



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY,  
BURLA  
Po,- Burla Engineering College, Dist.- Sambalpur, Odisha, 768018  
[www.vssut.ac.in](http://www.vssut.ac.in)

No. VSSUT/DSW/753 /2018

Dtd.19.12.2018

**SHORT TENDER CALL NOTICE**

Sealed tenders are invited from printing firms having up-to-date ITCC, GST Registration for printing & supply of University Diaries, Table Calendar & Greeting Cards to the University on or before 27.12.2018 up to 04.30PM.

For specification & more details please visit our University website [www.vssut.ac.in](http://www.vssut.ac.in) . The authority reserves the right to accept or reject any or all the quotations without assigning any reason thereof.

**Sd/-  
REGISTRAR**

No. VSSUT/DSW/754(4)/2018

Dtd. 19.12.2018

Copy to:

1. M/s Display Lines, 219, Saheed Nagar, Bhubaneswar-751007 with request to publish the above advertisement in one issue of the all Odisha daily edition of The Samaja at the I&PR approved/lowest rate. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
2. University Notice Board of VSSUT, Burla.
3. Dean, F&P for uploading the tender notice & documents.
4. PA to Vice Chancellor for information of the Hon'ble Vice Chancellor.

**Sd/-  
REGISTRAR**

## **TECHNICAL SPECIFICATIONS**

The specification of Diary for the year 2019 will be as detailed below\*.

Item	Description	Quantity
FORMAT	Diary will be of one dates a page, excluding end paper plus 1 sheets extra for photographs and 9 sheet for other official information. Pages for appointment, business, notes and address as per sample available in office of undersigned.	550
DESIGN	Basic art work to be given by University; Design to be done in consultation with University Authority.	
SIZE	Inside – 13.4 cm X 21.5 cm; Outside – 17.5 cm x 24.2 cm	
PAPER	80 GSM of "A" grade paper mill	
COVER	Board of 2 mm thickness of Star Mill on front and back cover to be used Resin / PU Letherite material of Indian Make in TAN Colour with both side foam padding 2 mm high density foam with Single Stitching on front side with matching thread and matching magnetic flap (as per sample available with the University).	
BINDING	Diary should be clip bound, processed in automatic binding unit.	
EMBOSSING	University Logo (on all Diaries), University name (on all Diaries) and "2019" (on all Diaries) to be Embossed (as per sample) top side of the diaries. The names of the Officers (About 50% of total Diary) i.e. VC, Deans, HODs and faculty members, are required to be embossed on front right bottom side of Diary.	

\*As per sample copy available in the office of the undersigned.

The specification of table calendar for the year 2019 will be as per sample available in the office.  
Quantity- 500

The specification of new-year greetings for the year 2019 will be as per sample available in the office decided in consultation with Vice-Chancellor. Quantity- 500

### **Term and condition**

- Party should apply with a matching sample as mentioned.
- The items should be delivered within 7 days of getting the purchase order.
- Authority reserves all rights for accepting and cancelling part or all the process of tendering without assigning any reason thereof.

Sd/-  
REGISTRAR