

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA
(Formerly University College of Engineering, Burla)

Po: Engineering College, Burla, Dist: Sambalpur, Odisha, India, PIN: 768018

Phone: 0663-2430211, FAX: 0663-2430204, Website: www.vssut.ac.in



Request for Proposal (RFP)
For
Preparation of Central computer Laboratory
By

Supplying & installing Computer Furniture and other associated works at VSSUT, Burla

RFP No. **VSSUT/ CCF/7181**

Date: 26.07.2016

Submitted by

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VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA, BURLA

Detail of RFP

RFP No. VSSUT/CIF/7181

Date: 26.07.2016

Sub: Request for Proposal (RFP) for Preparation of Central Computer Laboratory by Supplying & installing Computer Furniture and other associated works at VSSUT, Burla.

The Registrar, Veer Surendra Sai University of Technology(VSSUT), Burla” invites sealed RFP from intending reputed and experienced firms for Preparation of Computer Laboratory by Supplying & installing Furniture and other associated works as mentioned in scope of work at VSSUT, Burla

This RFP document contains the following.

- (i) RFP schedule & Fact Sheet
- (ii) General Guide Lines for submission of RFP
- (iii) Information sheet of the bidder
- (iv) Undertaking by the Bidder
- (v) Scope of work
- (vi) Technical Specification
- (vii) Terms & Conditions of Supply & Installation.
- (viii) The price bid

RFP Schedule & Fact Sheet

S/N	Item	Date & Time
1	Project concept	Preparation of Central Computer Laboratory, design is envisaged for holding around 100 students at steady state capacity.
2	Commencement of the bid	26.07.2016
3	Availability of RFP	RFP can be downloaded from University website: www.vssut.ac.in
4	Selection Method	Pre-Qualification with Least Cost based selection
5	Last date & time for Pre bid queries by e-mail or on site inspection by bidders	03.08.2016 up to 4.00PM
6	PIC for correspondence and clarification	Prof. Amiya Kumar Rath Prof.-in-Charge, Central Computer Facility(CCF),VSSUT,Burla e-mail: pic_internet@vssut.ac.in Ph.: 0663 2430 411 Mob: 9437577560
7	Pre-bid conference	A pre-Bid meeting will be held on 05.08.2016 at 11:00 AM in the office of the Registrar
8	Issue of addendum/corrigendum/clarification (if required)	06.08.2016
9	Last date & time of bid submission.	Proposals must be submitted not later than the following 18th August 2016 at 4:00 PM by speed/ regd.post
10	Opening of pre-qualification bids	22.08.2016 at 3.00PM
11	Opening of technical bids	22.08.2016 at 4.00PM
12	Opening of Commercial bids	24.08.2016 at 4.00PM
13	Bid System	Three Bid System a. Prequalification Bid b. Technical Bid c. Financial Bid

GUIDE LINES, TERMS AND CONDITIONS

1. The bidder shall furnish an unconditional acceptance of all the terms and conditions of this tender call document. The tenders without such certificate shall be liable for rejection. No correspondence will be entertained from the bidder on this subject.
 2. The person signing the tender or other documents shall indicate his full name below his signature and must specify whether he has signed as:
 - a. Sole Proprietor
 - b. Partner, in the case of Partnership firm (Who is empowered to sign such quotations, enter into agreement).
 - c. Director, in the case of a company, incorporated under the Indian Companies Act and duly authorized by the Board of Directors for the purpose.
 - d. Holder of Power of Attorney or authorized signatory
 3. **Eligibility of the Bidder:** The bidder should verify its eligibility criteria as mentioned below before submitting the tender and enclose the required documents in the sequence listed below, to avoid rejection or disqualification of your quotation. The bidder should meet the following criteria.
 - a. The bidder shall have sufficient experience to execute such works preferably in a university or an educational organization. The Bidder must submit satisfactory evidence of their capability and adequacy of resources to carry out this contract effectively.
 - b. The bidder should be a VAT registered company and profit making for the last three years and should have valid service tax registration.
 - c. The bidder shall have service base located in Odisha.
 4. **Site Inspection:** Bidders may of their own interest inspect the site where the work will be carried out before submission of the proposal.
 5. **Cost of RFP documents:** The cost of RFP document is Rs.500.00 (Rupees five hundred only) (Non-refundable). The RFP documents can be downloaded from the University website www.vssut.ac.in. A bank draft towards the cost of RFP documents drawn in favor of “Veer Surendra Sai University of Technology, Burla” payable at SBI, Burla must be submitted along with RFP.
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6. **Ernest Money Deposit (EMD):** A bank draft towards EMD @ 2% of the quoted price drawn in favor of “Veer Surendra Sai University of Technology, Burla” payable at SBI, Burla must be submitted. The EMD will not carry any interest.
7. The RFP documents must be filled in completely and signed by the authorized signatory of the bidder on all the pages as acceptance of all the guidelines, terms and conditions laid in this RFP document. (This document should be printed on both side of the A4 size paper sheet).
8. Site Inspection: Bidders may of their own interest inspect the site where the work is to be carried out and satisfy them before submitting their proposal. A bidder shall be deemed to have full knowledge of the work whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.

