCA with one year experience in relevant field having Networking Certification (Preferably CCNA)

Job Description: To configure L-2 & L-3 switch, firewall and network management software. To assess and prepare for future needs in regards to network architecture, monitoring and adjusting network topology. To diagnose, troubleshoot and recommend solutions, determine the root cause of chronic issues, configuring and trouble shooting. Management for the total network infrastructure (Both wired and wireless).

17. Network operator (Number-03)

Qualification: Diploma in Computer Science/Electronics/ IT or any Graduate with one Year of Experience in relevant field having Networking Certification (Preferably CCNA)

Job Description: Coordinate Network Engineer and supporting staffs related to fault finding, new installation of network equipment etc. ii. To prepare reporting related documents, troubleshooting, rectification of problems and make call log whenever problem found in internet link or network devices covered under AMC or warrantee. Troubleshooting and support in academic area network.

18. Programmer (Number-10)

Qualification: BCA with two years of experience/ M.Sc. Comp. Sc./ MCA

Job Description: Help the students in programming lab classes like C, C++, Java and MATLAB, Unix Shell Programming etc. Maintain the systems in the laboratories.

19. Office Executive (Number-07)

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Qualification: MA/M.Com/M.Sc/MBA from a recognized University in any discipline with adequate knowledge of computer (**Number-04**)

M.Com/MBA(finance) from a recognized University in any discipline with adequate knowledge of computer and Tally software (**Number-02**)

PG with MBA from a recognized University in any discipline with adequate knowledge of computer (**Number-01**)

Job Description: The office executives are entrusted with the routine and mechanical nature such as office works, maintenance of diary, File register, recording of files, typing, comparing & dispatch work. He/She will be responsible to deal with all cases of work assigned to him/her by head of office or head of section.

• **Desirable:** Experience of having worked in same type of work for at least 2 years

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ANNEXURE-3

SUMMARY OF TECHNICAL BID

S/L	Description	To be filled in by the supplier
1	Name of the Service Provider/Agency	
2	Address with phone No./e-Mail	
3	Contact Person(s) Phone No. /Mobile No.	
4	Details of Bank Draft towards the cost of quotation documents	
5	Details of EMD	
6	GST No.	
7	Provident fund A/C No.	
8	ESI Details	
9	Experience Details (Add separate sheets, if required)	
10	Financial Turn Over (Annual)	

This is to certify that, I have carefully gone through all the above contents of the tender document, thereby fully understood the terms & conditions therein and undertake myself/ourselves to abide by the same.

Place:

Name of the Service Provider

Date:

Name of the Signatory

Signature with seal

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ANNEXURE-4
FINANCIAL/PRICE BID

Tender No. _____
Category wise price quotation (See Annexure-2)

Date: _____

SL NO.	POSITION	WAGES	EPF	ESI	Agency Commission	GST	TOTAL
1	Library Professional Assistant (Number-01)	As per Government norms	As per Government norms	As per Government norms	To be quoted by the vendor in % of wages	As per Government norms	
2	Library Technical Assistant (Number-06)						
3	Junior Engg (Electrical). (Number-01)						
4	Office Assistant/ Junior Assistant (Junior-37)						
5	Junior Engineer (Civil) (Number-01)						
6	Junior Instructor (Number-11)						
7	Lab Attendant/ Helper/Peon/Attendant (Number-57)						
8	Demonstrator (Number-5)						
9	Mechanic (Production Dept.) (Number-01)						
10	Plumber (Number-01)						
11	Carpenter (Number-01)						
12	Driver(Number-01)						
13	Electrician(Number-04)						
14	Jr. Architect(Number-01)						
15	PTI(Number-01)						
16	Network Engineer (Number -01)						
17	Network Operator (Number -03)						
18	Programmer (Number -11)						
19	Office Executive (Number-07)						

Place:
Date:

Name of the Service Provider
Name of the Signatory (Signature and Seal)

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ANNEXURE-5

UNDERTAKING

Quotation Call Notice No.:

Date: -

- 1) This is to certify that my firm/agency/company named _____,
Address _____ has never been
black listed by any of the Government or other organization and no criminal case is
pending against the said firm/agency/company or persons to be deployed.
- 2) We declare and undertake that in the event any of our employee, worker, deployed in
VSSUT is found indulging in unscrupulous activity or acting against the interest of
VSSUT or his work/activity found detrimental to VSSUT, there is no impediment for
VSSUT to blacklist /Ban business dealing with our company/firm establishment.

Place:

Name of the Service Provider

Date:

Name of the Signatory

Signature with seal

Ualp