

# VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur

Odisha- 768018, India

Website : [www.vssut.ac.in](http://www.vssut.ac.in), E-mail: [registrar@vssut.ac.in](mailto:registrar@vssut.ac.in), Ph:(0663)2430573, Fax-2430592



No. VSSUT/ CHEM./ 390/2018 Date: 14/11/2018

## TENDER CALL NOTICE

Sealed Tenders are invited from the registered Firms/Authorized Dealers/manufactures/Suppliers having PAN and GST Registration certificate for the supply of chemicals and glassware for the **DST-SERB (GOI) Research Project of Department of Chemistry**. Detailed information and the tender document are available in the University website [www.vssut.ac.in](http://www.vssut.ac.in).

Sd/-

REGISTRAR

**Memo No. VSSUT/CHEM./391(7)/2018 Dated 14/11/2018**

Copy to:

- 1) M/s Display lines, 219, Saheed Nagar, Bhubaneswar-751007 with a request to publish the above advertisement in one issue of the Odisha daily edition (ALL ODISHA EDITION) of THE SAMAJ using minimum space at I & PR approved/lowest rates. The bills may be sent to the Comptroller of Finance, VSSUT, Burla- 768018 in TRIPLICATE along with copies of the paper in which the publication is made, for necessary payment.
- 2) The University/Department Notice Board for publicity.
- 3) Dean F&P, with a request to hoist the tender call notice in the University web site [www.vssut.ac.in](http://www.vssut.ac.in) for wide publicity.
- 4) COF, VSSUT, for information and necessary action. This is chargeable to the consumable head of DST project file no: ECR/2016/000692, dated: 13/12/1016
- 5) Dean, SRIC for kind information and necessary action.
- 6) Steno to Registrar for record. This is based on the approval of the Hon'ble Vice Chancellor at Note Page N-18 and 19 of the File No VSSUT/CHEM/42 of the Department of Chemistry.
- 7) PA to Vice-Chancellor for information of Hon'ble Vice-Chancellor.

Sd/-

REGISTRAR

## **SECTION I: INVITATION FOR BIDS (IFB)**

Sealed tenders are invited by the “**The Registrar, Veer Surendra Sai University of Technology, Odisha**” from the registered Firms/Authorized Dealers/manufacturers/Suppliers having minimum three years of experience in the field of supply of chemicals, glasswares of reputed make with minimum annual turnover of Rs 5.00 lakhs for the DST-SERB Project of Department of Chemistry, VSSUT Burla, Odisha. The bidders having experience of supply of such items to educational institution/research laboratories shall be given preference. The bidder is required to accept all terms and conditions mentioned in the tender document. VSSUT Burla reserves the right to reject any or all offers without assigning any reason thereof. It is the responsibility of the bidders to read all terms and conditions of the Tender documents before filling the tender. Incomplete tender documents or bids are liable to be rejected. Tenders received after due date and time will not be entertained.

The Bidders may download the **Tender Documents** directly from the website available at <http://www.vssut.ac.in>. The EMD amount should be submitted separately in separate demand drafts. In case of any bid clarification, responsibility lies with the bidders to collect the same from the website and the purchaser shall have no responsibility for any delay/ omission on part of the bidder.

### **TIME SCHEDULE:**

- a) Date of commencement of downloading bidding document 14.11.2018 at 5.00 PM
- b) Last date and time for Receipt of tender 01.12.2018 up to 1.00PM
- c) Time and date of opening of Tender 5.12.2018 at 11.00 A.M
- d) PLACE OF OPENING OF TENDER AND ADDRESS FOR COMMUNICATION AND RECEIPT OF BID DOCUMENTS:

### **THE REGISTRAR**

**VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA**  
**At- Burla, Po-Burla Engineering College, Dist-Sambalpur-768018,**  
**Tel. No-0663-2430211 Fax No-0663-2430204**

With reference to (*written on the close envelope*): DST Research Project of Department of Chemistry

**Sd/-**  
**REGISTRAR**

## SECTION-II: GENERAL TERMS AND CONDITIONS

### GENERAL TERMS & CONDITIONS OF CONTRACT FOR SUPPLY OF CHEMICALS AND GLASSWARES FOR DEPARTMENT OF CHEMISTRY, VSSUT, BURLA, ODISHA.