Pre-Bid Meeting & Clarifications: The University shall hold a pre-bid meeting with the prospective bidders on Date, time & venue as mentioned in the RFP schedule of this document and shall clarify their queries. The Bidders will have to ensure their presence in the pre bid meeting as per schedule.

University shall not be responsible for ensuring that the bidder’s queries have been received by them. Any requests for clarifications post the indicated date and time may not be entertained.

The queries should necessarily be submitted in the following format:

S.N.	RFP Document Reference(s) (Section & Page Number(s))	Content of RFP requiring Clarification(s)	Points of Clarification

9. **Responses to Pre-Bid Queries and Issue of Corrigendum:** The PIC of CIF and CCF of the University endeavor to provide timely response to all queries. However, University makes no representation or warranty as to the completeness or accuracy of any response made in good faith, nor does University undertake to answer all the queries that have been posed by the bidders.
10. At any time prior to the last date for receipt of bids, VSSUT may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP Document by a corrigendum.

11. The Corrigendum (if any) & clarifications to the queries from all bidders will be posted on the website of VSSUT www.vssut.ac.in.
12. Any such corrigendum shall be deemed to be incorporated into this RFP.
13. In order to provide prospective Bidders reasonable time for taking the corrigendum into account VSSUT may, at its discretion, extend the last date for the receipt of Proposals.
14. **Submission of RFP:** The bid should be submitted in a three cover format i.e. i) Pre-qualification criterion ii) Technical Proposal & iii) Commercial Proposal.
15. All the three envelopes mentioned above should be put inside an outer envelope which should be labeled as **RFP for Supply & installation of Computer Furniture & other associated work for Central Computer Laboratory at VSSUT, Burla.**

a. **Pre-Qualification (PQ) / Eligibility Criteria**

S/L	Basic Requirement	Specific Requirements	Documents Required
1	Proof of supply of furniture & allied items made during the last three consecutive years	Average Annual Turnover through supply of furniture for the last three financial years	Copy of executed purchase order. Turnover certified by a chartered accountant
2	Bidder should be a Company/firm registered under the Indian companies act/ SSI Unit/ state Industrial Corp. (or) a firm registered under the Limited Liability Partnership Act, 2008 (or	Registration Certificate issued by the Competent Authority	Registration Certificate of issuing authorities
3	Proof of Sales Tax Proof of TAN Proof of Service Tax Proof of PAN	Registration Certificate issued by Competent Authority Income Tax Return filed for three years (2012-13,2013-14,2014-15)	Copy of all the mentioned certificates/ITR certified by authorized signatory Latest Service Tax/Value Added Tax (VAT) / Sales Tax Clearance certificate.
4	Income Tax Return		ITR of last three Financial years

