

**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA**

**Memo No: VSSUT/OOR/322/2020**

**Date: 03/07/2020**

**NOTICE**

This is for information to all employees of the university that in pursuance to COVID 19 rule, the university will remain closed till 11/07/2020 for evolved COVID contamination situation. Further all are instructed to remain in the headquarter, failing which disciplinary proceeding as per O.C.S (C C & A) rules 1962 as well as penalty will be imposed. Employees who are currently outside the headquarter, on returning, he/she must report the Registrar about arrival and remain self home quarantined for 14 days, for which necessary leave will be debited from his/her account.

*Leab*  
03.7.2020  
**REGISTRAR**

**Memo no: VSSUT/OOR/323/2020**

**Dated: 03.07.2020**

**Copy to:**

1. University Notice Board
2. All Deans/Director IQAC/Coordinator TEQIP and MCA/All HODs/All PICs/Workshop Superintendent/COE/COF/OS/PA/SOs for information with a request to circulate the notice among all faculty and staff member of their respective department
3. District Magistrate and Collector Sambalpur for kind information
4. IIC Burla Police station for kind Information

*Leab*  
03.7.2020  
**REGISTRAR**