VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)
P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018
www.vssut.ac.in. e-mail: vc@vssut.ac.in, registrar@vssut.ac.in

No. VSSUT/EXAM/ 667 /2026 Dated 02.11.2026

TENDER CALL NOTICE

Sealed tenders are invited from all registered Firms/Printing Press having valid PAN and GST Clearance certificates for supply of blank answer books to be delivered at Examination Section of VSSUT, Burla, on the specifications and terms and conditions available in the University website www.vssut.ac.in. The bidder must submit their bids only by speed post/ Registered post by 4.00 PM on dated 23.11.2026 .

REGISTRAR 02.11.2026

Memo No. VSSUT/EXAM/668/2026 Dated: 02.11.2026

Copy to

1. Director, Department of I&PR, Govt. of Odisha, Bhubaneswar with a request to publish the above advertisement in one issue of the Odisha daily edition (ALL ODISHA EDITION) of THE SAMAJ and the Odisha edition of THE INDIAN EXPRESS using minimum space on or before 03.11.2026 at I&PR approved/lowest rates. The bills may be sent to the Comptroller of Finance, VSSUT, Burla – 768018 in triplicate along with copies of the paper in which the publication is made for necessary payment.
2. The University/Department Notice Board for wide publicity.
3. Dean F&P, with a request to hoist the tender call notice in the University web site for wide publicity.
4. All HODs for information with a request for wide circulation.
5. The Comptroller of Finance for information and necessary action.
6. P.A. to V.C. for information of Hon'ble Vice-Chancellor.

REGISTRAR 02.11.2026

REGISTRAR
V.S.S. University of Technology
Burla, Sambalpur, Odisha-768018

SECTION I: **INVITATION FOR BID (IFB)**

Registrar, Veer Surendra Sai University of Technology, Burla invites sealed tenders from all registered Firms/ Printing Press having valid PAN and GST clearance certificate for supply of Blank Answer Books to be delivered at the Examination Section of VSSUT, Burla. The bidders having experience of supply of such items to Educational Institutions shall be given preference. The bidders are required to accept all terms & conditions mentioned in the tender document. VSSUT, Burla reserves the right to reject any or all offers without assigning any reason thereof. It is the responsibility of the bidders to read all terms & conditions of the Tender Document before filling the tender. Incomplete Tender Documents or bids are liable to be rejected. Tenders reccived after the due date and time will not be entertained

The bidders may download the Tender Documents directly from the website available at http:www.vssut.ac.in. The bidder is required to include an EMD of **20,000.00 (Rupees twenty thousand only)** in the form of demand draft in favor of VSSUT, Burla payable at Burla. In case of any bid clarification, responsibility lies with the bidders to collect the same from the website and the purchaser shall have no responsibility for any delay/omission on part of the bidder

The address for communication and receipt of bid document is:

THE REGISTRAR

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

At- Siddhi Vihar, Po- Engineering College Burla, Dist- Sambalpur – 768018, Odisha

Email: registrar@vssut.ac.in

SECTION – II **GENERAL TERMS AND CONDITIONS**

GENERAL TERMS & CONDITIONS OF CONTRACT FOR SUPPLY OF BLANK ANSWER BOOKS TO BE DELIVERED AT THE EXAMINATION SECTION OF VSSUT, BURLA.

1. EARNEST MONEY DEPOSIT (EMD). All bidders are required to submit EMD of 20.000/- (Rupees Twenty thousand only) in shape of Demand draft drawn in favor of "VSSUT, Burla" payable at Burla. The EMD shall be in Indian Rupees.

NOTE: Non- submission of EMD or submission of less EMD than the desired one shall result in rejection of Bid. The EMI deposited against other Bids cannot be adjusted or considered for this Bid. No interest is payable on EMD

2. PROCEDURE FOR SUBMISSION OF BID.

The Bid shall be submitted in sealed envelopes as under

a) Should contain the demand draft for the Earnest Money Deposit (EMD)

b. Tender Document (as given in Annexure I. II, III) duly signed by the bidder at respective page and all photocopies of the necessary documents to be submitted along with the GST Regd. No. certificate, valid PAN No. etc. The scaled tenders/quotations may be submitted within due date and addressed to "REGISTRAR, VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA", subscribing as "Tender for blank answer books for office of the Controller of Examinations". The cover should also bear the name and address of the bidder including telephone number. Tender duly completed as above may please be submitted to the office by only registered or speed post to be reached within the due date. The bidder must put his seal and signature on each page of the bid.

3. TERMS AND CONDITIONS OF CONTRACT

3.1 It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected. The bidder should sign undertaking along with bid document that he/she has read the complete tender document and will abide by its terms & conditions.