- b. **Technical bid containing:** Bidders who meet the pre-qualifications/eligibility requirements would be considered as qualified to move to the next stage of Technical and Financial evaluations.
 - i. This RFP document signed on each page by the authorized signatory of the bidder.
 - ii. Self-attested copy of PAN, VAT registration, VAT clearance and service tax and incorporation etc., issued by appropriate government authority for the required services with seal of the quotation.
 - iii. Bank draft (Non-refundable) towards the cost of RFP documents in favor of Veer Surendra Sai University of Technology, Burla payable at SBI, Burla.
 - iv. Bank draft for EMD in favor of Veer Surendra Sai University of Technology, Burla payable at SBI, Burla.
 - v. List of user Clients and documents related to experience of the bidder along with address and contact no.
 - vi. Detailed specification of product along with the service support.
 - vii. Detailed literature along with make, model, data sheets, pamphlets, and drawing and performance curves as applicable shall be attached with the technical offer.
 - viii. Any other documents in support of the eligibility of the bidder.
 - c. **Price bid:** The price bid shall specify the following,
 - i. Cost for supply, fabrication and installation of computer lab furniture and other associated work as per specification and scope of work in the tables-2(A) to 2(D).
16. Prices should not be indicated in the Pre-Qualification Proposal or Technical Proposal but should only be indicated only in the Commercial Proposal.
17. The bids submitted by telex / fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.
18. The completed document must reach to "The Registrar, Veer SurendraSai University of Technology, Burla, PO. Burla, Dist. Sambalpur-768018 (Odisha) by the last date of submission i.e. 18.08.2016 up to 4.00PM during Office Hours under a sealed cover by registered/speed post only. The RFP received after the due date & time is liable to be rejected. RFP by FAX/ e-mail or any other media will not be entertained.
19. The envelope containing the RFP must be super-scribed as "RFP for supply & installation for preparation of central computer Lab" with due date & time of submission.
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20. The University is not responsible for delay, loss or non receipt of quotation documents sent by the post.
21. The RFP document is not transferable. The RFP submitted by the bidder in their own Performa shall not be accepted. While filling up the forms / offering any other information, it shall be done using ink/ball-point pen only or by typewriting.
22. It may be noted that one agency cannot represent or offer on behalf of more than one dealer in the particular proposal. Such proposals, if received will not be considered.

Price and its Validity

23. The RFP shall contain the firm and final rates in clear and unambiguous terms in Indian Rupees.
24. The offered price must be inclusive of freight, packing, forwarding, transit insurance etc. for delivery at site. The supply, installation & commissioning shall be at the supplier cost.
25. The proposal and the offered prices shall be valid for 120 days from the date of opening the RFP specified in the RFP document.

Evaluation and Award of Contract

26. The DPC of VSSUT shall evaluate the responses to the RFP and all supporting documents / documentary evidence. Inability to submit requisite supporting documents / documentary evidence, may lead to rejection.
27. The DPC will evaluate the technical & financial aspects of the proposal. The University shall consider placement of orders for commercial supplies only on those eligible bidder whose offers are found to be technically, commercially and financially acceptable and who have accepted the terms and conditions as stipulated in this RFP document.
28. The decision of the DPC in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of evaluation with the Committee.
29. The DPC may ask for meetings with the Bidders or OEM(s) of the quoted items to seek clarifications on their proposals.
30. On all the matters relating to this RFP document, the decision of the University shall be final and binding and the same cannot be referred to the court of law. The University reserves the right to reject any or all of the proposals without assigning any reason what so ever.

31. The University reserves the right to call the bidders and to conduct negotiations, if necessary and has the right to select more than one bidder for one or more items at its discretion.
32. The University reserves the right to select more than one bidder for one or more items at its discretion.
33. Any deviation in technical specifications shall not be entertained ordinarily. The University reserves the right to modify the -specifications during the execution stage of the process. Wherever the technical specifications of items are changed either at the University request or at Bidder's request, revised price will be fixed, if necessary, by negotiations and as agreed upon by both parties.
34. The University reserves the right to order all or part or none of the items and/or services given in this document.
35. The University may reject the bid even if it is accepted but the successful bidder fails to execute any of the guidelines, terms and conditions mentioned in this RFP document.
36. The supplier shall not assign or makeover the contract, the benefit or burden thereof to any other person or persons or body corporate. The bidder shall not underlet or sublet to any person(s) or body corporate for the execution of the contract or any part thereof.

