



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବୈଷୟିକ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)

P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

www.vssut.ac.in e-mail: vc@vssut.ac.in

No. VSSUT/ACD/452/2023

Dated: 11/11/2023

15th Convocation – 21st November, 2023

IMPORTANT INFORMATION

1. The degree recipients (including Gold Medalists and PhD) who have registered successfully **must report** at the **Registration Counter** on 20th November 2023 from 9:00 AM to 2:00 PM.
2. The academic robe for the occasion will be supplied at the Convocation site after **verifying the Identity Proof with photograph**.
3. For operational convenience, **the academic robes will only be issued after verification of the fee payment of ₹1200/- at the Registration Counter** on 20th November 2023 from 9:00 AM to 2:00 PM. It is worth mentioning that, **after 2:00 PM** the request for issue of academic robes will **not** be entertained.
4. **REHEARSAL (COMPULSORY FOR DEGREE RECIPIENTS):** There will be rigorous rehearsals of the convocation process at **3:00 PM on 20th November, 2023 (MONDAY)** in the University Auditorium. Only a complete rehearsal shall ensure compliance by all concerned. All degree recipients must take the rehearsal seriously because of stringent protocols from Hon'ble President Office.
5. **The Gold Medalists who wish to take the medals during convocation need to sign the register in the Academic Section in person on 20th November, 2023 from 9:00 AM to 2:00 PM. They must participate in the rehearsal, failing which they will not be given the medals in the convocation.**
6. **DRESS CODE:** The following dress code is to be strictly followed for Degree Awardees on the day of convocation.
 - **Male Students:** Kurta & Uttaria (to be supplied by University) and white colour pajama/ churidar (own arrangement).
 - **Female Students:** Kurti & Uttaria (to be supplied by University) and white colour salwar/ churidar (own arrangement).
7. The degree recipients are requested to wear proper footwear befitting the occasion.
8. Degree recipients are required to occupy the allotted seats at Sir Visveswaraya Auditorium of the University one hour before the commencement of Convocation i.e. before **3:00 PM on 21st November, 2023** positively.

9. Accommodation will be provided only to the degree recipients in various Halls of Residence, on request, within the University campus. Kindly note that accompanying persons will have to make their own arrangement.

IMPORTANT CONTACT DETAILS (From 10.00 AM to 05.00 PM on working days only)			
Sl.No.	Name and Designation	Purpose	Mobile No.
1.	Prof. S. Agrawal Dean, Academic Affairs	UG Academic Matters, Certificate, Medals etc.	9861032190
2.	Prof. H. S. Behera Dean, PGS& R	PG Academic Matters, Certificate, Medals etc.	9437083891
3.	Prof. S. K. Patro Dean, Students' Welfare	Accommodation and Food in the Halls of Residence	9439502377
4.	Prof. R .R. Dash Convener, Registration and Costume sub-committee	Registration and Academic Robes	8280122184
5.	Prof. S. S. Das Professor-In-Charge, Convocation	General Information	9437544200
6.	Mr. H. Panda Section Officer, VSSUT, Burla	UG / PG Academic Matters, Certificate, Medals etc.	9861281157
7.	Dr. A. K. Behera Co-ordinator, Dean, Students' Welfare	Accommodation and Food in the Halls of Residence	9861351064
8.	Dr. H. Pradhan Co-ordinator, Dean, Academic Affairs	UG Academic Matters	9778189596
9.	Email ID : pic_convocation@vssut.ac.in		

Sd/-
PIC, Convocation



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www.vssut.ac.in

15th CONVOCATION-21st NOVEMBER, 2023

ANNEXURE - I

Affix your
recent passport
size photograph
here

I shall be present at the Convocation and receive the Degree Certificate in person. I shall report to the University on Date: **20/11/2023 (Monday)**.

Sl. No.	Information required	Information to be filled by the candidate
1.	Name in full (in CAPITAL LETTERS)	
2.	University Registration No.	
3.	Mother's Name	
4.	Father's Name	
5.	Period of Study at the University	
6.	Branch of Study	
7.	Degree obtained	
8.	Year of Passing the final examination	
9.	Permanent Address with PIN Code	
10.	Complete Present Postal Address (in block letters) with PIN code	
11.	Cell Phone No. & Email ID	
12.	Tick which is applicable to you	
	(A) My parent(s) / spouse will accompany me	
	(B) I need an accommodation in the students' Hall of Residence	

Received the refundable security deposit of ₹1200/- (Rupees Twelve Hundred Only) for the academic robes.

Date:

Signature of the applicant

N. B. The security deposit for *Academic Robes* will be refunded at Registration Counter, VSSUT, Burla on the date of Registration (09.00 AM to 02.00 PM on 20th November, 2023)