3.2 The bid shall contain no craser or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.

3.3 Bid Documents are not transferable under any circumstances.

3.4 If even after award of contract, information/facts submitted by the bidders are found misleading/incorrect/false etc. VSSUT, BURLA reserves the right to terminate the contract.

3.5 The Earnest Money Deposit will be refunded to the unsuccessful bidders subject to receipt of the request letter from the firms for release of the same.

3.6 The successful bidder will have to supply the printed materials at Examination Section of VSSUT, BURLA as per items and Rate as given in the Annexure attached with price schedule/document to this Tender Document.

3.7 The successful bidder will submit bill in triplicate to Controller of Examinations, VSSUT, BURLA for payment. Payment will be as far as possible made within one month from the date of reccipt of bills triplicate and after 100% delivery of blank answer books, after deduction of tax as per rules through A/c Payce Cheque or to be transferred to his/her account through electronic system mode.

3.8 These are only proposed draft terms & conditions and can be modified/changed or added at the time of finalization and issue of PO.

3.9 Conditional/Incomplete/offers not conforming to tender document will be rejected.

3.10 Specifications of blank answer books are given in Annexure II.

4. The price should be valid for a period of not less than 60 days from the date of opening of bid.

5. The materials should be delivered within a period of thirty days from the date of issue of purchase order (PO) by the University.

6. VSSUT, Burla does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.

7. The bidder must submit a sample copy of paper quality and a sample copy of the blank answer book supplied to any institution along with the tender document.

8. VSSUT, Burla reserves the right to increase or decrease the quantity for procurement.

9. The purchase committee will decide the bidder for award of contract on the basis of lowest quoted price of total final cost of answer books.

REGISTRAR

21/11/2026

REGISTRAR
V.S.S. University of Technology
Burla, Sambalpur, Odisha-7

ANNEXURE-I

EMD

Bidding Document for supply of printed examination materials for the use in Examination section of VSSUT, BURLA

PARTICULARS OF THE EMD

1. NAME OF AGENCY:
2. LAST DATE & TIME FOR RECEIPT OF TENDER:
3. DETAILS OF EMD:

a) AMOUNT: ₹ 20,000/- (RUPEES TWENTY THOUSAND ONLY)

b) NAME OF BANK:

c) PAY ORDER BANK DRAFT NUMBER & DATE:

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

ANNEXURE-II : Specification Blank Answer Books

Bidding Document for supply of printed examination materials for the use in Examination section of VSSUT, BURLA.

1. NAME OF BIDDER :
2. ADDRESS OF BIDDER:

Specification	Quantity
1. Paper Quality: 70 Gram per Square Meter (GSM), White colour base all internal pages. 2. Answer Books should be stitched by thread (not pinned). 3. No. of pages including cover page should be as follows: a. Mid Semester Answer Book: 12 Pages b. End Semester Answer Book: 24 Pages c. Additional Answer Book: 08 pages 4. Front pages must be printed as attached. 5. Inside pages must be printed as attached 6. Dimension of the paper: 205 mm (Breadth) × 325 mm (Length) 7. Colour of the Print (Cover page and inside pages): a. Mid Semester Answer Book: Red b. End Semester Answer Book: Green c. Additional Answer Book: Blue 8. Serial Number to be printed on the front page of both types of answer books. 9. There must be page numbering including the cover page. 10. There should be three security features a. Every Answer book of both types must have security punch (VSSUT). b. Water mark of VSSUT University logo should be in every pages of Answer book of both types. c. One more Security features to be included across the margin of every page (except front page).	Approximately 100000 nos for each of End Semester and Mid Semester and 25000 nos. for additional.

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

Telephone:

ANNEXURE-III

The rates must be mentioned in the table given below inclusive of all taxes.

Sl. No.	Item name	Rate per unit in ₹	Quantity	Total Cost (Inclusive of all charges, taxes, etc.) in ₹
1	End Semester answer book		100000	
2	Mid Semester answer book		100000	
3	Additional answer book		25000	
	Total Final Cost (in ₹)			

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବୁର୍ଲା

ADDITIONAL BOOK

SERIAL : AD No. 13002 *(To be filled in by the candidate)*

B.Tech / B. Arch / MCA / M.Tech. / M.Sc. / Int. M.Sc. / M. Phil. / Ph. D. Nov. / April 20 _____

Branch _____ Sem. _____ Course/Subject _____

Examination : Nov. /Apr./ May / Suppl.- 20 _____ Date of Exam. _____

Signature of Invigilator Full Signature of Candidate

Q. No.	Answers

Answers

Q.No.

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବୁର୍ଲା
ANSWER BOOK
MID SEMESTER EXAMINATION

(To be filled in by the candidate) REGISTRATION NUMBER

B.Tech / B.Arch / MCA / M.Tech. / M.Sc./ Int. M.Sc. / M. Phil. / Ph. D.