Delivery Period, Installation and Commissioning

37. The vendor shall be liable to complete all the works of supply & installation as mentioned in scope of work computers at the site within 60 days from the date of receipt of the work order. The vendor is required to furnish an acceptance letter of the work order copy within 10 days of receipt of the order.
38. In case the firm fails to complete the work within the due period, the University reserves the right to cancel the order and to place orders with other firms without assigning any reason thereof.
39. The firm must supply & install all ordered items at a time. Part supplies & installation are not acceptable and will not be entertained on any account. Any loss or damage during transit & execution will be replaced at the cost of supplier.
40. If the vendor does not complete the job successfully within the stipulated date, it shall be open to the University to cancel the offer.

Services

41. The vendor shall have a service support base in Odisha preferably at Sambalpur / Bhubaneswar and shall submit full detail address with phone no., fax no. and e-mail ID of the contact person for after sale service.

Billing and Payment

42. The vendor shall submit all bills in triplicate on printed forms to the University. The billing must be done with Odisha State VAT billing.

43. The supplier must submit valid and up-to-date VATCC and ITCC along with the bill before release of payment.

44. The University will make payments through account payee cheque drawn on SBI Burla, in Indian Rupees. No interest on any deferred claim arising out of this purchase shall be payable in any case whatsoever. No payment will be made for goods rejected at site during installation and commissioning.

45. The prices charged by the supplier for goods delivered and services performed under the contract shall not be higher from the prices quoted by the supplier in this offer.

46. The 90% of the billed amount will be released only after satisfactory completion of the job as per the specifications. The balance 10% will be released after 30 days of the satisfactory on site performance from the final date of completion against performance security valid till the date of the warranty period.

Performance Security

47. The vendor shall submit a performance security for 10% of the work order value in the form of bank guarantee to cover the entire period of warranty. Performance security will be released only after successful completion of the warranty. The performance Security will not bear any interest.

Other terms and conditions

48. The University may cancel the order if it is found that the agency is black listed on previous occasions by any of the departments/ institutions/ local bodies etc.

49. The University may at any time terminate the contract by giving written notice to the vendor, without compensation to vendor, if the vendor becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will prejudice or affect any right or action or remedy which has accrued or will accrue thereafter to the University.

50. Any dispute arising out of the deal shall be subjected to the jurisdiction of the court at Sambalpur within the State of Odisha.

51. The University reserves the right to add/delete/change any of the terms and conditions stipulated in this FRP document.

Delivery as well as Billing Address

The Registrar,

Veer SurendraSai University of Technology, Odisha

BURLA-768018

Dist. Sambalpur (Odisha)

Table-1 INFORMATION SHEET OF BIDDER

S/L	Description	To be filled in by the supplier
1	Name of the Vendor/Agency	
2	Address with phone No./FAX/ e-Mail	
3	Contact Person(s) Phone No. /Mobile No.	
4	Details of Bank Draft towards the cost of RFP documents	
5	Details of Bank Draft towards EMD	
6	VAT registration details	
7	Experience Details	
8	Others, if any	

DECLARARION: We hereby certify that the information furnished above is full and correct to the best of our knowledge. We understand that in case any deviation is found in the above statement at any stage, the RFP is liable to be rejected.

Undertaking by the Bidder

To
The Registrar,
Veer SurendraSai University of Technology,
Burla-768018.
DistSambalpur, Odisha

Subject: Proposal (RFP) for Preparation of Central Computer Laboratory by Supplying & installing Computer Furniture and other associated works at VSSUT, Burla.

Dear Sir,

1. We have studied the full contents of the RFP document and agree to response by the guidelines, terms and conditions laid in this RFP document.
2. We enclose all the sheets of this RFP document duly signed by us on every page, as a token of accepting all the guidelines, terms and conditions laid in this RFP document.
3. In case of non- observance of any of the guidelines, terms and conditions mentioned in this RFP document by us, we understand that our response/purchase order (as the case may be) may be cancelled.
4. We warrant that the goods supplied under this contract are new, unused, of the most recent or current models, and they incorporate all recent improvements in design and materials and all the services configured shall render trouble free function.
5. We hereby agree to supply, install and commission the assigned job as per the terms and conditions of this RFP document if we are offered to execute the contract.

Dated:

Signature of

In capacity of

Duly authorized to sign the RFP for and on behalf of

Name and Address of the authorized Signatory

Signature.

