

**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA:  
BURLA**

(Formerly U.C.E., Burla)

**PO: Engineering College, Burla, Dist: Sambalpur, Odisha, India, PIN: 768018**

**Phone: 0663-2430211, FAX: 0663-2430204**

**Website: [www.vssut.ac.in](http://www.vssut.ac.in)**



**QUOTATION DOCUMENT  
FOR  
SUPPLY OF AC CEILING FAN AT ELECTRICAL MAINTENANCE SECTION, VSSUT,  
BURLA**

QUOTATION No. VSSUT/ EM/ 6196

Dated:12/04/2016

Last Date of Submission of Quotations : 30.04.2016

Date and time of Opening of Quotations : 02.05.2016

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**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA, ODISHA**

No. VSSUT/EM/

Date:

**QUOTATION CALL NOTICE**

Sealed Tenders are hereby invited from Registered Suppliers / Dealers / S.S.I. Units having up to date Income Tax and Sale Tax clearance and interested in Supply of “AC Ceiling fan Usha/Polar make 48sweep Double Ball Bearing” at Electrical Maintenance of VSSUT, Burla on the terms and conditions mentioned below. The sealed tenders shall reach the office of the undersigned latest up to 12 P.M. of Date: 30/04/16 by Regd. Post/Speed Post only. Tenders received beyond this date line are liable to be rejected.

**Terms and Conditions:**

1. Quotation documents must be filled in on the attached Performa only on company letter head and must reach to this office by 30.04. 2016 till 12.00 PM. Under a sealed cover by registered/ speed post only. Any additional information you wish to provide may be attached separately and not on the attached Performa. The quotations will be opened on 02.05.2016 at 11 hours in the office of the COF/Registrar in the presence of Tenderer or their authorized representative, if any.
2. Quotation received after the due date & time is liable to be rejected. Tenders by FAX/ e-mail will not be entertained.
3. The envelope containing the quotation must be super-scribed as “**Quotation for AC Ceiling Fan at Electrical Maintenance, Burla**” With due date & time of submission.
4. The Registrar may reserves the right to reject any or all the Tenders without assigning any reason and the decision of the university shall be final & binding.
5. The Registrar may cancel the order if it is found that the agency is black listed on previous occasions by any of the departments/ institutions/ local bodies etc.
6. The Registrar may reject the bid even if it accepted but the successful bidder fails to furnish the performance security or to execute the contract agreement.
7. **Payment terms:** a) 90% of the value of the order would be paid within 15 days on successful supply of the material and on getting satisfactory report from the Prof -in-Charge, Electrical Maintenance Section of the university balance 10% will be released after 3month.
8. The supplier must submit valid up-to-date VATCC & ITCC along with bill before release of payment.
9. The Registrar, VSSUT, Burla reserves the right to cancel the work order if the equipments supplied & installed fail to meet the specifications mentioned in the order.
10. The Registrar, VSSUT, Burla reserves the right to call the firms and to conduct negotiations, if necessary.
11. Any loss/ damage during transit will be at the cost of the Firms.

12. The cost of the tender paper of Rs 500 /= in shape of Bank draft in favour of VSSUT ,Burla, payable at SBI, Burla (code-2034) should attached with tender documents.
13. Any dispute arising out of the deal shall be subjected to the jurisdiction of the court at Sambalpur within the state of Odisha..
14. The Tenderers shall quote quality specifications of the Materials, unit price and taxes and other duties livable, if any on the cost separately.
15. The period of warranty of services/replacement, if any, shall be indicated clearly.
16. All the tenders received will be opened in the presence of the tenderers/ their authorized representatives on in the stipulated date. If for any reason office will be closed in the stipulated date the tender will be opened on next working day at 11.00AM.
17. The selected Tenderers shall be requires to complete the work within 20 days of receipt of the Work order failing which the Work order shall be liable to be cancelled.
18. Submission of Tender: Your offer in original (written in English), complete in all respect should send to "COF, VSSUT, Burla, Sambalpur-768018 (Odisha).

### TECHNICAL SPECIFICATION

Sl.N o.	Description of materials	Qty.	Amount
1	2	3	4
01.	AC CEILING FAN USHA PRIMA/POLAR 48SWEEPDOUBLE BALL BEARING	50 Nos.	

### DETAILS PERTICULARS OF FIRMS/DEALERS/ VENDORS

S/L	Description	To be filled in by Party
1	Name of the Vendor:- Dealer/ Supplier/SSI Unit	
2	Address with phone No./FAX/ e- Mail	
3	Contact Person(s) Phone No. /Mobile No.	
4	Warranty Period from the date of supply.	
5	Delivery Schedule: Within 20 days on releasing the purchase order	

6	<p>Validity of quotes: Should be valid for period of 30 days</p> <p>Validity of quotes: Should be valid for period of 30 days from the last date of submission. The price should be quoted in INR with applicable taxes.</p>	
7	<p>Payment terms: 100% against delivery of the material in good condition.</p>	

Documents to be attached:

- a) Copy of VAT Clearance & PAN number.
- b) Copy of Authorized Dealership/SSI unit.
- c) Any other documents, if required

DECLARARION:

I hereby certify that the information furnished above is full and correct to the best of my/our knowledge. I understand that in case any deviation is found in the above statement at any stage, the vendor will be black listed and will not be permitted to have any dealing with VSSUT, Burla in future.

Authorized Signatory of Vendor with seal

**Registrar  
VSSUT, Burla**