VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

Calculation of Credit Points

Name	
Present Position	
Academic Year	
Teaching Process	
Assessment Year (Date to Date)	

A. Teaching Process (Max Point 25) (Enclosure should be counter signed by the HOD)

Sl No.	Semester	Course Code/Name	No. of Scheduled Classes	No. of actually held classes	Points earned	Enclosure No.
	1st					
	2nd					
	3rd					
	4th					
	5th					
	6th					

B. Students' Feedback (Max Point25) (To be submitted by concern HOD, if HOD is a candidate then this should be submitted by Dean F&P)

Sl No.	Semester	Course Code/Name	Average Student feedback on the scale of 25	Enclosure No.
	1st			
	2nd			
	3rd			
	4th			
	5th			
	6th			

C. Departmental Activities (Max credit 20) (Enclosure should be signed by the HOD)

Sl No.	Semester	Activity	Credit/Point	Criteria	Enclosure No.
	1st				
	2nd				
	3rd				
	4th				
	5th				
	6th				

D. Institute Activities (Max Credit 10)(Enclosure should be signed by the Registrar/Dean F&P)

Sl No.	Semester	Activity	Credit/Point	Criteria	Enclosure No.
	1st				
	2nd				
	3rd				
	4th				
	5th				
	6th				

E. ACR maintained at institute level (Max Credit 10) (To be submitted by PA to VC)

Extraordinary	Excellent	Very Good	Good	Satisfactory

Sl No.	Year	Activity	Credit/Point	Criteria	Enclosure No.

F. Contribution to Society (Max Credit 10) (Enclosure should be signed by competent authority)

Sl No.	Semester	Activity	Credit/Point	Criteria	Enclosure No.
	1st				
	2nd				
	3rd				
	4th				
	5th				
	6th				

Summary
(To be filled by the Scrutiny Committee)

Summary	Academic Year 1	Academic Year 2	Academic Year 3
A.Teaching Process (Max Points 25)			
B.Students' feedback (Max Points 25)			
C.Departmental Activities (Max Points 20)			
D.Institute Activities (Max Points 10)			
E.ACR (Max Point 10)			
F.Contribution to Society (Max Points 10)			
Total (Max Points 100)			
Total on 10 Point Scale			

STUDENT'S FEEDBACK FORM

Academic Year		Name of the Faculty	
Course		Semester	
		Date of the feedback	

For getting filled in through student

Sl No.	Description	Very Poor	Poor	Good	Very Good	Excellent
		1	2	3	4	5
1	Has the Teacher covered entire syllabus as prescribed by University/College/Board?					
2	Has the Teacher covered relevant topics beyond syllabus					
3	Effectiveness of Teacher in terms of :					
	(a)Technical content/course content					
	(b)Communication Skills					
	(c)Use of teaching aids					
4	Pace on which contents were covered					
5	Motivation and inspiration for students to learn					
6	Support for the development of Students' skill					
	(i)Practical demonstration					
	(ii)Hands on training					
7	Clarity of expectations of students					
8	Feedback provided on Student's progress					
9	Willingness to offer help and advice to students					
	Total					

Signature of the Head of the Department