Date:.

Authorization Form from Manufacturer
(In case, if the bidder is a Business Partner of OEM)

To
The Registrar,
Veer SurendraSai University of Technology,
Burla-768018.
DistSambalpur, Odisha

Subject: Request for Proposal (RFP) for Preparation of computer lab by Supply & installation
Computer Furniture and other associated works.

Dear Sir,

We _____ (OEM Name),
who are established and reputable manufacturers of
_____ having factories at
_____ (factory address) do
hereby authorize _____
_____ (Bidders address and name) to submit a bid, and subsequently negotiate
and execute the contract with you for the desktop computers manufactured by us
against this RFP notice.

We hereby extend our full guarantee and warranty as per warranty clause of this RFP
notice for the _____
offered for supply & Install by this bidder against this RFP notice.

Dated:

Signature of

In capacity of

Duly authorized to sign the quotation for and on behalf of

Name and Address of the authorized Signatory

Signature.

Date:.

SCOPE OF WORK

The University wants to prepare a Central Computer Laboratory by converting a room of overall size 50'x30'available in the 2nd floor (Room No. 309) of the academic building for 90 to 100 sitting capacity. Optimum space is to be used for arrangement of tables & chairs in rows & columns considering easy access by the users.

The scope of work for this RFP will include the following activities:

1. **Computer Furniture with Electrical & LAN work:**

a. **Preparation of computer tables:**

Supply, fabrication & installation of computer tables for about 100 sitters' laboratory with the available space of about 1500sft by suitably arranging in rows & making partitions for each user and two numbers of faculty table (5 ft x 4ft) along with white board of size 5 ft x 4ft.

b. **Supply & installation of electrical goods:**

Supply & installation of quality and branded electrical goods for providing electrical power points to individual table for use of individual user.

c. **Supply & installation of equipment for LAN Extension/Connectivity:**

Supply & installation of materials/ equipment for LAN extension to individual node and 10 extra nodes for future use.

2. **Supply of molded PVC chair:**

Supply of 100 nos. molded single chairs suitable for the computer table. The catalog to be submitted along with the technical bid along with four numbers of armed chair for the use of faculty.

3. **Supply & installation of on-line UPS:**

a. Supply & installation of 03 nos. of 10KVA on-line UPS with 1hour backup power of reputed make (e.g. APC/Numeric/Emerson or equivalent brand of repute) suitably in the proposed class for backup power to computers.

b. Supply & installation of requisite nos. of SMF batteries of proper (Ah) capacity with racks of decent size and make.

4. **Supply & installation of Fire extinguishers:**

a. Three nos. fire extinguishers (class-B), each of 2kg of Cease Fire make or equivalent is to be suitably installed in the laboratory.

Activities in details:

- i. The Bidder is preferably required to act as a single service window for carrying out the proposed Lab infrastructure works i.e. all the above mentioned works mentioned under item 1 to 4 as per the specifications to the satisfaction of VSSUT within the stipulated time as per implementation schedule.
- ii. However, OEM/authorized dealers/distributers/SSI units dealing with the items as above individually may also offer their proposals.
- iii. The job shall be on turnkey basis. The Bidder has to undertake all necessary works required for Lab infrastructures for establishing the Labs within the space provided
- iv. Arrangement of tables & chairs should be such as to have decent look & easy access by the users. Considering this, optimum nos. of tables are to be placed (Say 90 to 100).
- v. Table top of size 2-6'x2-0' approximately shall be prepared with suitable partitions for each user as per drawing. MDF post laminated/ BWP ply should be used for preparation of the tables. The make/ model & size of ply should be mentioned in the compliance sheet.
- vi. The Bidder shall prepare Layouts for the Lab and has to undertake all the necessary activities required for carrying out Lab infrastructure works.

IMPORTANT NOTE:

1. The Bidders shall have to specify brand names and models of all the materials/ equipment supplied or to be used for preparation of the lab or supply furniture with better specifications. **Do not mention Best Quality/Good Quality/Superior Quality**, etc. Instead give make and brand of items quoted. The quality & specification are to be approved the PIC /Technical Committee of the University before execution of the work.

