



VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA

P. O: Engineering College Burla (Siddhi Vihar), Dist: Sambalpur
Odisha - 768018, India

Website: www.vssut.ac.in, E-mail: registrar@vssut.ac.in, Ph. (0663)2430573, Fax - 2430592

No. VSSUT/MECH/130/2022

Date: 29.03.2022

TENDER CALL NOTICE

Sealed tenders are invited from all registered Firms having valid PAN and GST clearance certificates for supply of **Mechanical Stirrer and Hot air vacuum oven** and to be delivered at **Mechanical Engineering Department of VSSUT, Burla**, on the specifications and terms and conditions available in the University website www.vssut.ac.in. The bidder must submit their bids only by Speed post/ Registered post by 5.00 PM 22th April, 2022.

Leah
29.3.2022
REGISTRAR

Memo No. VSSUT/ME/

Dated:

Copy to:

- 1) Director I& PR Department, Govt. of Odisha, Bhubaneswar, with request to publish the above advertisement in one issue of the Odia daily edition (ALL ODISHA EDITION) of The SAMAJ and The Indian Express using minimum space on or before 09.03.2022 at I & PR approved/lowest rated. The bill may be sent in triplicate along with the copies of the paper in which the publication is made for necessary payment.
- 2) The University/Department Notice Board for wide publicity.
- 3) Dean F& P, with a request to hoist the tender call notice in the University web site for wide publicity.
- 4) All HODs for information with a request for wide circulation.
- 5) The Comptroller of finance for information and necessary action.
- 6) P. A. to V.C. for information of Hon'ble Vice- Chancellor.

Leah
29.3.2022
REGISTRAR

SECTION I:

INVITATION FOR BID (IFB)

Registrar, Veer Surendra Sai University of Technology, Burla invites sealed tenders from all registered Firms having valid PAN and GST clearance certificate for supply of **Mechanical Stirrer and Hot air vacuum oven at Mechanical Engineering Department** of VSSUT, Burla. The bidders having experience of supply of such items to Educational Institutions shall be given preference. The bidders are required to accept all terms & conditions mentioned in the tender document. VSSUT, Burla reserves the right to reject any or all offers without assigning any reason thereof. It is the responsibility of the bidders to read all terms & conditions of the Tender Document before filling the tender. Incomplete Tender Documents or bids are liable to be rejected. Tenders received after the due date and time will not be entertained.

The bidders may download the Tender Documents directly from the website available at <https://www.vssut.ac.in>. The bidder is required to include an EMD of ₹ 4,000.00 (Rupees Four thousand only) in the form of demand draft in favor of VSSUT, Burla payable at Burla. In case of any bid clarification, responsibility lies with the bidders to collect the same from the website and the purchaser shall have no responsibility for any delay/omission on part of the bidder.

The address for communication and receipt of bid document is:

THE REGISTRAR

VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, ODISHA

At – Burla, Po- Burla Engineering College, Dist.– Sambalpur -768018,

Tel. No. 0663-2430211, Fax No. 0663-2430204

SECTION – II: GENERAL TERMS AND CONDITIONS

GENERAL TERMS & CONDITIONS OF CONTRACT FOR SUPPLY OF MECHANICAL STIRRER AND HOT AIR VACUUM OVEN AT MECHANICAL ENGINEERING DEPARTMENT OF VSSUT, BURLA.

1. EARNEST MONEY DEPOSIT (EMD)

All bidders are required to submit EMD of ₹4,000/- (Rupees Four thousand only) in shape of Demand draft drawn in favor of “VSSUT, Burla” payable at Burla. The EMD shall be in Indian Rupees.

NOTE: Non- submission of EMD or submission of less EMD than the desired one shall result in rejection of Bid. The EMD deposited against other Bids cannot be adjusted or considered for this Bid. No interest is payable on EMD.

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2. PROCEDURE FOR SUBMISSION OF BID.

The Bid shall be submitted in sealed envelopes as under: -

- 2.1 Should contain the demand draft for the Earnest Money Deposit (EMD)
- 2.2 Tender Document (as given in Annexure I, II, III) duly signed by the bidder at respective page and all photocopies of the necessary documents to be submitted along with the GST Regd. No. certificate, valid PAN No. etc. The sealed tenders/quotations may be submitted within due date and addressed to "REGISTRAR, VEER SURENDRA SAI UNIVERSITY OF TECHNOLOGY, BURLA", subscribing as "Tender for Mechanical Stirrer and Hot air vacuum oven at Mechanical Engineering Department". The cover should also bear the name and address of the bidder including telephone number. Tender duly completed as above may please be submitted to the office by registered or speed post to be reached within the due date. The bidder must put his seal and signatures on each page of the bid.