#### 1. Document Establishing Bidder's Eligibility & Qualification

The Bidders shall furnish as part of the Bid the following Documents establishing Bidder's eligibility and qualification to the Purchaser's satisfaction. Non-compliance of any of these conditions shall disqualify the eligibility.

- 1.1 Manufacturer / Authorized suppliers / Dealer having valid license and certificates for the quoted item and the direct Importers holding valid Import License are eligible to participate in the Bid.
- 1.2 The Bidder whether Manufacturer / Authorized suppliers / Dealer must have experience of supply of the quoted items in **different IITs/ NITs/ Institutes of national repute/Research laboratories** during last preceding 3(Three) years with minimum annual turnover of Rs 5.00 lakhs, the details must be submitted along with documentary proof.
- 1.3 The Bidders shall have to produce document in support of their service associates **nearest to Bhubaneswar/ Sambalpur**, Odisha.
- 1.4 GST clearance certificate up to **date** where applicable.
- 1.5 Copy of the IT PAN Card.
- 1.6 Detail name, address, telephone no. fax, and e-mail of the firm and of the Director / Managing Director / Proprietor of the firm (As per **Annexure II**)
- 1.7 Address, Telephone No., e-mail, Fax of the Branch Office/ Contact Person/ Liaisoning Office in Odisha.
- 1.8 The original bid document signed & sealed by authorized person in each page as a token of acceptance of all terms and conditions of the tender with original receipt.

#### 2. BID CONDITIONS

- 2.1 A copy of the original bid conditions and the schedules should be signed by the bidder at the bottom of each page with the office seal duly affixed and returned along with the bid. Bid schedule should be duly filled in with an **index** and **page number** for the documents, enclosures & EMD etc. **Paging** must be done for all the documents submitted.
- 2.2 Bids should be type written or Computerized and every correction/ over writing in the bid should invariably be attested with signature of the bidder with date before submission of the bids to the authorities concerned. No revision of price upward or downward will be allowed

once the bid is opened. However, the purchaser shall have the right for considering the exchange rate of foreign currencies on verification of documents.

### **3. Language of Bid**

The Bid prepared by the bidders and all correspondence and document relating to the bid exchanged by the Bidders and the *Purchaser*, shall be written in the English language. Supporting document and printed literature furnished by the Bidders may be written in another language provided they are accompanied by an accurate translation of the relevant passages in the English language in which case, for purposes of interpretation of the Bid, the English translation shall govern.

### **4. Bid Price**

- The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialling, dating and re-writing.
- All duties, taxes, and other levies payable on the raw materials and components, job contract shall be included in the total price.
- GST in connection with the sale shall be shown separately.
- The rates quoted by the bidders shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The price shall be quoted in Indian Rupees only.

### **5. GST clearance**

Copies of valid GST clearance Certificates shall be furnished by the Bidders and the originals of the above certificates shall be produced to the purchaser before placement of notification of award if asked for by the Purchaser.

### **6. EMD**

All bidders are required to submit EMD **not less than 1% of the quoted amount** in shape of **Demand draft** drawn in favour of “**The Registrar, Veer Surendra Sai University of Technology, Burla**” payable at **SBI, Burla** only. The EMD shall be in Indian Rupees.

**NOTE:** Non-submission of EMD or submission of less EMD than the desired one shall result in rejection of Bid. The EMD deposited against other Bids cannot be adjusted or considered for this Bid. No interest is payable on EMD.

### **7. SUBMISSION OF BIDS**

Sealed envelopes should then be put in one outer cover and each cover should have the following indication:

- i) Reference No of Bid \_\_\_\_\_
- ii) Bid regarding \_\_\_\_\_

iii) Due date & time for submission of the Bid \_\_\_\_\_

iv) Due date & time for opening of the Bid \_\_\_\_\_

v) Name of the Firm \_\_\_\_\_

Soft copy of **bid (Annexure I) in Excel format should be sent through Pen drive.**

**NOTE:**

**Bids submitted without following Bid system procedures as mentioned above will be summarily rejected.**

The outer envelope shall indicate the name and address of the bidders to enable the bid to be returned unopened in case it is declared “**late**”. If the cover containing the outer envelope is not sealed and marked as required, **Purchaser** will assume no responsibility for the bid’s misplacement or premature opening.

