VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ, ବୁର୍ଲା

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)
P.O. Engineering College, Dist: Sambalpur, Odisha, (India) -768 018
www.vssut.ac.in. e-mail: vc@vssut.ac.in, registrar@vssut.ac.in

No. VSSUT/OOR/ 1044 / 2026 Dated: 04.11.2026

EXPRESSION OF INTEREST

Sealed quotations along with the sample of the diary, are invited from printing firms having up-to-date ITCC, GST registration for printing & supply of University Diaries & Table Calendar for the University on or before **21st November, 2026 by 05.00 PM** by Registered post/ speed post. The University authorities reserve the right to accept any or reject all the EOI without assigning any reason thereof. For details specifications including terms and conditions visit University website www.vssut.ac.in.

REGISTRAR

Memo No. VSSUT/OOR/1045 /2026 Date: 04.11.2026
Copy to:

1. University Notice Board.
2. Director, Department of I&PR, Govt. of Odisha, Bhubaneswar with a request to publish the advertisement in one issue of all Odisha edition of "The Samaj" using minimum space at the I&PR-approved/ lowest rates on or before 06.112026. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
3. The Dean, Faculty & Planning, with a request to upload the advertisement on the university website www.vssut.ac.in.
4. The Comptroller of Finance for information and necessary action.
5. PA to VC for kind information of Hon'ble Vice-Chancellor.

REGISTRAR

Technical Specifications of Diary and Table Calendar

The specifications of the diary and table calendar for the year 2027 will be as detailed below.

A. Diary: (600 Nos.)

Item	Description	Quantity
Format	Diary will be of two date a page, excluding end paper plus 2 sheet (A/4) extra for photographs and 12 sheets for other official information with multi coloured printing	600 Nos.
Design	Basic art work to be given by University, Design to be done in consultation with University Authority.	
Size	Crown 1/4 size	
Paper	80 GSM of paper parchment	
Cover	As per the sample available in the office of the Registrar	
Binding	Hard Board Cloth Binding	
Embossing	University Logo (on all Diaries), University name (on all Diaries) and "2027" (on all Diaries) to be Embossed (as per sample) top side of the diaries. The name of the Officers i.e. VC, Deans, HODs, faculty, and staff members, are required to be embossed inside the diary.	

B. Table Calendar: (400 Nos.)

Item	Description	Quantity
Size	Crown Size	400 Nos.
Paper	300 GSM Art Board Glossy paper	
Printing	Multi-colour printing	
Design	To be in consultation with University Authorities	

The sample copy of Table Calendar for the year 2026 will be as per the sample available in the Office of the Registrar. Any changes made will be decided in consultation with Vice-Chancellor. Those who intend to participate in the tender may visit the Office of the Registrar on any working day to see the sample copy.

The quotation will be opened on 23.11.2026 at 04.00 PM in the Office of the Registrar.

REGISTRAR

4/11/2026