

# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA



P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur

Odisha- 768018, India

Website : [www.vssut.ac.in](http://www.vssut.ac.in), E-mail: [registrar@vssut.ac.in](mailto:registrar@vssut.ac.in), Ph:(0663)2430573,Fax-2430592

Ref: No: VSSUT/CRF/ 01 /2021

Date: 29.01.2021

## QUOTATION CALL NOTICE

Quotation(s) (typed/printed) for Supply of following items for the Central Research Facility in sealed envelope are invited by the undersigned, on behalf of VSSUT, Burla from well established, experienced and reputed suppliers in their own printed letter head on or before 08.02.2021 up to 05.00 p.m. Supplier(s) should write the name of the production at the top of the envelope in the following manner: Supply of Items for Central Research Facility, VSSUT, Burla.

Sl No.	Item Name	Quantity	Specifications
1.	Office Table	03	<b>Dimensions:</b> 60" (L) x 36" (W) x 30" (H) Made out of 1 gauge MS round pipe frame with RO-phosphating antirust chemical treatment in four chamber process. Epoxy powder coated color upto 50 microns. CNC machine finish with double brass locking system, 3 drawers RHS, 1 cup board LHS. 18 mm prep laminated wood base particle board with 2 mm machine PVC edge binding finish.
2.	Office Chair	01	<b>Revolving Chair - Mid Back</b> Italian leatherette tapestry seat and back with high density foam, hydraulic system, tilt lock, chrome base, castor wheel, good soft handle.
3.	Visitor's Chairs	05	SS-frame four leg Italian leatherette finish seat and back, good soft handle, rubberized leg guard.
4.	Steel Almirah	01	<b>Dimensions:</b> 78" (H) x 36" (W) x 19" (D) Made out of 20 gauge MS sheet of CRCA grade with CNC machine finish, cutting, bending and shearing done on machine; 4 shelves making, five compartments; all MS-compartments given 4-chamber Ro-phosphating antirust treatment, colour epoxy powder coated upto 50 microns.

5.	<b>File Cabinet</b>	01	<b>Product Dimensions: 66" (H) x 36" (W) x 15" (D)</b> Four upper sliding glass door compartments. Made out of 20 gauge MS sheet of CRCA grade with CNC machine finish, cutting, bending and shearing done on machine; all MS-compartments given 4-chamber Ro-phosphating antirust treatment, colour epoxy powder coated upto 50 microns.
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### Terms and Conditions

1. The Agency should be registered for GST and copy of the said certificate as well as copy of the PAN card and Vendor Registration Number/Certificate (if any) will be submitted along with the quotation.
2. The rate quoted by the suppliers should be inclusive of carriage and all taxes, otherwise quotation will not be considered. The rate should be quoted in both figure and words.
3. The goods supplied should be in exactitude of the specifications mentioned in the notice. Any deviation/departure/difference with the specifications mentioned will not be accepted and the payment will not be made.
4. Acceptance of lowest quotation is not obligatory. The authority reserves the right to accept or to reject any or all quotations without assigning any reasons thereto.
5. Before submitting quotations the intending suppliers are requested to inspect the site. No extra charges will be entertained after accepting the quotation. No conditional quotation will be entertained.
6. The supplier who does not fulfill any or all of the above noted conditions and submits incomplete quotation the same will be summarily rejected.
7. Please mention expected date of delivery/time of completion of work.
8. Quotations received beyond the stipulated date and time are liable to be rejected.
9. 100% of the billed amount will be released after receipt of materials as per specification, in good condition and after successful installation at VSSUT, Burla.
10. Any dispute arising out of the deal shall be subjected to the jurisdiction of the court at Sambalpur in the state of Odisha.

**Format for sending the Quotations**

Sl. No.	Described Materials	Quantity	Unit price including all taxes	Total price including all taxes
01				
02				
03				
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	Installation charge (if any)			
Total Cost				

Sd/  
**Coordinator, CRF**

Memo No. VSSUT/ CRF/ /2021

Date: 29/01/2021

Copy to:

- (i) The University/ Department Notice board for Publicity.
- (ii) I& P.R department through E-mail with a request to allow uploading in the University Website Dean F&P, with a request to upload the quotations call notice in the University website for wide publicity.
- (iii) The Comptroller of Finance for information and necessary action.
- (iv) PA to VC for information of Hon'ble Vice-Chancellor

  
**Coordinator, CRF**