Veer Surendra Sai University of Technology, Burla

Application Form for Refund of Hall Development Fund, Seat Rent/Water Electric Charges

(To be filled by the Applicant)

For Office Use	**Voucher No:**
	Date:

1. Name of the Student:

2. Registration No: 3. Course:

4. Branch: 5. Semester:

6. Name of the Hostel: 7. Room No.:

8. Mobile No.: 9. Email ID:

10. Amount deposited (Rs.): 11. Name of Bank:

12. Bank Account Number: 13. IFSC Code:

Please enclose a) Photo copy of CLC/TC or day scholar office order b) Front page of Bank Pass Book c) Proof of payment of fees d) ID proof or copy of registration card

14. Reason for claiming refund: CLC or TC taken / Became day scholar / any other (mention)

Date: Full Signature:

FOR USE IN THE OFFICE OF DEAN STUDENT'S WELFARE

On verification of relevant documents, the above student is found eligible for refund of Hall Development Fund amounting **Rs.** _____ (**Rupees** _____) only.

Recommended / Not recommended

(Dealing Assistant and or Section Officer) **(Dean Student's Welfare)**

FOR USE IN THE OFFICE DEAN, ACADEMIC AFFAIRS / DEAN, PGS & R

On verification of relevant documents, the above student is found eligible for refund of Hall Development Fund.

Recommended / Not recommended

(Dealing Assistant and or Section Officer) **(Dean Academic Affairs/PGS&R)**

FOR USE IN THE FINANCE SECTION

Passed for Payment of Rs. _____(Rupees _____) only.

Dealing Assistant **Section Officer** **Comptroller of Finance**

Paid Rs._____ through NEFT / other mode vide Ref. No._____ dated _____

Dealing Assistant