TECHNICAL SPECIFICATIONS**Table-2(A): The technical specifications of the six items are below.**

S/N	Item	Description	Quantity	Compliance
1	Computer table	Computer Table made up of 19 mm BWP ply & lamination / pre-laminated board of approved color with individual partitions (2-6"x2' size), making position for keeping CPU at the bottom leg side and without sliding tray for keyboard & mouse as per drawing approved.	100	
2	Molded PVC Chair	Molded PVC Chairs for computer lab of standard size of reputed make without Arm. The make & model of the chair shall be mentioned.	100	
3	10 KVA on-line UPS	10 KVA Single phase input & single phase output on-line, double conversion, continuous operation, solid-state, DSP controlled, Uninterruptible Power Supply (UPS) along with external isolation transformer & battery bank for One hour back. The UPS shall operate as an on-line system in the following modes: a) Normal, b)Battery, c)Recharge, d)Bypass	03	
4	Electrical Installation	All electrical wiring from UPS to working table & fitting of two power points to individual user with required gauge of wire. The power points include two 5-pins sockets & two switches fitted in a molded case.	100	
5	LAN Extension	9U wall mountable Rack with 2x24 port patch panels and a power strip	03	
		24-port managed switch-rack mountable without SFP	06	
		Fixing of I/O box for individual	120	

		user/node		
6	Fire Extinguisher	Class-C with dry chemical fire extinguishers of 2Kg capacity or any recently developed quality suitable for use in computer work station.	03	

Note:

1. Tables are to be prepared & to be laid in different rows by suitably arranging for 100 sitters so as ensure easy access to each user. However the quantity of tables may vary from 90 to 100 numbers depending upon the feasibility.
2. The electrical points & LAN I/O ports are to be put inside the partition box so that power & I/O ports can be terminated on either side of the partition walls.
3. Taxes like VAT, Freight and or other taxes/ Charges, if any applicable must be explicitly mentioned in this price schedule. Any type of correction/ addition in price schedule shall not permissible.

Table-2(B): Make & models for supply & installation

S/N	Item	Description of make & model/specification of materials
1	Computer table	
2	Molded PVC Chair	
3	10 KVA on-line UPS	
4	Electrical Installation	
5	LAN Extension	Cat-6 cable:
		I/O box
		24-p Switch & Rack:
6	Fire Extinguisher	

Note: Bidders are required to specify clearly the make & model/specification of the items in the above table.

