



## VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ଟେକ୍ନୋଲୋଜି ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, 2009)

PO: Engineering College Burla (Siddhi Vihar) Dist. – Sambalpur, Odisha – 768018, INDIA

**Prof. B. Majhi, Ph.D.**

**Vice Chancellor**

**No. VSSUT/VCS/0117/2024**

**Date: 30/04/2024**

### **OFFICE ORDER**

For information of all concerned at VSSUT Burla.

#### **A. Safeguarding of Assets in HoRs**

The assets list in each room be prepared and must be handed over to the boarders/occupants at the time of allocation. The boarders/occupants must sign an undertaking that they will hand over the items at the time of vacating the room/HoRs. If any damage to the items is observed, the wardens will charge a fine in proportionate or more to the damage to each boarder/occupant. If any damage is done to the common facilities such as accessories/fittings in the toilets, aquaguards, lifts/elevators, and any other facilities as applicable a heavy fine will be imposed on all the boarders/occupants either of the floor or of the HoRs without any investigation and showing any reasons thereof. If any boarders are identified for such act then necessary stringent action shall be imposed on them.

All the students are requested to take care of the university property; otherwise, it may lead to heavy penalties or drastic action to the extent of expulsion from the university.

#### **B. Dining Hall Discipline**

Boarders are advised to take the food at their respective dining halls only putting their biometric attendance. They are not allowed to take mess trays out of the dining hall. Boarders must behave cordially with all the Mess Staff, Wardens, and Caretaker. Mess timings are to be followed strictly. In case of disobedience and violation of any of the above will lead to the imposition of a fine and punishment by the Warden/university authority.

#### **C. Declaration of Drug-Free Campus**

1. Consumption of alcoholic beverages, smoking of tobacco (cigarette, biri, ganja etc.) and chewing of tobacco products (gutka, pan masala etc.) are directly responsible for causing various health hazards like lung cancer, oral cancer etc. due to the presence of high carcinogens. Considering the health issues and following *UGC Order No. D.O. No. 1-9/2006 (CPP-II)* and *Ministry of Education Order No. D.O.No. P-16012/16/2017-TC*, VSSUT has decided to ban tobacco smoking, chewing of tobacco products and

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consumption of beverages containing alcohol inside the university academic campus and all halls of residence (HoRs).

2. All stakeholders (Faculty, Staff, and Students) are hereby directed not to smoke, chew tobacco products, spit in corridors and dustbins, and consume alcoholic beverages inside the university Academic and Residential Campus. Possession of such materials will also be considered to be equally indiscipline. Violation of this will lead to strict action against the concerned person leading to expulsion/termination from the university without showing any reasons thereof.

#### **D. Declaration of Plastic-Free and Clean Campus**

It is hereby directed to all the stakeholders (Faculty, Staff, and Students) that VSSUT Burla has been declared as a Plastic and Garbage-free campus (Academic and Residential). They are directed not to throw cups, plastic bottles, glass bottles, used plastic packets etc. here and there, but to put them in the dustbins so that they can be cleared by the outsourcing agency. Efforts must be made by the Wardens and other administrative staff to make provisions for sufficient dustbins on university and HoRs premises. Also, stakeholders are encouraged to use bags for vegetables, fruits, and groceries in place of polythene bags.

*B. N. S.*  
20/04/2024  
Vice-Chancellor

Copy to:

1. Head of the Schools/ Head of the Departments for information and necessary action.
2. Registrar/ COF/ Director IQAC for information.
3. Dean Students Welfare for information and necessary action.
4. Guard file for record.