

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA



P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur

Odisha- 768018, India

Website : www.vssut.ac.in, E-mail: registrar@vssut.ac.in, Ph:(0663)2430573,Fax-2430592

Ref: No: VSSUT/ LIB/ 3765

Date: 15.12.18

TENDER CALL NOTICE

Sealed Bids (properly stitched separately) in two separate covers (**Technical Bid and Price Bid**) are invited by the “**The Registrar, Veer Surendra Sai University of Technology, Odisha**” from the Company/Firm/Agency for the digitization of back volumes of Journals, Thesis etc of the Central library, VSSUT Burla, Odisha.

The Bidders may download the **Tender Documents** directly from the website <http://www.vssut.ac.in>. The Tender cost fee of Rs. 5,000/- (Non-refundable) by way of Demand Draft drawn in favour of “**The Registrar, Veer Surendra Sai University of Technology, Burla**” payable at **SBI, Burla** should be enclosed along with the Bid. The Tender cost fee and the EMD amount should be submitted separately in demand drafts. In case of any bid clarification, responsibility lies with the bidders to collect the same from the website and the University shall have no responsibility for any delay/ omission on part of the bidder.

TIME SCHEDULE:

- Date of commencement of downloading bidding document: 16.12.2018
- Last date and time for Receipt of bids: 05.01.2019 by 4.00 pm
- Time and date of opening of Tender & technical bid: 03.30 pm 07.01.2019
- Time and date of opening of Price bid: 03.30 pm 09.01.2019

Place of opening of tender and address for communication and receipt of bid documents


THE REGISTRAR


VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

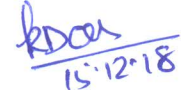
At- Burla, Po-Burla Engineering College, Dist-Sambalpur-768018,

Tel. No-0663-2430211 Fax No-0663-2430204


REGISTRAR
VSSUT Burla


15/12/18


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General Terms and Conditions

GENERAL TERMS & CONDITIONS OF CONTRACT FOR, THE DIGITIZATION OF BACK VOLUMES OF JOURNAL, THESIS ETC OF THE CENTRAL LIBRARY, VSSUT BURLA, ODISHA.

1. Document Establishing Bidder's Eligibility

University means Veer Surendra Sai University of Technology, Burla, Sambalpur, Odisha-768018

The Bidders shall furnish as part of the Bid the following documents establishing Bidder's eligibility and qualification to the University's satisfaction.

- 1.1 Company/Firm/Agency having valid license / certificates for the digitization of documents/thesis/books etc. are eligible to participate in the Bid.
- 1.2 The Bidder must have experience of digitization in reputed Government Institutions / Public Undertakings within India during last preceding 3(Three) years reckoned from the date of bid opening and the details must be submitted along with documentary proof.

2. Qualification for Eligibility

The following are the mandatory qualification criteria for qualifying the technical bid:

- 2.1 The bidder must be an Indian company registered under the Companies Act 1956.
- 2.2 The bidder must have an average annual turnover of at least Rs. 15.00 Crore per year for last 3 financial years. Bidders have to submit the followings:
 - a. Financial statements or reports duly certified by Chartered Accountant for the last 3 financial years, 2015-16, 2016-17 & 2017-18.
 - b. Annual turnover certificate duly certified by Chartered Accountant for the last 3 financial years i.e. 2015-16, 2016-17 & 2017-18.
- 2.3 The bidder must be in the similar business for at least last 3 financial years.
- 2.4 The Bidder should be preferably ISO 9001: Certified in Digitization, Enterprise Content Management.
- 2.5 The bidder should have at least three projects from in Digitization with at least one order of Rs. 25 Lakhs during the last three years from East Region.

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