**8. Deadline for Submission of Bids**

Bids must be received by the **Purchaser** at the address specified not later than the time and date specified in the Invitation of Bids. In the event of the specified date for the submission of bids being declared a holiday for the **Purchaser**, the bids will be received up to the appointed time on the next working day.

The **Purchaser** may, at its discretion, extend this deadline for submission of bids by amending the bid document, in which case all previous rights and obligations of the purchasers and bidders will remain same till the extended date.

**9. Modification and Withdrawal of Bids**

No Modification and Withdrawal of Bids is allowed between the interval of time of submission and the last date and time of the bids.

No bid may be withdrawn in the interval between the deadline for submission of bids and the expiration of the period of bid validity specified by the bidders on the bid form.

**10. Acceptance of the Bid**

- Bidders submitting bids would be considered who have considered and accepted all terms and conditions. No enquiries, verbal or written, shall be entertained in respect of acceptance or rejection of the bid.
- Genuine equipment and instrument etc. should be supplied. Bidders should indicate the source of supply i.e. name and address of the manufacturers from whom the items are to be sourced.
- Supply of equipment means – Installation and Commissioning (except civil works), Demonstration as well as Training at site. **No separate charges will be paid on this account.**

## 11. Rejection of the Bid

The Bid document shall be out-rightly rejected under following stipulation and no correspondence will be entertained whatsoever.

- If the Bidders has not furnished the required **EMD of 1%** or EMD exemption certificate from competent authority.
- If the Bidders has not submitted the Price as per the prescribed format **Annexure-I**.
- Photo copy of the up-to-date valid manufacturing license/ import license (if it is imported) /dealership certificate/Distributor certificate/supplier certificate of the product along with GST registration Certificate of Manufacturer issued from competent authority.
- If the bidders, not submitted the **Annexure-II**with supporting documents.
- **If bidder will quote items of more than one make/model.**
- If the bidders have not agreed to give **bid validity**.
- If the bidder is not submitting supporting documents towards experience of supply of the chemicals and glassware in **different IITs/ NITs/ Institutes of national repute/Research laboratories**during last preceding 3(Three) years with minimum annual turnover of Rs 5.00 lakhs

## 12. Purchaser's Right to accept any Bid and to Reject any Bid

The Purchaser reserves the right to accept or reject any bid and to annul the bidding process and reject all the bids without assigning any reason thereof at any time prior to award of Contract, without thereby incurring any liability to the affected Bidders or Bidders on the grounds of such action of the purchaser. In case no bidder qualifies as per qualifying criteria and standards, purchaser may at his discretion relax qualification criteria for award of contract.

## 13. Evaluation and Comparison of Bids

The comparison shall be of FOR destination price basis including the price of all costs wherever applicable as well as duties and taxes (**but excluding GST**) paid or payable on mentioned items.

- The Purchaser's evaluation of a bid will take into account, in addition to the bid price and the price of incidental services.
- The purpose of bid evaluation is to determine substantially responsive bid with the lowest evaluated cost, but not necessarily the lowest submitted price, which should be recommended for award.

- Evaluation of bids should be made strictly in terms of the provisions in the bid document to ensure compliance with the commercial and technical aspects.
- The past performance of the suppliers will be taken into account while evaluating the bids.
- Cost of the inland transportation, insurance and other costs within the Purchaser's Country incidental to delivery of the goods to their final destination;
- **Alternative options of offer shall not be allowed.**
- The quotation would be evaluated separately for each item
- Sales Tax in connection with sale of goods shall not be taken into account in evaluation.

## **14. Supply Conditions**

### **14.1 Delivery of Goods**

The delivery of goods shall be made by the supplier to the Consignee in accordance to the order placed as shall be detailed in the Schedule of requirements & specifications. The bidder shall be required to supply the articles within 30 days of the purchase order.

### **14.2 Inspection/ Test/Training**

The inspection/examination/ test may be conducted in the premises of the Supplier or at the goods final destination or at the premises of the consignee, as will be decided by the Purchaser.