3. TERMS AND CONDITIONS OF CONTRACT

- 3.1 It is the responsibility of Bidders to read all terms & conditions of this document carefully before filling the bid. Incomplete bid documents or bids not responsive enough to the terms and conditions are liable to be rejected. The bidder should sign undertaking along with bid document that he/she has read the complete tender document and will abide by its terms & conditions.
- 3.2 The bid shall contain no eraser or overwriting except as necessary to correct errors made by the Bidder, in which case such corrections shall be authenticated by the person or persons signing the bid.
- 3.3 Bid Documents are not transferable under any circumstances.
- 3.4 If even after award of contract, information/facts submitted by the bidders are found misleading/incorrect/false etc. VSSUT, BURLA reserves the right to terminate the contract.
- 3.5 The Earnest Money Deposit will be refunded to the unsuccessful bidders subject to receipt of the request letter from the firms for release of the same.
- 3.6 The successful bidder will have to supply the **Mechanical Stirrer and Hot air vacuum oven at Mechanical Engineering Department of VSSUT, BURLA** as per items and Rate as given in the Annexure attached with price schedule/document to this Tender Document.

The successful bidder will submit bill in triplicate to **Mechanical Engineering Department, Veer Surendra Sai University of Technology Burla, Odisha** for payment. Payment will be as far as possible made within one month from the date of receipt of bill and after 100% delivery and installation of **Mechanical Stirrer and Hot air vacuum oven at Mechanical Engineering Department of VSSUT, BURLA**, after deduction of tax as per rules through A/c Payee Cheque or to be transferred to his/her account through electronic system mode.

These are only proposed draft terms & conditions and can be modified/changed or added at the time of finalization and issue of PO.

Conditional/Incomplete/offers not conforming to tender document will be rejected:

Specifications of **Mechanical Stirrer and Hot air vacuum oven** are given in Annexure II.

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4. The price should be valid for a period of not less than 60 days from the date of opening of bid.
5. The materials should be delivered within a period of thirty days from the date of issue of Purchase Order (PO) by the University.
6. VSSUT, Burla does not bind itself to accept the lowest or any other offer and reserves the right to accept or reject any or all the offers either in full or in part without assigning any reason.
7. VSSUT, Burla reserves the right to increase or decrease the quantity for procurement.

Signature

Name (In block letters): _____

Designation: _____

Name of the firm: _____

Address: _____

Tele No: _____

Date: _____

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ANNEXURE – I

EMD

Bidding Document for supply of Mechanical Stirrer and Hot air vacuum oven at Mechanical Engineering Department of VSSUT, BURLA.

PARTICULARS OF THE EMD

1. NAME OF AGENCY: _____
2. LAST DATE & TIME FOR RECEIPT OF TENDER: _____
4. DETAILS OF EMD:
- a) AMOUNT: ₹ 4,000/- (RUPEES FOUR THOUSAND ONLY)
- b) NAME OF BANK: _____
- c) PAY ORDER/BANK DRAFT NUMBER & DATE: _____

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

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ANNEXURE – II: Specification of Mechanical Stirrer and Hot air vacuum oven

Bidding Document for supply of **Mechanical Stirrer and Hot air vacuum oven** for the use in Mechanical Engineering Department of VSSUT, BURLA.

1. NAME OF BIDDER: _____

2. ADDRESS OF BIDDER: _____

Specification	Quantity
Technical Specification of Mechanical Stirrer 1 HP LAB STIRRER MACHINE (i) CROMPTON MAKE MOTOR 2880RPM NON FLP (01 HP), FLANGE MOUNTED, 3 PHASE (ii) MS CASTING STAND TO LIFT MACHINE UP AND DOWN WITH HANDEL MANUALLY. (iii) BEARING HOUSING WITH TWO NOS OF BEARING OF SKF MAKE. (iv) SS 304 SHAFTING OF 25 MM DIA (v) SS 304 IMPELLER (vi) VESSEL HOLDING ARMS TO HOLD VESSEL (vii) SS 304 VESSEL FOR 5 LITRE CAPACITY	01 Set

Specification	Quantity
Technical Specification of Hot air vacuum oven (i) Inner working size 14" X 14" X 20" (at least) (ii) Working Temperature 200 ⁰ - 300 ⁰ centigrade (iii) Temperature Meter – Automatic (iv) Control Type – Automatic (v) Outer body material – stainless steel (vi) Inner body material – stainless steel (vii) Number of racks – 02 racks (detachable type)	01 Set

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

Telephone: _____

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ANNEXURE – III

The rates must be mentioned in the table given below inclusive of all taxes.

Item name	Rate per unit in ₹	Quantity	Total Cost (Inclusive of all charges, taxes, etc.) in ₹

(SIGNATURE OF BIDDER OR HIS AUTHORIZED SIGNATORY AGENCY ALONG WITH SEAL)

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