

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

PO: Engineering College, Burla
Dist.: Sambalpur, PIN-768018
Odisha. www.vssut.ac.in



Phone: +91-663-2430211
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No. VSSUT/OOR/ 73 /2022

Dated 25/02 /2022

Notice Inviting Tender

	VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY: BURLA P.O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur Odisha- 768018, India E-mail: registrar@vssut.ac.in , Ph:(0663)2430573,Fax-2430592
Advt.No.VSSUT/OOR/ <u>73</u> /2022	Date: <u>25.02.2022</u>
<u>TENDER CALL NOTICE</u>	
<p>Sealed tenders (Two Part Bid) are invited from proprietor, firm, company, partnership firm for providing manpower of different categories to this University. The last date of submission of tender is 17/03/2022, 4.00 PM. The Technical bid shall be opened on 21/03/2022 at 4.00 PM. The date of price bid opening will be notified later. For details visit University website www.vssut.ac.in.</p>	
<p><i>Leal</i> <u>25.02.2022</u> Registrar</p>	

Leal
25.02.2022
REGISTRAR

No. VSSUT/OOR/ 74 /2022

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Copy to:

1. The Director, Department of I & PR, Govt. of Odisha, Bhubaneswar with request to publish the above advertisement in one issue of the all Odisha daily edition of "THE SAMAJ" (All Edition) and English daily "INDIAN EXPRESS (All India Edition)" at the I&PR approved/ lowest rate. The bill may be sent in triplicate along with a copy of the paper in which the publication is made.
2. University Notice Board of VSSUT, Burla.
3. Comptroller of Finance for information and necessary action.
4. PA to Vice Chancellor for information of the Hon'ble Vice Chancellor.
5. The Dean F&P with a request to display the advertisement in University website for wide publicity.

Leal
25.02.2022
REGISTRAR

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Notice Inviting Tender

Sub: Tender (two bid system) for providing manpower of different categories in Veer Surendra Sai University of Technology, P.O.- Engineering College, Burla, Dist.- Sambalpur, Odisha, 768018.

Bid System	Two Part Bid system- Technical Bid and Financial Bid
Mode of submission of Bid	By Speed Post/ Registered Post only
Place of Receipt and opening of Tender	The Registrar Veer Surendra Sai University of Technology, Burla P.O.- Engineering College, Burla Dist-Sambalpur-768018, Tel. No-0663-2430211, Email- registrar@vssut.ac.in
Portal for Tender Document	www.vssut.ac.in
Date of commencement of downloading bid document	25/2/2022
Last Date of Bid Submission	17/3/2022, 4.00PM
Time and date of opening of Tender & Technical Bid	21/3/2022, 4.00P.M
Tender Paper Cost (TPC)	Rs. 1000/- (Rupees one thousand only), which can be paid in the form of a demand draft drawn in favour of 'Veer Surendra Sai University of Technology, Burla' from any nationalized bank, Payable at Burla plus GST as applicable.
Earnest Money Deposit (EMD)	Rs. 50000/- (Rupees fifty thousand only), which can be paid in the form of a demand draft drawn in favour of 'Veer Surendra Sai University of Technology, Burla' from any nationalized bank, Payable at Burla.

Veal
25.02.2022
REGISTRAR

DETAILED PARTICULARS AND INSTRUCTIONS ON TENDER FOR REGISTERED FIRMS FOR PROVIDING MANPOWER OF DIFFERENT CATEGORIES IN VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY (VSSUT), BURLA

A. GENERAL INFORMATION

- (1) The Tender documents can be downloaded from our website: **www.vssut.ac.in** and the tenderer has to submit a separate draft of Rs.1000/- (Non-refundable) drawn in favour of "Veer Surendra Sai University of Technology, Burla" payable at "Burla" in any Nationalized Bank along with tender documents (Technical Bid), otherwise the offer submitted by the tenderer will be rejected.
- (2) "University" means "Veer Surendra Sai University of Technology" located at Burla, P.O.- Engineering College, Burla Dist.- Sambalpur, Odisha, 768018.
- (3) Service Provider means Contractor/Agency whose tender has been accepted and work order issued.

B. TENDER/BID PARTICULARS

- (1) Sealed tenders (Two Part Bid) are invited from proprietor, firm, company, partnership firm for providing manpower of different categories to this University.
- (2) The tenders should be submitted under Two Part Bid System i.e. "Technical Bid" and "Financial Bid" clearly superscribing the same on two separate sealed envelopes. The "Financial Bid" must contain for the rate for providing manpower of different categories as listed in this document.
- (3) Tenderers/Bidders are advised to go through the tender documents carefully before submitting the tender forms. It will be presumed that the tender/bidder has considered and accepted all the terms and conditions of this tender. No enquiry, what so ever verbal or written shall be entertained in respect of acceptance/rejection of the tender. Bid must be unconditional.
- (4) The tender form is non-transferable.
- (5) This tender documents must be filled in completely and signed by the authorized signatory of the bidder on all the pages as acceptance of all the guidelines, terms and conditions laid in this tender document. (This document should be printed on both side of the A4 size paper sheets).
- (6) The envelope containing the tender must be super scribed as "TENDER FOR PROVIDING MANPOWER TO VSSUT, BURLA" with due date & time of submission.

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- (7) The following documents should be placed with the envelope containing Technical Bid:
- i) Self-attested copy of PAN card.
 - ii) Self-attested copy of Service Tax Registration Certificate.
 - iii) Self-attested copy of Registration Certificate of the Agency for doing the business from Government and other agency as applicable.
 - iv) Self-attested copy of Labour License for doing similar work.
 - v) Earnest Money Deposit of Rs. 50,000/- in shape of Demand Draft and Tender cost of Rs.1000/- in shape of Demand Draft drawn in favour of **“Veer Surendra Sai University of Technology, Burla”** payable at **“Burla”** (separately) in any nationalized bank.
 - vi) Proof to the effect that the tenderer has the experience of dealing with manpower during last three years.
 - vii) The tender document with the terms & conditions duly signed by the authorized person of the agency with seal and date in each page.
 - viii) Authorization certificate in favor of tender.
 - ix) Undertaking to the effect that the agency has not been blacklisted by the Government or any other organization.
 - x) Valid PF and ESI Registration/License.
 - xi) Copies of Income Tax return and for the preceding 3 years.

C. PROCEDURE FOR SUBMISSION OF BIDS

- (1) As this is two part bid the Technical Bid along with requisite documents should be packed in one packet of sealed envelope which will be superscribed as **“Technical Bid”**. The Financial Bid should be in another sealed envelope superscribed as **“Financial Bid”**. These two separate sealed envelopes should be kept in a third single sealed envelope superscribed as **“Tender for providing manpower to VSSUT, Burla.”**
- (2) The tender should be submitted by Registered post/Speed post only addressing to **“Registrar, VSSUT, Burla, P.O.- Engineering College, Burla, Dist.- Samblapur, Odisha, PIN-768018”** which should reach within the scheduled date and time. Tenders received beyond the scheduled date and time will be summarily rejected. The tenderer should mention his exact postal address on all the envelopes in order to facilitate return of the bids, if necessary. Bids once submitted cannot be withdrawn.
- (3) The bid shall remain as valid for 120 days from the date of opening of financial bid.

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