The purchaser's right to inspect/ examine/test & where necessary to reject the instruments & equipment after the arrival of the goods at the final destination, shall in no way be limited or waived by the reason of the goods having been inspected and tested by the manufacturer previously. In case of rejection of the goods at the final destination after inspection and test as stipulated above and in case any inspected/ tested goods fail to confirm to the specification/ working condition, the purchaser may reject them and the supplier shall replace/ repair the same free of cost.

## **15. Payment Terms**

No advance payment will be made by the Purchaser to the supplier for performance of the contract. 100% of the contract price shall be paid within 30 (thirty) days after satisfactory supply, and stock entry of bills of the goods within due date of delivery.

## **16. Transportation**

The Supplier shall be required to meet all transport and storage expenses until commissioning of the items covered in the contract.

## **17. Taxes and Duties**

The Supplier shall be entirely responsible for payment of all Taxes, Duties etc. incurred until delivery of the contract goods to the Consignee subject to recovery afterwards in the bill as

claimed in the Bid offer. GST as applicable is payable, to the suppliers of the State of Odisha if claimed in the Bid offer. GST will be paid to the Suppliers of the outside State other than Odisha, if claimed in the Bid offer. Any revision of GST shall automatically be taken into account

**18. Penalty against Non Supply**

In case of non-supply of Stores within the due date i.e. within the date of delivery the EMD deposited by the bidder shall be forfeited.

**19. Jurisdiction of the Court**

The Purchaser and the Supplier shall agree that the competent Court at Sambalpur shall have the jurisdiction to try and decide anything between the parties and they may approach the Competent Court at Sambalpur if required at any time.

**Sd/  
REGISTRAR  
VSSUT, Burla**



## SECTION – III: FORMS AND ANNEXURES

### ANNEXURE-I

#### PRICE SCHEDULE (ITEM WISE) FOR CHEMICALS/GLASSWARES

Item Serial No	Item Description	Brand/ Make	Unit	Price (in Rs)	GST, if any	Price including GST (in Rs)

Signature and seal of the Bidder

## **ANNEXURE-II**

### **DETAILS OF THE BIDDERS**

Bid Reference No.

Name and address of the Bidder:

01 Name of the bidder

- a) Full postal address
- b) Full address of the premises
- c) Telegraphic address
- d) Telephone number
- e) Fax number
- f) E mail:
- g) PAN No
- h) TIN No

02 Total annual turn-over (value in Rupees)

03 Quality control arrangement details

04 Test certificate held

- a) Type test
- b) BIS/ISO certification
- c) Any other

05 Details of staff

- a) Technical
- b) Skilled
- c) Unskilled

06 Branch Office/ Contact Person/ Liaisoning Office in Odisha.

- a) Address
- b) Telephone No.
- c) e-mail,
- d) Fax

Signature and seal of the Bidder

**SECTION-IV: SCHEDULE OF REQUIREMENTS AND SPECIFICATIONS****List of Chemicals**

<b>Sl. No.</b>	<b>Name</b>	<b>Specification</b> Research or Analytical grade of Preferred make Sigma/SRL/CDH/Himedia/ Merck/AcroSorganic	<b>Unit</b>
1	Quinoline, 98%	RG	100gm
2	Naphthalimide, 99%	RG	10gm
3	Sulphuric acid	AR	2.5L
4	Guar (Hydroxypropyl)trimethyl ammonium chloride, Mw $1 \times 10^5$	RG	100gm
5	Mercuric chloride	AR	25gm
6	Chromomycin A <sub>3</sub>	RG	5mg
7	Dextrose Anhydrous AR	AR	500gm
8	Dextran, m.w. 10,000	RG	10 gm
9	$\alpha$ - Solanine (from potato sprouts), Assay $\geq 95\%$	RG	5mg
10	Doxorubicin hydrochloride (suitable for fluorescence), Assay $\geq 98\%$	RG	10mg
11	Acetone, AR grade	AR	2.5L
12	Methanol, Spectroscopy Grade	SG	2.5L
13	Acetonitrile, Spectroscopy Grade	SG	1L
14	Mythramycin A	RG	5mg
15	Fisetin, Assay $\geq 98\%$	RG	100mg
16	Copper (II) Sulphate Anhydrous, Assay 99.0%	AR	500gm
17	Ferrous Sulphate, dried, Assay 86-90%	AR	500gm
18	Cetyl pyridinium chloride, Assay 99.0%	RG	100gm
19	Sodium alginate, low viscosity	RG	500gm