Nov. / April 20 _____

Subject/Course _____

Branch _____ Sem _____

Section _____ Specialization _____

Date of Examination _____

Additional : Sl. No. _____

Total Number of Aadditional : _____

0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9

(Blacken the required circle)

Full Signature of Candidate

Certified that all required information recorded above by the candidate have been duly verified and found correct.

Signature of Invigilator Date :

Controller of Examinations

INSTRUCTIONS TO CANDIDATES

1. Candidates are instructed to write their answer on both sides of the answer (paper in blue / black ink only).
2. Candidates are not permitted to talk with each other in the Examination hall. No one should try to give any help to other or try to seek any help from others inside or outside the Examination hall.
3. Candidates are not allowed to leave the Examination hall during the first 1 hour & last 30 minutes from the commencement of the Examination. Further they are not allowed to leave their seats in course of Examination until and unless they submit the answer books and question papers to the Invigilator.
4. Candidates are required to write the subject and date of the Examination, Registration number etc. in the space provided on the printed cover page of the main and additional answer books only.
5. Candidates are advised to write their registration number and blacken the required circle below the digits of registration number.
6. Candidates are not allowed to write anything on the question paper in the course of Examination.
7. No programmable calculator, cell phone, smart watch, any other electronic gadget or incriminating material is allowed in the Examination Hall.
8. Answer to any particular question must be done at one place sequentially. After completion score out all unused pages.
9. Infringement of any of the rule printed above by a candidate will render him/her liable to debared from the Examination hall and such other penalty as the Examination Committee may deem fit to impose.
10. The evaluated answer book shall be shredded after one year from publication of the result of the Examination.

Question No.		Marks Awarded
Q1	a)	
	b).	
	c)	
	d)	
	e)	
Q2		
Q3		
Q4		
Total Marks Secured to nearest whole number		
(in words)		
Full Marks		

Full Signature of Candidate
(After Evaluation)

Date :

Signature of Examiner

Date :

SERIAL : MS No. 093288

DO NOT WRITE HERE

Q.No.

Answers

VSSUT VSSUT VSSUT

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA
ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବୁର୍ଲା
ANSWER BOOK
END SEMESTER (REGULAR / SUPPLEMENTARY) EXAMINATION

(To be filled in by the candidate)

B.Tech / B.Arch / MCA / M.Tech. / M.Sc./ Int. M.Sc. / M. Phil. / Ph. D.
Nov. / April 20 _____

Subject/Course _____

Branch _____ Sem _____

Section _____ Specialization _____

Date of Examination _____

Additional : Sl. No. _____

Total Number of Aaditional : _____

REGISTRATION NUMBER

0	0	0	0	0	0	0	0	0	0
1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9

(Blacken the required circle)

Full Signature of Candidate

Certified that all required information recorded above by the candidate have been duly verified and found correct.

Signature of Invigilator Date :

Controller of Examinations

INSTRUCTIONS TO CANDIDATES

1. Candidates are instructed to write their answer on both sides of the answer (paper in blue / black ink only).
2. Candidates are not permitted to talk with each other in the Examination hall. No one should try to give any help to other or try to seek any help from others inside or outside the Examination hall.
3. Candidates are not allowed to leave the Examination hall during the first 1 hour & last 30 minutes from the commencement of the Examination. Further they are not allowed to leave their seats in course of Examination until and unless they submit the answer books and question papers to the Invigilator.
4. Candidates are required to write the subject and date of the Examination, Registration number etc. in the space provided on the printed cover page of the main and additional answer books only.
5. Candidates are advised to write their registration number and blacken the required circle below the digits of registration number.
6. Candidates are not allowed to write anything on the question paper in the course of Examination.
7. No programmable calculator, cell phone, smart watch, any other electronic gadget or incriminating material is allowed in the Examination Hall.
8. Answer to any particular question must be done at one place sequentially. After completion score out all unused pages.
9. Infringement of any of the rule printed above by a candidate will render him/her liable to debared from the Examination hall and such other penalty as the Examination Committee may deem fit to impose.
10. The evaluated answer book shall be shredded after one year from publication of the result of the Examination.

Question No.		Marks Awarded
Q1	a)	
	b)	
	c)	
	d)	
	e)	
	f)	
	g)	
	h)	
	i)	
	j)	
Q2		
Q3		
Q4		
Q5		
Q6		
Total Marks Secured to nearest whole number		
(in words)		
Full Marks		

Full Signature of Candidate
(After Evaluation)

Date :

Signature of Examiner

Date :

SERIAL : ES No. 067927

DO NOT WRITE HERE



Q.No.

Answers

VSSUT VSSUT VSSUT