TERMS AND CONDITIONS OF SUPPLY, & INSTALLATION,

1. All the terms and conditions enumerated in the RFP document shall remain enforced and shall form part of the contract.
 2. Acceptance Certificate: The firm must submit a certificate for the acceptance of the work order within seven days of the issue of the work order.
 3. The firm may be required to start the work within a fortnight from the date of issue of the work order. Rate offered in the response shall not be enhanced under any circumstance.
 4. The price coated by the vendor should include all the expenses incurred in executing the job.
 5. Termination of contract: The University, may, without prejudice to any other remedy for breach of contract, by written notice of default, sent to the Supplier, terminate this contract in whole or in part.
 - a. If the supplier fails to deliver any or all the goods within the time period (s) Specified in the contract, or any extension thereof granted by the University
 - b. If the Supplier fails to perform any other obligation(s) under the contract;
 - c. If the Supplier, in either of the above circumstances, does not remedy his failure within a period of 15 days (or such longer period as the University may authorize in writing) after receipt of the default notice from the University.
 - d. On a notice period of 30 days.
 - d. The University may at any time terminate the Contract by giving written notice to the Supplier, without compensation to the supplier if the supplier becomes bankrupt or otherwise insolvent as declared by the competent court provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the University.
 6. **Payment:** 90% Payment will be made after 15 days of successful supply, fabrication & installation. Balance 10% shall be paid after 30 days of successful use of the lab.
 7. The supplier shall submit all bills in triplicate on printed forms to the University. The billing must be done with Odisha State VAT billing.
 8. The firm must submit valid and up-to-date VATCC, service tax certificate and PAN along with the bill before release of payment.
 9. The University will make payments through account payee cheque drawn on SBI Burla, in Indian Rupees. No interest on any deferred claim arising out of this contract shall be payable in any case what so ever.
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10. The firm shall submit a **performance security for 10%** (Ten percent) of the billing amount in the form of bank guarantee for a period of six months. Performance security will be released only after successful completion of the period of the. The performance Security will not bear any interest.
11. The assets and articles once purchased and installed by the University shall be property of the University.
12. **Warranty & Annual Maintenance:**
- a. All equipment supplied & installed shall be covered by at least **one year on-site warranty** from the date of commissioning of the project. However, if any individual component has warranty of more than one year offered by manufacturers, the same will prevail.
 - b. The warranty would be on-site and comprehensive in nature and back to back support from the OEM. The vendor will warrant all the hardware and software against defects arising out of faulty design, materials and media workmanship etc. The vendor will provide support for Operating Systems and other pre-installed software components during the warranty period of the hardware on which these software & operating system will be installed. Defective hardware shall be replaced by the vendor at his own cost, including the cost of transport. Vendor's hardware engineer will report at the Lab within 24 hours of reporting of breakdown through telephone/ email or Fax or courier at the vendor's nearest office and repair the same at the earliest.
 - c. Free replacement of faulty media or hardware including free technical support/version up-gradation shall be provided during the warranty period. Warranty Certificate shall be submitted at the time of delivery.
 - d. Further, they have to provide TWO years Comprehensive Annual Maintenance Contract after expiry of warranty period for 10 KVA UPS.
 - e. In case, any of the equipment is to be taken out for repairs to firm's workshop, a standby equipment of same/higher configuration shall be provided by the firm.
 - f. The services of the vendor may be required on non-working days or beyond office hours on working days on some occasions to meet emergency situation. The vendor shall ensure that on such occasions also the personnel are deputed.
 - g. The comprehensive maintenance in case of UPS should include corrective maintenance i.e. repair/replacement of spares etc. It can be extended depending on performance satisfaction.
 - h. During CAMC of UPS, four quarterly visits are to be made besides breakdown calls /fault booking. Contact address with mobile no./phone no./Fax/e-mail address are to be provided
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for fault booking. For service support, the escalation matrix is to be provided along with technical bid.

13. Jurisdiction and Right to Amend Rules: The University reserves the right to amend the rules of operation whenever and wherever considered necessary and appropriate. The same shall be intimated to the firm in due course. The University rules shall be binding for execution of the contract. Further, in case of any dispute arising out of or in connection with the aforesaid contract either during subsistence of the contract or thereafter, the Vice-Chancellor of the University is the sole arbitrator to decide the same and his decision is final and binding on both the parties. If differences persist even after attribution and there are compelling reasons to go the court, it will be decided in the court of Sambalpur only.

PRICE BID

Table-3(A): Preparation computer table with electrical & LAN:

S/L	Item	Quantity	Rate	Amount
1	100 sitting computer tops with partitions etc complete with electrical and LAN connection as per scope of work in the class	100		
2	VAT			
	Total			
3	Service Tax			
	Total			
In words:				

Table-3(B): Supply of PVC chairs

S/L	Item	Quantity	Rate	Amount
1	100 nos. of PVC molded chairs	100		
2	VAT			
	Total			
3	Service Tax			
	Total			
In words:				

Table-3(C): Supply & installation of UPS with battery.

S/L	Item	Quantity	Rate	Amount
1	10KVA on-line UPS as per scope of work	03		
2	VAT			
	Total			
3	Service Tax			
	Total			
In words:				

Table-3(D): Supply & installation of fire extinguisher.

S/L	Item	Quantity	Rate	Amount
1	Fire extinguishers of 2Kg capacity as per scope of work	03		
2	VAT			
	Total			
3	Service Tax			
	Total			
In words:				

Table-3(E): Total price for 3(A) to 3(D)

S/L	Item	Offered/not offered	Amount
3(A)	Preparation computer table with all electrical & LAN connections		
3(B)	Supply of molded PVC chairs without arms		
3©	Supply & installation of 10 KVA on-line UPS with battery		
3D)	Supply & installation of fire extinguisher, 2Kg capacity		
Grand Total			

In words: (Rupees _____)