20	Dimethylsulphoxide, Spectroscopy Grade	SG	500ml
21	Dimethyl Formamide , Spectroscopy Grade	SG	500ml
22	Cresyl violet	RG	1gm
23	Methylene blue, Dye content >97.0%	AR	25gm
24	Carbolic acid	-	500gm
25	1-Amino pyrene	RG	250mg
26	Daunorubicin hydrochloride, Assay $\geq$ 98%	RG	20mg
27	1,6-Diphenyl-1,3,5- hexatriene (DPH)	RG	5gm
28	Fluorescein, Dye Content : Abt. 95.0%	RG	100gm
29	Rhodamine B, Dye content Abt. 80.0%	RG	100gm
30	Rhodamine 6G, Dye Content : Abt. 95.0%	RG	25gm
31	7-Hydroxy Flavone	RG	1gm
32	Buffer kit pH 4.0-7.0-9.0-10.0 +/-0.02	-	1box
33	Humic acid	RG	500gm
34	Potassium Permanganate	AR	500gm
35	Potassium dichromate	AR	500gm
36	Quinine sulphate	AR	25gm
37	1-Pyrene carboxaldehyde, assay $\geq$ 99%	RG	25gm
38	Nile Blue A, Dye content $\geq$ 75 %	RG	100gm
39	Sodium hydroxide pallet, extrapure AR $\geq$ 98%	AR	500gm
40	Pluronic P-123, average $M_n$ ~5,800	RG	500ml
41	Carboxy Methyl Cellulose Sodium Salt, low viscosity	AR	500gm
42	Surfactin [from Bacillus subtilis, $\geq$ 98%(HPLC)]	HPLC	10mg
43	Hydroxypropyl methylcellulose:[viscosity: 5cp)	RG	500gm
44	Sodium glycodeoxycholate, assay $\geq$ 97%	RG	5gm
45	Sodium cholate/ Cholic acid sodium salt, pure $\geq$ 99%	RG	100gm

46	Sodium deoxycholate, pure $\geq 98\%$	RG	100gm
47	8-Anilino-1-naphthalene sulphonic acid (ANS), assay $\geq 97\%$	RG	100gm
48	Nile red	RG	1gm
49	Pluronic F-127, powder, BioReagent, suitable for cell culture	RG	250gm
50	Guar gum, AR	AR	500gm
51	Gelatin Powder Special ex. Bovine (Type B)	RG	500gm
52	Amylopectin From Potato Starch	RG	5gm
53	Pectin pure	RG	100gm
54	1-Aminopyrene, assay $\geq 97\%$	RG	10gm
55	1-Hydroxypyrene, assay $\geq 98\%$	RG	100mg
56	1,4-Dioxane for UV Spectroscopy	SG	1L
57	Tetrahydrofuran for UV Spectroscopy	SG	1L
58	n-Hexane for UV Spectroscopy	SG	1L
59	Cyclohexane for UV Spectroscopy	SG	1L

### List of Glassware

Sl. No.	Name	Unit; Preferred make Borosil/Rivera/Duran/Tarson
1	Graduated pipettes	0.5ml
		1ml
		2ml
		5ml
2	Volumetric pipette	20ml
3	Volumetric flask	5ml
		10ml
		20ml
		25ml

		100ml
		250 ml
4	Beakers	10ml
		25ml
		50ml
		100ml
		250ml
		500ml
		1000ml
5	Glass vial (Borosilicate glass)	10ml
		30ml
6	Round bottom flask (joint size B24)	3000ml
7	Fluorescence quartz cuvette (3.5 ml, 10 mm path length)	1pair
8	Jerrican, HDPE	5L
9	Narrow Mouth reagent Bottle, HDPE	100 ml
		500ml
		1000ml
10	Pipette Rack Horizontal	1
11	Pipette Controller; PP/Silicone; capacity 1-100ml	1
12	Pipette Bulb; (i) small and (ii) medium	1 box
13	Thermometer; -20 to +150 °C, division 1°C	1
14	Aluminum foil	1