



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY BURLA

ବୀର ସୁରେନ୍ଦ୍ର ସାଏ ବିଶ୍ୱବିଦ୍ୟାଳୟ

(A UGC Recognized State Government University by an Act of Assembly, Estd. -1956)

P.O. Engineering College, Burla, Dist: Sambalpur, Odisha, (India) -768 018

www.vssut.ac.in. e-mail: vc@vssut.ac.in

No, VSSUT/OOR/ 912

/2023

Dated: 12/12/2023

EXPRESSION OF INTEREST

Sealed quotations are invited from printing firms having up-to-date ITCC, GST registration for printing & supply of University Diaries & Table Calendar for the University on or before **22nd December, 2023 by 5.00 PM** by Registered post / Speed post. The University authorities reserve the right to accept any or reject all the EOI without assigning any reasons thereof. For details specification including terms and conditions visit University website www.vssut.ac.in.

REGISTRAR

No.VSSUT/OOR/ 913

/2023

Dated, 12/12/2023

1. University Notice Board
2. Director, Department of I&PR, Govt. of Odisha, Bhubaneswar with a request to publish the advertisement in one issue of the all Odisha edition of "The Samaj" using minimum space at the I&PR approved / lowest rates. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
3. The Dean, Faculty & Planning with a request to upload the advertisement in University website. www.vssut.ac.in.
4. The Comptroller of Finance for information and necessary action.
5. PA to VC for kind information of Hon'ble Vice-Chancellor.
6. Director VIMSAR/Registrar, Sambalpur University/Executive Officer, Municipality Sambalpur with a request to display the same in their office Notice Board.

REGISTRAR

Technical Specifications of Diary

The specification of Diary for the year 2024 will be as detailed mentioned below.

Item	Description	Quantity (600 Nos.)
FORMAT	Diary will be of one date a page, excluding end paper plus 1 sheet extra for photographs and 10 sheet for other official information with multi coloured printing.	
DESIGN	Basic art work to be given by University, Design to be done in consultation with University Authority.	
SIZE	Crown 1/8" size	
PAPER	80 GSM of paper parchment	
COVER	As per the sample available in the office of the Registrar	
BINDING	Board Binding	
EMBOSSING	University Logo (on all Diaries), University name (on all Diaries) and "2024"(on all Diaries) to be Embossed (as per sample) top side of the diaries. The name of the Officers i.e. VC, Deans, HOSs, HODs and faculty members, are required to be embossed inside the diary.	

The specification of Table Calendar – 400 nos. for the year 2024 will be as per the sample available in the Office of the Registrar. Any changes will be made will be decided in consultation with Vice Chancellor.

